

VILLAGE OF NORRIDGE

4000 North Olcott Avenue • Norridge, Illinois 60706-1199
708/ 453-0800 FAX 708/ 453-9335
www.villageofnorridge.com

PRESIDENT

James Chmura

CLERK

Debra J. Budnik

TRUSTEES

Ursula A. Kucharski

Dominic S. Falagario

Jacqueline Gregorio

Dominic Sulimowski

Donald Gelsomino

Daniel Tannhauser

Date: July 8, 2014

RFP # 2014 - 009

Request for Proposal for:

Cisco Wireless Project for Village Owned Buildings

Norridge Village Hall – 4000 N. Olcott Avenue

Norridge Police Department – 4020 N. Olcott Avenue

Norridge Public Works – 8415 W. Foster Avenue

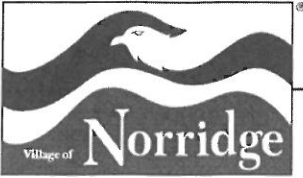
Norridge Police Garage – 4348 N. Ottawa Avenue

A. INTRODUCTION

The Village of Norridge, located in Cook County Illinois, seeks proposals for the project and locations referenced above. The acquisition will include wireless equipment, external antennas, wireless mounting brackets, wireless access points and physical or virtual controllers depending on whether the solution is controller based or controller-less, copper patch cables and any necessary management software with associated hardware. All new cabling from telecommunications closets to each new access point location will also be the responsibility of the vendor. This must be a turnkey solution. No other third-party equipment purchases shall be required for complete implementation of the wireless system.

B. PURPOSE OF THE PROJECT

1. The Village of Norridge is seeking proposals for a multi-site Cisco or Cisco Meraki-based wireless network system at the above locations. Cisco branded products are preferred because of our existing equipment. This project will involve the procurement of all equipment, installation, configuration, training, and testing required for the wireless network. This system will be part of our current infrastructure and Village network.
2. Some basic goals of this project include adding wireless access at buildings which currently don't have it. Implement a



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centralized point of configuration for these access points. Install a uniform and cohesive system with all equipment from Cisco or Cisco Meraki. Remove outdated equipment and equipment that has reached end of life.

3. It is the policy of the Village to procure equipment after a thorough evaluation and determination of the most responsible vendor in a manner that is the most advantageous for the Village. In determining the most advantageous proposal, the Village will consider criteria such as the vendor's past performance, service consistency, service reputation and capability, customer satisfaction, and ability to deliver equipment and services in a timely manner. For this reason, the Village will not split up this RFP and will award the project to a single vendor.

Interested parties are invited to submit proposals and shall include the following:

C. SCOPE OF SERVICES

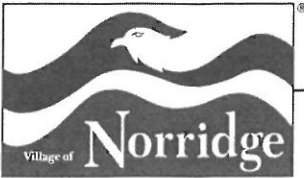
Overview

The Village of Norridge is in need of an updated wireless network infrastructure. Besides updating the equipment the Village is looking to purchase a controller based, or a controller-less solution to manage all of its wireless access points. The Village is looking to develop a new system based on best practices for all the wireless devices on its network for now and the foreseeable future.

Currently the Village has 3 SSIDs. One for our private network, one for the public, and one for squad car network (includes video downloading from the vehicle).

Below is a description of Norridge Village facilities:

- Norridge Village Hall – 4000 N. Olcott Avenue
 - Two Access Points currently exist, three are proposed.
 - Cisco
 - One at the rear of the building and one at the front of the building.
 - Connected to Norridge Police Department via fiber.
 - Ceiling is constructed of acoustical tiles and plenum cable does not need to be used.
 - External AP is being proposed at the rear of the building.

