

VILLAGE OF NORRIDGE

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REGULAR BOARD MEETING MINUTES

Wednesday, August 28, 2024

Village of Norridge

4000 N. Olcott Avenue

Norridge, IL 60706

The meeting was called to order by President Tannhauser at 6:30 PM

Clerk Krasinski called the roll:

Present: President Tannhauser
Clerk Krasinski
Trustee Budnik
Trustee Ronstadt
Trustee Larson
Trustee Bielak
Trustee Avino
Trustee Gelsomino

Also Present: Joanna Skupien, Village Administrator
Joan Cherry, Village Attorney
Brian Goss, Police Chief
Patrick Gorski, Building Commissioner

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

MOTION: by Trustee Ronstadt second by Trustee Larson to approve and adopt the minutes of the Regular Board Meeting of July 24, 2024, as presented, and published and that they be made part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

President's Report:

Daniel Tannhauser, President of the Village of Norridge, proclaimed September 11, 2024, as Patriot Day. Proclamation to be filed with the Village Clerk. Clerk Krasinski read out loud the Proclamation.

Accolades & Awards:

- Presentation of plaque to Katherine Gaseor: Executive Assistant, Customer Service Supervisor, Business Licensing Supervisor, Public Affairs Coordinator & FOIA Officer – congratulations on 24 years of exceptional service to the residents of the Village of Norridge. Congratulations on your retirement! Pictures were taken. Joanna Skupien thanked Kathy Gaseor and gave a little background on all Kathy's accomplishments.

Comments from the Public:

Email Comment:

Mr. Riccardo Mora

Mr. Mora asked if the board would consider double sided traffic signs. Mr. Mora mentioned

he noticed more and more e-scooters and Divy bikes and if the board is considering a plan to address these issues.

Public Comment:

Scott Parent

Mr. Parent presented to the board a petition and is advocating for amending the parking ordinance by Giles School. He stated this is impacting all the residents. He also wanted to make note for the record that he filed his petition with Clerk Krasinski.

Dawn Parent

Ms. Parent also voiced her concerns of the parking situation at Giles School.

Sarai Barrios

Ms. Barrios resident on the 4200 block of Oriole also voiced her concerns about the new parking restrictions.

Madelena Spatz

Ms. Spatz raised concerns to the board about her property sinking and she has addressed this several times with Public Works and nothing is being done to fix the issues of water.

Rosemary Maurello

Ms. Maurello resident of the 4200 block of Oriole raised concerns about the parking Ordinance and restrictions on Oriole Ave.

Cynthia Barrios

Ms. Barrios addressed the board regarding a tree in front of her house that has cause significant damage to cars during storms. She is concerned about the safety of residents and cars. Ms. Barrios also voiced her concerns on the parking issues on Oriole Ave.

Cory Leman

Mr. Leman shared his concerns about the parking restrictions on Oriole Ave.

Executive Session: NONE

POLICE, Trustee Budnik:

Trust Budnik commented on her Liaison Reports: Police Commission – **we have 37 sworn offices and the goal is to have 38**, Norwood Park Township & Rotary Club - None

She had no discussion items for review.

She asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Budnik second by Trustee Larson to:

- (a) Accept letter dated August 15, 2024 from Police Chief Brian Goss, requesting that the Village board concur with the recommendation of the Police and Fire Commission and appoint Travis Filipowski as a full-time Probationary Patrol Officer, hire date effective of August 26, 2024, at a starting annual salary of \$69,965.31.
- (b) Approve the Solicitor Applications of Brandon Smodell, Nikolas Hutchinson and Jason Morales of Sunrun Company, 2291 S. Mt. Prospect Road, Des Plaines, IL 60018 for the period of September 2nd through September 16, 2024. A complete background check was completed by the Norridge Police Department and approved by the Chief of Police.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, Trustee Ronstadt:

Trustee Ronstadt commented on his Liaison Reports: Utilities, Cable, Fire Department- **will offer CPR classes**, Salvation Army, Immediate Care Center(s) & Ridgewood High School – **Bingo Starts. Trustee Ronstadt stated the water tower is under construction.**

