



# VILLAGE OF NORRIDGE

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## REGULAR BOARD MEETING MINUTES

Wednesday, May 22, 2024

Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706  
6:30 P.M.

The meeting was called to order by President Tannhauser at 6:30 PM

Deputy Clerk Gaseor called the roll:

Present:	President Tannhauser Trustee Budnik Trustee Ronstadt Trustee Larson Trustee Bielak Trustee Avino Trustee Gelsomino
Absent:	Village Clerk Krasinski Village Administrator Skupien

Also Present:	Joan Cherry, Village Attorney Brian Goss, Police Chief Joseph Spain, Director of Public Works
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A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

**MOTION:** by Trustee Ronstadt second by Trustee Larson to approve and adopt the minutes of the Regular Board Meeting of April 24, 2024, as presented, and published and that they be made part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Gelsomino, Abstained - Motion carried.

### President's Report

- (a) President Tannhauser presented Salvation Army Norridge Citadel Majors Peter and Catherine Mount for their outstanding service to our community.
- (b) President Tannhauser congratulated Retired Village Trustee Dominic Falagarario on the occasion of his 90<sup>th</sup> Birthday and invited the public to join in singing Happy Birthday to Dominic. Cake was served at the conclusion of the meeting.

### Accolades:

- Representative from Illinois Section American Water Works Association (ISAWWA)

presents to Director of Public Works Joe Spain, on behalf of the Village of Norridge, the ISAWWA Water Ambassador – Gold Level Distinction Award. This is the third year the Village has received this recognition.

- President Tannhauser presented Police Officer Pete Giannakopoulos with the Village's Above and Beyond Award for designing the 2024-2025 Village Sticker recognizing the 25<sup>th</sup> Anniversary of the Norridge Police Department's Shop-with-a Cop Program.

### **Comments from the Public**

**Email Comments: NONE**

**In person comments:** Mary Willard, 4348 N. Ozark Avenue, thanked the Village for the Hometown Hero Banners that are currently on display throughout the Village.

**Executive Session: None**

### **FINANCE, LICENSES & CONTRACTS, *Trustee Avino:***

Trustee Avino thanked all who attended the SAC Wine Tasting this past week. Trustee Avino stated that he attended Triton College's Board of Trustee meeting and will provide insight to the meeting at a later date. Trustee Avino thanked all who served and encouraged all to take a moment to remember all service members on this Memorial Day weekend.

Discussion Item:

- (a) As a matter of record, Tax Year 2023 Cook County Levy Edit Report has been reviewed and signed off on by the Village Administrator.

Trustee Avino asked if there were any questions regarding his consent agenda. There were none

**MOTION:** by Trustee Avino second by Trustee Bielak to:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending February 29, 2024, as published, copy to be attached and made a part of the record hereof.
- (b) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending March 31, 2024, as published, copy to be attached and made a part of the record hereof.
- (c) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated February 1, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$50,840.23 comprised of \$25,371.16 for the monthly Motor Fuel Tax Allotment and \$25,469.07 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated March 1, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$54,234.69 comprised of \$27,290.10 for the monthly Motor Fuel Tax Allotment and \$26,944.59 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.

- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated April 1, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$49,839.98 comprised of \$24,743.13 for the monthly Motor Fuel Tax Allotment and \$25,096.85 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated March 5, 2024, in the amount of \$4,939.53 for the Village's share of Personal Property Replacement Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated March 6, 2024, in the amount of \$253,938.53 for the Village's share of Business District Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated March 6, 2024, in the amount of \$623,347.81 for the Village's share of Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated March 6, 2024, in the amount of \$758,154.35 for the Village's share of Home Rule Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024, in the amount of \$149,597.44 for the Village's share of Income Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024, in the amount of \$63,235.32 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024, in the amount of \$13,808.09 for the Village's share of Telecommunications Tax revenues.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024, in the amount of \$2,152.83 for the Village's share of Cannabis Use Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated April 3, 2024, in the amount of \$4,405.74 for the Village's share of Personal Property Replacement Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2024, in the amount of \$121,281.99 for the Village's share of Business District Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2024, in the amount of \$386,917.10 for the Village's share of Sales Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2024, in the amount of \$446,063.61 for the Village's share of Home Rule Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024, in the amount of \$236,186.86 for the Village's share of Income Tax.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024, in the amount of \$37,843.88 for the Village's share of Use Tax.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024, in the amount of \$14,110.66 for the Village's share of Telecommunications Tax revenues.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024, in the amount of \$2,286.83 for the Village's share of Cannabis Use Tax.