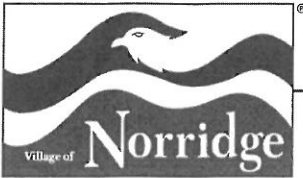


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- Norridge Police Department – 4020 N. Olcott Avenue
 - Five Access Points currently exist, seven are proposed. Six will be indoor access points and one will be an outdoor access point mounted on the existing communications antenna tower.
 - Cisco
 - Currently one at the rear of the building and one at the front of the building
 - Proxim - These access points are used to offload video from the police cars along with communication to the Village network while parked in the building. NetMotion is used to control the vpn connection and network connection along with group policy. All police car laptops are Panasonic ToughBook CF-31s.
 - Two access points inside the police parking area.
 - One access point outside on top of the communication antenna tower.
 - Connected to the Norridge Village Hall via fiber.
 - Ceiling is constructed of acoustical tiles and plenum cable does not need to be used.
- Norridge Public Works – 8415 W. Foster Avenue
 - No wireless infrastructure exists, two access point(s) are proposed
 - Connected to the Norridge Police Department via vpn with Comcast.
 - Open metal construction
- Norridge Police Garage – 4348 N. Ottawa Avenue
 - One Access Point currently exists, two access points are proposed
 - Cisco
 - One at the rear of the building
 - Connected to the Norridge Police Department via vpn with Comcast.
 - Ceiling is constructed of acoustical tiles and open metal construction. Plenum cable does not need to be used.

In moving towards the future we would like adequate wireless coverage at all our buildings. In Attachment B, square footage of all these buildings have been provided.

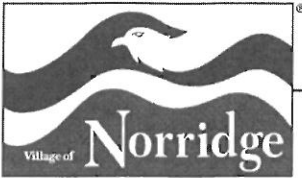


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D. TECHNICAL SPECIFICATIONS

- Base Requirements – Requirements in this section may be answered by an acknowledgement of the question, a description of the method of compliance or a statement explaining non-compliance. The following is a list of requirements that the wireless LAN system should comply with:
 - The Wireless System must comply with the IEEE 802.11 ac, 802.11n, 802.11g, 802.11b and 802.11a standards for wireless networks and the Wireless APs must obtain their power using the 802.3af Power over (PoE) Ethernet standard.
 - The Village will not be upgrading switching infrastructure to PoE+ as a part of this installation.
 - Security
 - 802.11i/WPA2, WPA, TKIP, WEP
 - 802.1X Authentication: EAP-TLS, EAP-SIM, EAP-TTLS, PEAP, EAP-MD5, EAP-FAST, RADIUS
 - WEP, TKIP, DES, AES-CCMP, 3DES
 - Active Directory/LDAP Integration
 - Describe Firewalling capabilities between VLANs if available
 - Controller (If required, controller-less solutions will also be considered)
 - Management for minimum of 30 Access Points (at potential full build-out of system)
 - Support for 100 plus concurrent users
 - Captive Portal / Authenticated & Unauthenticated (URL Redirection)
 - Embedded Guest Access (Guest Portal / Guest Splash)
 - Support for bandwidth shaping & metering
 - Support packet prioritization
 - Describe, if available, 802.11 a/b/g/n air monitoring (Intrusion Prevention) built into access point
 - Controller licensing (if required)
 - Provide controller licensing for each new wireless access point, including any required licenses that would otherwise limit the future expansion of newer access points.
 - Wireless Access Points
 - Multiservice legacy support for 802.11a, b, g, n, ac
 - Coverage for both the 2.4Ghz and 5Ghz spectrum



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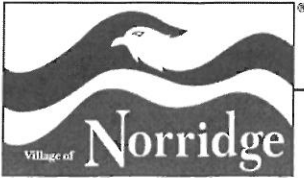
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- 3x integrated or external single or dual band, 2.4-2.5 GHz with Omni-directional antennas – 2.0 dBi gain
- 3x integrated or external single band, 5.1-5.8 GHz with Omni-directional antennas – 2.0 dBi gain
- Ceiling and Wall Mounting
- Directional Antenna for external AP's
- 1 Gbps network interface minimum
 - Please describe number of network interfaces included in the proposed solution
- Separate Ethernet interface for configuration and support
- Management
 - Access Point Monitoring and Reporting
 - Bandwidth Monitoring and Reporting
 - SNMPv2, SNMPv3
 - List and describe the components required for management including, but not limited to, physical or virtual controllers and management software and servers that will be centrally located in Village Hall and the components required at each building.