He had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Ronstadt, second by Trustee Budnik to:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed July 23, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 5, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 19, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (d) Accept proposal dated July 29, 2024 from M.E. Simpson Co., Inc. for services related to Distribution System Leak Detection, work consisting of approximately 45 miles at a rate of \$265.00 per mile, for an expected total cost of \$11,925.00. Any water main surveyed in addition to the 45 miles will be surveyed at a rate of \$265.00 per mile. Work to begin after the Water Tower Rehab Project is completed (Fall 2024). Direct the Village Administration to prepare an Independent Contractor Agreement which shall be executed before the work commences.
- (e) Accept the Water Fund Accounts Payable Check Register for the month of July, 2024 as published, copy to be attached and made a part of the record thereof.
- (f) Accept Water Fund Monthly Financial Report for the month ending May, 2024 as published, copy to be attached and made a part of the record hereof.
- (g) Accept Water Fund Monthly Financial Report for the month ending June, 2024 as published, copy to be attached and made a part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: Trustee Larson:

Trustee Larson gave updates on the Historical Committee – reminder open house September 21st and Veterans Committee- discussed PACT for Veterans:

He had no discussion items to review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Larson, second by Trustee Bielak to:

- (a) Accept proposal #201990 dated August 9, 2024 from Safe Step LLC, Safe Sidewalk Solutions, and authorize work consisting of evaluating public sidewalks for defects and trip hazards that are appropriate for saw-cutting repairs as per “The Safe Step LLC Approach” outlined in the proposal. Costs not to exceed \$10,000.00.
- (b) Approve the request from District 80’s PTA Board to close Courtland Avenue between Lawrence Avenue and Leland Avenue on September 13, 2024 from 4:30 PM to 8:00 PM for their Back-to-School Night.
- (c) Concur with the recommendation of Gewalt Hamilton Associates, Inc. dated August 23,

2024 and award the 2024 Road Program Improvements project to the lowest responsive and responsible bidder, J.A. Johnson Paving Company of Arlington Heights, IL with a bid of \$1,756,796.46.

- (d) Approve the request from Danielle Pearson to hold a block party on the 4100 Block of N. Ozanam Avenue on October 26, 2024, from 9:00 AM – 12:00 AM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 2073-22, Sec. 34-108, and there are no reports of excessive noise after 10:00 PM. After approval, the requestor will be sent the Village of Norridge's Block Party Agreement for their signatures.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

FINANCE, LICENSES & CONTRACTS, *Trustee Avino:*

Trustee Avino had no liaison reports.

He had no discussion items to review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Avino second by Trustee Ronstadt to:

- (a) Accept the General Fund Accounts Payable Check Register for the month of July, 2024, as published and made part of the record hereof.
- (b) Accept ACH payment made by DIRECTV, LLC made on July 30, 2024 in the amount of \$3,682.38 for Video Service Franchise Fees for the period of 04/01/2024-06/30/2024.
- (c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending May 31, 2024, as published and made a part of the record hereof.
- (d) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending June 30, 2024, as published, and made a part of the record hereof.
- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated May 1, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$54,851.15 comprised of \$27,009.57 for the monthly Motor Fuel Tax Allotment and \$27,841.58 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (f) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated June 4, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$53,298.66 comprised of \$26,555.83 for the monthly Motor Fuel Tax Allotment and \$26,742.83 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated May 7, 2024 in the amount of \$10,651.35 for the Village's share of Personal Property Replacement Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated May 7, 2024, in the amount of \$120,298.66 for the Village's share of Business District Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated May 7, 2024 in the amount of \$384,789.41 for the Village's share of Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated May 7, 2024 in the amount of \$446,365.21 for the Village's share of Home Rule Sales Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated May 14, 2024, in the amount of \$408,133.77 for the Village's share of Income Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated May 14, 2024 in the amount of \$42,546.30 for the Village's share of Use Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated May 14, 2024, in the amount of \$14,528.83 for the Village's share of Telecommunications Tax revenues.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated May 14, 2024, in the amount of \$2,192.19 for the Village's share of Cannabis Use Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated June 7, 2024, in the amount of \$147,950.92 for the Village's share of Business District Tax.

- (p) Accept ACH payment from the Illinois Comptroller's Office, dated June 7, 2024 in the amount of \$449,892.98 for the Village's share of Sales Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated June 7, 2024 in the amount of \$525,669.76 for the Village's share of Home Rule Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated June 11, 2024, in the amount of \$174,919.78 for the Village's share of Income Tax.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated June 11, 2024 in the amount of \$51,685.57 for the Village's share of Use Tax.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated June 11, 2024, in the amount of \$13,344.04 for the Village's share of Telecommunications Tax revenues.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated June 11, 2024, in the amount of \$1,992.13 for the Village's share of Cannabis Use Tax.
- (v) Accept Check #0521922791 dated August 7, 2024 from Comcast Financial Agency Corporation for Cable Franchise Fees covering the period 04/01/2024 to 06/30/2024 in the amount of \$31,912.25.
- (w) Approve Invoice #1791 from Administrative Consulting Specialists, LLC, to renew the annual contract for grant writing and administrative services for the period of August 1, 2024 to July 31, 2025 in the amount of \$15,000.00.