- (v) Accept the fiscal year end audit report and management letter from Lauterbach & Amen, LLP. Certified Public Accountants, 668 N. River Road, Naperville, IL 60563, for the fiscal year ended April 30, 2023.
- (w) Accept Check #0521884385 dated May 2, 2024, from Comcast Financial Agency Corporation for Cable Franchise Fees covering the period 01/01/2024 to 03/31/2024 in the amount of \$33,104.48.
- (x) Accept ACH payment made by DIRECTV, LLC made on April 30, 2024, in the amount of \$3,845.49 for Video Service Franchise Fees for the period of 01/01/2024-03/31/2024.
- (y) Accept the General Fund Accounts Payable Check Register for the month of April 2024, as published and copy to be attached and made part of the record hereof.
- (z) Accept and approve the engagement letter dated May 15, 2024, from Lauterbach & Amen, LLP for auditing services related to the fiscal year ended April 30, 2024, April 30, 2025 and April 30, 2026 at the following rates:

Service Provided	April 30, 2024	April 30, 2025	April 30, 2025
General Fund and Motor Fuel Tax Fund Audit	\$45,500	\$46,900	\$48,000
Water Fund Audit	\$13,000	\$13,400	\$13,800
Single Audit, if required *	\$4,600	\$4,700	\$4,800
<b>Total</b>	<b>\$63,100</b>	<b>\$65,000</b>	<b>\$66,600</b>

President Tannhauser asked Trustee Avino to amend Item Z to reflect that the last date on the chart be corrected to reflect April 30, 2026, and not April 30, 2025. Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

**LAW & ORDINANCE & ECONOMIC DEVELOPMENT, Trustee Bielak:**

Trustee Bielak had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Bielak second by Trustee Avino to:

- (a) Adopt and approve Resolution No. 24-10, "A RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE: A Resolution for Fiscal Year ending April 30, 2024 in the amount of \$200,000.00 for salt purchases estimated at \$100,000 per year for the 2022/2023 and the 2023/2024 winters." the Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part off the record hereof.
- (b) Adopt and approve Resolution No. 24-11, "A RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE: A Resolution in the amount of \$175,000 for the 2016 General Maintenance for Fiscal Year ending April 30, 2016, for Concrete Repairs, Salt Purchase, pavement patching for the period May 1, 2014 to April 30, 2016. The resolution is necessary based upon the IDOT MFT Audit." the Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part off the record hereof.
- (c) Adopt and approve Ordinance No. 2126-24, "AN ORDINANCE AMENDING CHAPTER 38-94-130" SCHEDULE OF FINES/PENALTIES" VEHICLE IMMOBILIZATION FEE

SPECIFIED IN CHAPTER 94 ARTICLE II, "ADMINISTRATION AND ENFORCEMENT" DIVISION 4 SECTION 130 "VEHICLE IMMOBILIZATION" "FEES" OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002. An Ordinance Amending the Fee for Immobilizing Vehicles," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (d) Adopt and approve Ordinance No. 2127-24, "AN ORDINANCE AMENDING CHAPTER 6 "ALCOHOLIC LIQUOR" BY AMENDING DIVISION 2, SECTION 6-43 "CLASSES OF LICENSES" ENACTING A CLASS G-1 LICENSE, AMENDING AND RESTATING CHAPTER 6 "ALCOHOLIC LIQUOR" ARTICLE II, DIVISION 2, SECTION 6-44 "NUMBER OF LICENSES", AND AMENDING CHAPTER 38-22 "FINES, PENALTIES AND FEES FOR BUSINESSES" "ALCOHOLIC BEVERAGES" OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, AND APPROVING THE ISSUANCE OF A CLASS G-1 LICENSE. Amending the Classes of Retail Alcoholic Liquor Licenses by Enacting a Class G-1 License, Rescinding a Class B License, Adding and Restating the Number of Alcoholic Liquor Licenses Issued, Amending Fees and Fines to Include a Class G-1 License and Approving the Issuance of a G-1 License to Norridge Cardinal Liquors LLC," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino Gelsomino, Yea, Nays none, - Motion carried.

**WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

Trustee Ronstadt had no discussion items for review. He asked if there were any questions regarding the consent agenda. Trustee Budnik asked if there was a time frame for the Montrose Avenue Water Tower project. Director of Public Works Spain stated that the project is scheduled to begin July 15<sup>th</sup> and will be completed by November 2<sup>nd</sup>. President Tannhauser asked Director Spain to update the Board on the Cumberland Avenue Pump House project. Director Spain informed the Board that the pump is back in service, and while the punch list still needed to be completed, the entire project will wrap up in two weeks. The next phase of the project is the Montrose Water Tower, and the 3<sup>rd</sup> phase will be the Olcott Avenue Pump House. Trustee Budnik asked if there will be any disruption in service to the residents, and Director Spain said they will be closely monitoring all water pressure levels, but no disruption is anticipated.

**MOTION:** by Trustee Ronstadt, second by Trustee Larson to:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed April 22, 2024, covering locations listed, place the report on file and make a part of the record thereof.
- (b) Concur with the recommendation of KLM Engineering, Inc. and award the bid for the Montrose Avenue Water Tower project to the lowest qualified and eligible bidder, Era Valdivia Contractors, Inc in the amount of \$1,090,800.00. The scope of the project includes cleaning, repairing and painting of the 250,000-gallon elevated reservoir located at 7249 W. Montrose Avenue.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of April 2024 as published, copy to be attached and made a part of the record thereof.

- (d) Accept proposal dated March 29, 2024, from Baxter & Woodman Consulting Engineers for Conceptual Design Engineering Services for Olcott Pump Station Improvements, engineering fees not to exceed \$24,200.00.
- (e) Accept proposal dated April 15, 2024, from Concentric Integration to replace the existing SCADA panel and furnish new instruments as part of the water tower rehabilitation project for a lump sum cost of \$62,670.00.

Budnik, Ronstadt, Larson, Bielak, Avino Gelsomino, Yea, Nays none, - Motion carried.

**POLICE, Trustee Budnik:**

- (a) As a matter of record: Municipal Consolidated Dispatch (MCD) Center, of which Norridge is a member of, approved their FY 2025 budget. Norridge's annual payments will be \$646,499, down from \$748,943 which we paid for FY 2024.

Trustee Budnik stated that the Village's annual payments to MCD has consistently gone down over the years. President Tannhauser indicated that having our own Dispatch Center cost the Village over \$1 million annually and consolidating the dispatch center has saved the Village money since MCD was developed.

Trustee Budnik asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Budnik, second by Trustee Bielak to:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Holiday Buy Backs from Fiscal Year 2023-2024 totaling \$98,497.08. This amount is for 30 Police Department Union employees. Payments were made via payroll on the pay date of May 15, 2024.
- (b) Accept, as a matter of record, payments made to the Police Department's eligible employees for Comp Time Buy Backs from Fiscal Year 2023-2024 totaling \$989.71. This amount is for 3 Police Department Union employees. Payments were made via payroll on the pay date of May 15, 2024.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

**VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:**

Trustee Gelsomino had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Gelsomino, seconded by Trustee Bielak to:

- (a) Accept Check #25317 in the amount of \$7,997.00 from Illinois Public Risk Fund, the Village's Workers' Compensation Insurance Carrier, for the approved IPRF Safety & Educational Grant for 2024.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

**PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT, Trustee Larson:**

- (a) Discussion Item:

Trustee Larson stated that the 2024 Hometown Hero Veterans Banners are on display on the 4000 block of Olcott Avenue as well as along Montrose Avenue from Harlem to Thatcher. A list of 2024 Hometown Heros will be available on our website soon. The program was very popular, and we received many submissions. The program was free and limited to the first 30 applications. Applications for the 2025 program will be available later this Fall. All 2024 banners will be rehung in 2025 and need not be resubmitted. President Tannhauser stated that due to the overwhelming response, 15-20 more banners will be added in addition to 4 MIA banners and will instruct Village Administrator Skupien to order the additional banners.