E. PROFILE

Include the following with the submitted proposal:

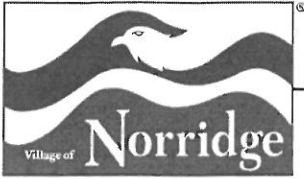
1. Name, address, phone number, email address, web site, and brief history of your firm (include local office locations). The vendor must be licensed to work in the State of Illinois.
2. The vendor shall have at least one technician that is certified on the proposed equipment with offices within the Chicago area.
3. List a minimum of five references, two preferably should be government entities, providing names and contact number/emails.
4. Include information about years of service in this business and detail professional experience in providing, installing, and servicing this type of equipment.
5. Include a cost proposal detailing equipment, personnel and all other costs associated with the project. Prices quoted must be valid for a minimum of 60 days from the close of this RFP.



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6. Up to three (3) additional pages of additional information may be added if you deem it may be useful and applicable to this project.
7. The Village of Norridge expects this project to be completed by September 12th, 2014. Please include a statement informing the Village of the time frame required to complete the project upon award of RFP.
8. All costs associated with the completion of this project must be included by the vendor in the proposal. This includes, but is not limited to:
 - a. Delivery costs, travel, lodging and food costs of the vendor, re-occurring fees to maintain the project under warrantee.
 - b. All costs for equipment, software, licensing, cabling, consulting, etc. must be itemized and broken down on the proposal on a per building basis.
 - c. If you are quoting government pricing, please list the source for the pricing and the contract number.
 - d. The Village reserves the right not to pursue this project in each building.
9. Please list the warranty on the equipment and the cost of a service contract to maintain the equipment on a yearly basis. Please be detailed in outlining the hardware replacement options and extended warranty options for two years and three years. This will include either Cisco SMARTnet or its equivalent and/or subscription costs for Cisco Meraki.
10. All existing wall penetrations can be re-used and must be fire or weather stopped as appropriate. Any outdoor cabling must be replaced as part of the project. Any indoor cabling may be used as long as it is tested and certified. All existing equipment not being used must be removed and returned to the village.
11. All necessary electrical requirements must be discussed and approved by the Village before the commencement of the project.



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12. The proposal should include a paragraph about:

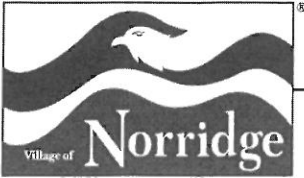
- a. System Reliability – Describe the overall reliability of the proposed system architecture.
- b. System Scalability – The ability for future growth. Adding additional access points, how hardware and software will be scaled.
- c. Controller Requirements – The limitations of the controller as it relates to system scalability.

13. If wireless access needs to be reconfigured in squad cars, 18 cars will need to be updated. The Village IT Coordinator will assist, but the vendor needs to include time and cost for updating each car and should be included in the proposal.

F. DELIVERABLES

The vendor/contractor must provide the following:

1. A comprehensive plan detailing the most cost effective strategies that address the goals detailed above.
2. Delivery costs of equipment to the designated delivery location.
3. A post-installation review by the vendor on the configuration and functionality of the system. This will include testing each of the devices and verifying the configuration.
4. A punch list will be created by the Village stating any items that may be deficient. Once all issues are resolved with the system, recommendation for release of final payment will be given.
5. Training will be conducted on site on the use of the system and programming.
6. A blueprint in Visio shall be provided upon completion listing the specifics of the device, passwords, and a final scope of work.
7. Authentication to the wireless network with user roles and policies that are dynamically assigned via RADIUS or Active Directory server.



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8. Installation of all new equipment
9. The Village prefers additional proposal options that will incorporate the buyback of existing Village wireless equipment in exchange for a more complete and unified wireless solution. There are currently eight access points deployed Village-wide, five Cisco and three Proxim.

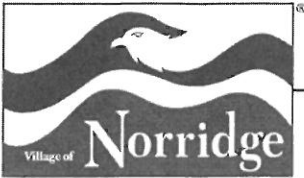
The Village must receive 2 hard copies of the final proposal, as well as a PDF which may include text, graphs, charts, tables, figures, pictures, or similar exhibits on digital media format.