Trustee Budnik what dollar amount was awarded to Norridge? Joanna Skupien all the money went to Norridge.

- (x) Accept final report from GovHR USA for the July 2024 Classification and Compensation Study.
- (y) Approve the request from Norridge Harwood Heights Little League Secretary Shannon Dymurski for reimbursement of the 2024 Norridge participants in Little League (105 participants), at \$40 per participant, for a total reimbursement amount of \$4,200.00.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:*

Trustee Gelsomino had no liaison reports.

He mentioned:

- (a) As a matter of record, the Village of Norridge received the August 2024 Monthly Report from Clarke Mosquito Control.

He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Gelsomino, second by Trustee Bielak to:

- (a) Ratify the Master Services Agreement dated August 16, 2024 from GovHR USA, signed by President Daniel Tannhauser, for services related to the search and recruitment of a Director of Public Works, scope of services to include the Virtual Recruitment option as per proposal dated June 7, 2024 at a cost of \$10,000.00 plus approximately \$2,000.00 for advertising.
- (b) Accept recommendation from Joanna Skupien to hire Tracey Avis to the position of full-time Business Licensing and Customer Service Supervisor, start date of September 5, 2024 at an annual salary of \$85,000.00. Training prior to the full-time start date will be paid at an hourly rate of \$40.86.
- (c) Approve renewal KnowBe4 Software for 36 month term with annual cost of \$3,105.00.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

Trustee Bielak gave an update on Norridge Park Pool opening September 7, 2024 and Basketball and Tennis courts are done. Norridge Park hired Nate Brown who is resident of Norridge to replace AnnMarie Flatery. NYA will have their end of year celebration at the pool if open in time. ZBA – once case coming up and will go to Zoning Board.

Trustee Bielak had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Bielak second by Trustee Avino to table the discussion regarding consent item (a).

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

MOTION: by Trustee Bielak second by Trustee Gelsomino to have discussion before a vote on item (a)

- (a) Adopt and approve Ordinance No. 2134-24, " AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-196A ENACTING SUBSECTION 60 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 ENACTING PARKING RESTRICTIONS AT A SPECIFIC LOCATION: An Ordinance Enacting Certain Parking Restrictions Adjacent to Giles School on School Days for the East Side of N. Oriole Avenue Running 294 Feet South From the Stop Sign at the Intersection of N. Oriole and W. Cullom Avenues," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

MOTION: by Trustee Bielak second by Trustee Avino to:

- (b) Adopt and approve Ordinance No. 2135-24, " AN ORDINANCE ADOPTING A REVISED ZONING MAP OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS: An Ordinance Adopting a Revised Zoning Map," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

GENERAL, Clerk Krasinski:

A. Liaison Report: Elementary Schools – No Update

Clerk Krasinski mentioned to:

Save the Dates:

- August 31, 2024 – AED and CPR class at Norwood Park Fire Station – Call 708-867-5428 for more information.
- September 14, 2024 – Ridgewood Foundation Alumni Hall of Fame Brunch & Raffle – 11am – RHS Café
- September 14, 2024 – Ridgewood Foundation Bingo – RHS – Doors open at 5pm. Games start at 6pm
- September 19, 2024 – Seniors Assistance Ctr – BINGO – Doors open at 5pm. First Game at 6pm. Cost \$25 for 11 Games & Raffle Prize Entry.
- September 21, 2024 – Village of Norridge Historical Museum Open House 10am to 12pm – 7774 W. Irving Park Road

Clerk Krasinski wished Trustee Bielak a Happy Birthday.

Clerk Krasinski thanked Kathy Gaseor for her years of service to our Village and for all her support and guidance. Wishing her all the best in her new endeavor – retirement. She will be truly missed.

B. Consent Agenda:

(a)

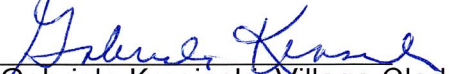
MOTION: by Trustee Gelsomino second by Trustee Larson that, there being no further business, meeting be adjourned at 7:45 PM.
Budnik, Ronstadt, Larson, Bielak, Avino Gelsomino, Yea, Nays none, - Motion carried

Meeting Adjourned.



Daniel Tannhauser, Village President

ATTEST:



Gabriela Krasinski, Village Clerk