Trustee Larson asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Larson, second by Trustee Ronstadt to:

- (a) Approve the request from Patricia Muschio of 7100 W. Windsor to hold a block party on the 7100 block of Windsor Avenue on June 22, 2024, from 2:00 PM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (b) Approve the request from Saurabh (Sam) Patel of 7991 W. Argyle Street to hold a block party on the 7800 & 7900 Blocks of Argyle Street on August 18, 2024, from 12:00 PM – 9:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31, pending final construction schedule of the Village's contractor. If street construction takes place, the block party will need to be rescheduled to a different date.
- (c) Approve the request from Mike & Lisa Hendrickson of 7022 W. Agatite to hold a block party on the 7000 block of Agatite Avenue on August 24, 2024, from 1:00 PM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (d) Approve the request from Mike Egan of 4910 N. Clifton Avenue to hold a block party on the 4900 block of Clifton Avenue on August 24, 2024, from 10:00 AM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (e) Approve the request from Dominic Sulimowski of 8210 W. Wilson Avenue and Gina Rapatas to hold a block party on the 8200 block of Wilson Avenue on August 10, 2024, from 1:00 PM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (f) Approve the request from Danielle Pearson of 4121 N. Ozanam Avenue to hold a block party on the 4100 block of North Ozanam Avenue on August 3, 2024, from 8:00 AM – 12:00 AM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (g) Approve the request of Jennifer Adams on behalf of Gratitude Generation to hold a 5K Run/1 Mile Fun Run on Saturday, September 28, 2024, from 8:00 AM to 12:00 PM. The actual race is anticipated to take place from 9:00 AM to 10:30 AM. The parade will begin at Ridgewood High School Parking Lot and will continue through the streets of Norridge and end at Ridgewood High School Football Field. Police Department and Public Works assistance will be required for street closure to ensure the safety of all.
- (h) Accept proposal dated May 6, 2024 from Gewalt Hamilton Associates, Inc., GHA

Proposal No. 2024.M030 for engineering associated with 2024 Project 1 (7800-7900 blocks of Argyle) and 2024 Project 2 (curb, sidewalk & sewer improvements as needed-various locations) design engineering services not to exceed \$53,500.00 and construction observation services not to exceed \$160,000.00; 2025 Project 1 (Pittsburgh Avenue) and 2025 Project 2 (Prospect, Strong, Crescent) design engineering not to exceed \$91,000.00 and construction observation services not to exceed \$129,500.00. The design engineering and construction observation services for both 2024 project along with only the design engineering for both of the 2025 projects will be incurred in Fiscal Year 2024/2025. The construction observation services for the 2025 projects will be incurred in Fiscal Year 2025/2026. Engineer's estimates for the cost of construction are included for all the projects in the proposal.

- (i) Accept the request of Maria Gambino to remove the handicap parking signage at 4945 N. Orange Avenue.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

**GENERAL, Deputy Clerk Gaseor:**

Deputy Clerk Gaseor mentioned to:

Save the Dates:


- May 26, 2024 – Memorial Day Observance Ceremony at the Veterans Memorial at noon.
- May 29, 2024 – SAC Aging Reimagined: 10:30 – 11:30am -Estelle Sieb Community Center (Registration required) Contact Sarah -708-603-2277
- June 1, 2024 – Village of Norridge 9<sup>th</sup> Annual Car Show: 9am to 2pm- former Divine Savior front parking lot. Rain date: June 8<sup>th</sup>
- June 1, 2024 – Touch-a-Truck: 12pm – 2:00pm – former Divine Savior back parking lot. Rain date: June 8<sup>th</sup>
- June 12, 2024 – SAC Art & Ice Cream – Estelle Sieb Community Center 1:30 – 2:30pm

In addition, Deputy Clerk Gaseor stated that the Community-Wide Garage Sale is June 21<sup>st</sup> & June 22<sup>nd</sup>.

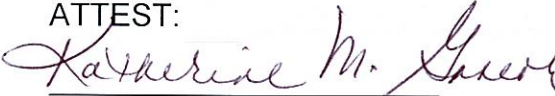
**MOTION:** by Trustee Gelsomino second by Trustee Budnik that, there being no further business, meeting be adjourned at 6:49 PM.

Budnik, Ronstadt, Larson, Bielak, Avino Gelsomino, Yea, Nays none, - Motion carried

Meeting Adjourned.

  
Daniel Tannhauser, Village President

ATTEST:

  
Katherine M. Gaseor, Deputy Village Clerk