G. OTHER NOTES

1. The selected vendor/contractor will be permitted onsite between the hours of 8:00 a.m. to 3:30 p.m. – Monday through Thursday to work on the project. The Village expects the project to be completed in two weeks' time.
2. The installation will take place at the various locations and a schedule will be provided to the IT Coordinator on work to be performed at the locations.
3. Materials, if delivered before commencement of the project, will need to be delivered to the Village of Norridge, 4000 North Olcott Avenue, Norridge, IL 60706 between the hours of 9:00 a.m. and 4:00 p.m.
4. The vendor/contractor's installer(s) will be required to provide valid identification to enter Village premises.
5. The vendor/contractor's installer is expected to act and dress in a professional manner.
6. Site visits are preferred and allowed on the following days:

Please contact Douglass Strempek at 708-453-0800 to confirm which day you will be attending. Available dates are:

July 17th, 2014 at 9:30 am
July 18th, 2014 at 1:00 pm



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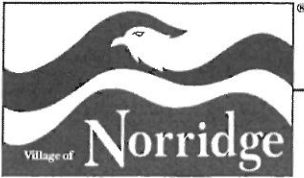
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Sites will be visited in the following order:

- Norridge Village Hall
- Norridge Police Department
- Norridge Police Garage
- Norridge Public Works

Attachment C must be completed by anyone attending the Site Visit and submitted on the day of the site visit.

7. It shall be the responsibility of the vendor to thoroughly read and understand the information, instructions, and scope of services contained in this RFP. Vendors are expected to fully inform themselves as to the conditions and requirements of the services to be provided. Failure to do so is at the Vendor's own risk. No plea of error or ignorance by the Vendor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Vendor to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the Village. The Village will assume that submission of a RFP response means that the Vendor has familiarized itself with the conditions and requirements and intends to comply with them unless specifically noted otherwise.
8. The system/workmanship shall meet all Building and Fire Codes adopted by the Village.
9. The contract entered into by the Village and the successful vendor for the work specified in this request for proposal shall be on a form specified by and provided by the Village. The provisions of the Village contract will control in the event of a conflict or inconsistency among or between any provisions of the successful vendor's responsive proposal and the Village contract form.
10. The Village reserves the right to determine the competence and financial and operational capacity of any Contractor. Upon request of the Village, the Contractor shall furnish additional evidence as may be required by the Village (beyond that which is required in response to this RFP) to evaluate its ability and resources to accomplish the work required by the scope of services herein. The Village shall unequivocally be the sole and final judge of such competency, and its decision shall be final and not subject to recourse by any person, firm, or corporation.



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Vendor Requirements

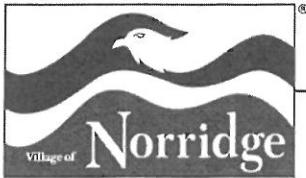
INSURANCE

A contractor, or vendor, shall not commence work, nor shall the Village permit any contractor or vendor, under any contract with the Village to commence work, until the contractor or vendor has first obtained all insurance required under this paragraph, and such insurance has been approved by the Village; nor shall a Contractor allow any sub-contractor to commence work on a sub-contract until all similar insurance required of the sub-contractor has been approved by the Village. A contractor or vendor agrees to provide and maintain certificates of insurance evidencing the minimum insurance coverage and limits set forth below during the term of the contract, unless Village ordinance or bidding requirements specify a greater amount or additional type of insurance, then such greater amount or type of insurance will be required. Such policies shall be in force and from companies acceptable and satisfactory to the Village to afford protection against all claims for damages to public or private property, and injuries to persons, arising out of and during the contract term.

A copy of the certificate of insurance shall name the Village of Norridge, its officers, agents, employees, representatives and assigns as additional insured.

The policy of insurance shall contain no provisions that invalidate the naming of the Village as additional insured. The insurance coverage and limits set forth below shall be deemed to be minimum coverage and shall not be construed in any way as a limitation on Contractor's duty to carry adequate insurance or on Contractor's liability for losses or damages under the Contract. The minimum insurance coverage and limits that shall be maintained by the Contractor and his sub-contractors at all times while providing, performing, or completing the work are as follows:

1. **General Liability.** The Contractor shall carry a comprehensive general umbrella liability policy for all operations with limits of not less than \$1,000,000.00, each accident, for bodily injury liability and not less than \$1,000,000.00, each accident, for property damage liability.
2. **Worker's Compensation.** The Contractor is required to carry, with a company authorized under the laws of the State of Illinois, a policy for protection against liability under the Worker's Compensation



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and the Occupational Disease Statutes of the State of Illinois with limits of not less than \$500,000.00 per claim.

3. Professional Liability Insurance. The Contractor shall carry minimum of \$1,000,000.00.
4. Automobile Insurance. The Contractor shall carry minimum of \$1,000,000.00.

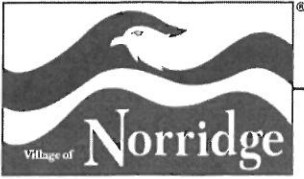
All such insurance must include an endorsement whereby the insurer agrees to notify the Village at least thirty (30) days prior to non-renewal, reduction, or cancellation. The Contractor shall cease operations if the insurance is canceled or reduced below the required amount of coverage. All costs for insurance, as specified herein, will not be paid for separately, but shall be considered as incidental to the Contract.

INDEMNIFICATION

Upon entering into a contract with the Village, the Contractor/Vendor agrees to protect, indemnify, hold and save harmless and defend the Village against any and all claims, costs, causes, actions and expenses, including but not limited to, attorneys' fees incurred by reason of a lawsuit or claim for compensation arising in favor of any person, including the employees or officers or independent contractors or subcontractors of the contractor or municipality, on account of personal injuries or death, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from the performance by the Contractor/Vendor or any of Contractor/Vendor's subcontractors hereunder, whether such loss, damage, injury or liability is contributed to by the negligence of the Village or by premises themselves or any equipment thereon whether latent or patent, or from other causes whatsoever, except that the contractor/Vendor shall have no liability or damages or the costs incident thereto caused by the sole negligence of the Village or as otherwise provided by Illinois law.

NONDISCLOSURE

The Contractor/Vendor acknowledges and agrees that certain information provided by the Village, relating to the products and services to be supplied by the Contractor/Vendor, is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by the Contractor/Vendor, whether during the term of an agreement with the Village or at any time thereafter, except solely as required in the course of



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the Contractor/Vendor's performance of services under its agreement with the Village. The Contractor/Vendor shall comply with the applicable privacy laws and regulations affecting the Village, and will not disclose any of the Village's records, materials, or other data to any third party, other than its attorneys or other individuals within the Contractor/Vendor's related business entities who have a need to know, and who agree in advance not to make further disclosure or unless required to do so by applicable law. The Contractor/Vendor shall not distribute statistical analyses and reports utilizing data derived from information or data obtained from the Village without the prior written approval of the Village.

PREVAILING WAGE ACT

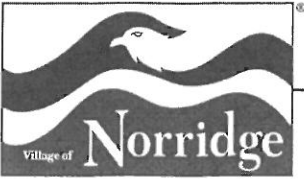
All contractors hired by the Village for construction projects shall abide by the prevailing rate of wages for laborers, workmen and mechanics as required by state law.

BID RIGGING AND ROTATING

State law requires that all bidders/contractors/vendors must execute the form attached hereto as Attachment A stating that the undersigned on behalf of the entity entering into a contract with the Village of Norridge certifies that:

- a. This contract is not made in the interest of, or on behalf of, an undisclosed person, partnership, company, association, organization or corporation;
- b. The Bidder/Contractor/Vendor has not in any matter directly or indirectly sought by communication, consultation or agreement with anyone to fix the bid price of any bidder, or to fix any overhead profit or cost element of the contract price or to secure any advantage against the Village of Norridge or anyone interested in the proper contract;
- c. This contract is genuine and not collusive or sham;
- d. The undersigned, on behalf of the Bidder/Contractor/Vendor, certifies that it has never been convicted for a violation of State laws prohibiting bid rigging or rotating.

This completed form must be submitted with the proposal.



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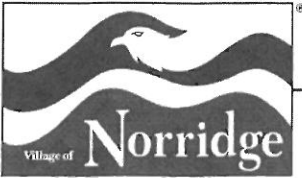
TAX COMPLIANCE

1. The Contractor/Vendor, on behalf of the entity entering into this contract, certifies that neither the undersigned, nor the entity, is barred from contracting with the Village of Norridge because of any delinquency in the payment of any tax administered by the State of Illinois, Department of Revenue, unless the undersigned or the entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability of the tax or the amount of tax.
2. The Contractor/Vendor, or the entity entering into this contract, understands that making a false statement regarding delinquency of taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the Village to recover all amounts paid to the entity under the contract in a civil action.
3. The Village is exempt from paying sales tax and will not be charged for any sales taxes in connection with this Agreement.

EQUAL EMPLOYMENT OPPORTUNITY

Illinois law requires that any contractor or vendor to the Village of Norridge and other public bodies in the State of Illinois agree to be bound by Illinois human rights laws and their nondiscrimination requirements. The law requires a nondiscrimination clause be included in the Village's contracts and contract specifications. The required language shall be in the form of the following typed statement on the applicable document:

This [contract or contract specification] incorporates by reference the equal employment opportunity clause which the Illinois Department of Human Rights requires in all contracts and contract specifications. This clause is set forth in 44 Ill. Admin. Code Sec. 750 (Appendix A) and is contained in the Village's purchasing and contracting policy. By acceptance of this contract, the [vendor or contractor] agrees to comply with the clause and all other rules and regulations of the Illinois Department of Human Rights covering employment opportunity. The [vendor or contractor] also acknowledges that it has a written sexual harassment policy which complies with Section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105.



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SEXUAL HARASSMENT POLICY

The undersigned, on behalf of the entity making this proposal or bid, certifies that it has and enforces a written sexual harassment policy pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) (the "Act").

This Act provides that every party to a public contract must have written sexual harassment policies that include, at a minimum, the following information:

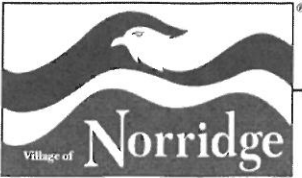
1. The illegality of sexual harassment;
2. The definition of sexual harassment under State law;
3. A description of sexual harassment, utilizing examples;
4. The vendor's internal compliant process, including penalties;
5. The legal recourse, investigative and compliant process available through the Department of Human Rights and the Human Rights Commission;
6. Directions on how to contact the Department and Commission; and
7. Protection against retaliation as provided by 6-101 of the Act.

A copy of this document must be submitted as an appendix with the RFP.

ILLINOIS DRUG FREE WORK PLACE ACT

Contractors/Vendors who are parties to a Village contract will comply with applicable legal requirements for a drug free workplace in the following manner by publishing a statement:

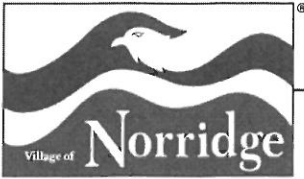
1. Notifying the employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the work place;



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2. Specifying the action that will be taken against employees for violating this provision;
3. Notifying the employees that, as a condition of their employment to do work under the contract with the Village of Norridge, the employee will:
 - a. Abide by the terms of the statement;
 - b. Notify the undersigned of any criminal drug statute conviction for a violation occurring in the work place not later than five (5) days after such a conviction.
4. The contractor/vendor has a drug free awareness program to inform employees about:
 - a. The dangers of drug abuse in the work place;
 - b. The policy of maintaining a drug-free work place;
 - c. Any available drug counseling, rehabilitation or employee assistance programs;
 - d. The penalties that may be imposed upon an employee for drug violations.
5. The contractor/vendor shall provide a copy of the required statement to each employee engaged in the performance of the contract with the Village of Norridge, and shall post the statement in a prominent place in the work place.
6. The contractor/vendor will notify the Village of Norridge within ten (10) days of receiving notice of an employee's conviction.
7. The contractor/vendor will make a good faith effort to maintain a drug-free work place through the implementation of these policies.
8. The undersigned further affirms that within thirty (30) days after receiving notice of a conviction of a violation of the criminal drug statute occurring in the work place it shall:
 - a. Take appropriate action against such employee up to and including termination;



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- b. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency.

VILLAGE CONTRACTING AND PURCHASING REQUIREMENTS

All vendor responses shall be in compliance with the Village's Contracting and Purchasing Ordinance (Village of Norridge Code of Ordinances, Chapter 2, Sec. 2-390), the Village's Ethics in Contracting and Purchasing Ordinance (Village of Norridge Code of Ordinances, Chapter 2, Sec. 2-391) and all applicable conflicts of interest rules.

PLACE TO SUBMIT PROPOSAL – submit the proposal in a sealed envelope, with RFP# 2014-009 clearly marked on the envelope to:

Village of Norridge
C/o Joanna Skupien, Financial Director
4000 N. Olcott Ave.
Norridge, IL 60706

DEADLINE FOR SUBMITTING RFP

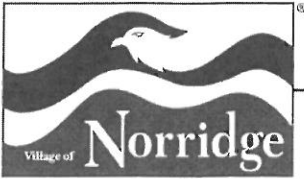
Proposals must be received by 9:30 a.m. July 29th, 2014. Proposals received after 9:30 a.m. July 29th, 2014 are untimely and will be rejected. Proposals will not be opened until after 9:30 a.m. on July 29th, 2014. It is the vendor's responsibility to ensure timely delivery.

RFP PACKAGE

Each potential vendor is instructed to check its RFP package to ensure that it has received the complete document, which consists of sections and documents. The Village of Norridge, if necessary, will post any addendums on its web site under the Financial Department Portion and then by selecting Bids and RFPs.

REJECTION; WAIVERS

The Village reserves the right to reject any and all proposals; waive formalities, technical requirements and/or deficiencies and irregularities; solicit new proposals; or further negotiate with the vendor of its choice if some other manner or negotiation better serves the Village's interests.



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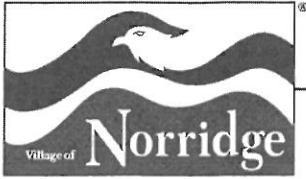
The Village reserves the right to award the RFP to the vendor which, in the Village's judgment, best serves the needs and interests of the Village and its residents.

WITHDRAWALS, DECLINATIONS

If the Contractor wishes to withdraw a RFP, the Contractor shall submit written notification of such action to the Financial Director, Joanna Skupien, no later than the due date and times as specified in the Deadline for Submitting RFP.

Inquiries should be directed to the Financial Director, Joanna Skupien via phone or e-mail: 708-583-5752 or jskupien@villageofnorridge.com.

Dates Posted on Website: 07/08/2014 to 07/29/2014



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ATTACHMENT A

Certification That Contractor Is Not Barred from Contracting with a Unit of Local Government as a Result of Violation of Either Section 5/33E-3 (Bid-Rigging) or 5/33E-4 (Bid Rotating) of the Illinois Criminal Code.

WHEREAS, a conviction for the offense of bid-rigging or bid rotating bars a person or entity from contracting with a unit of local government (720 ILCS 5/33 E-3, and E-4 2013); and

WHEREAS, 720 ILCS 5/33 E-11 (2007) of the Illinois Criminal Code, requires bidders and contractors to verify on a form provided by the unit of local government, that they are not barred from public contracting due to bid-rigging or bid rotating convictions.

NOW, THEREFORE, IT IS HEREBY CERTIFIED TO THE VILLAGE OF NORRIDGE that the undersigned,

[Insert legal name of bidder/responder/contractor/vendor]

is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 5/33E-3 or 5/33E-4 of the Illinois Criminal Code.

DATE: _____, 2014

President: _____

Address: _____

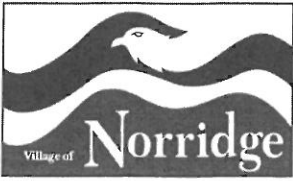
City, State, Zip Code _____

ATTEST:

_____ [Seal]

Attest:

Title:



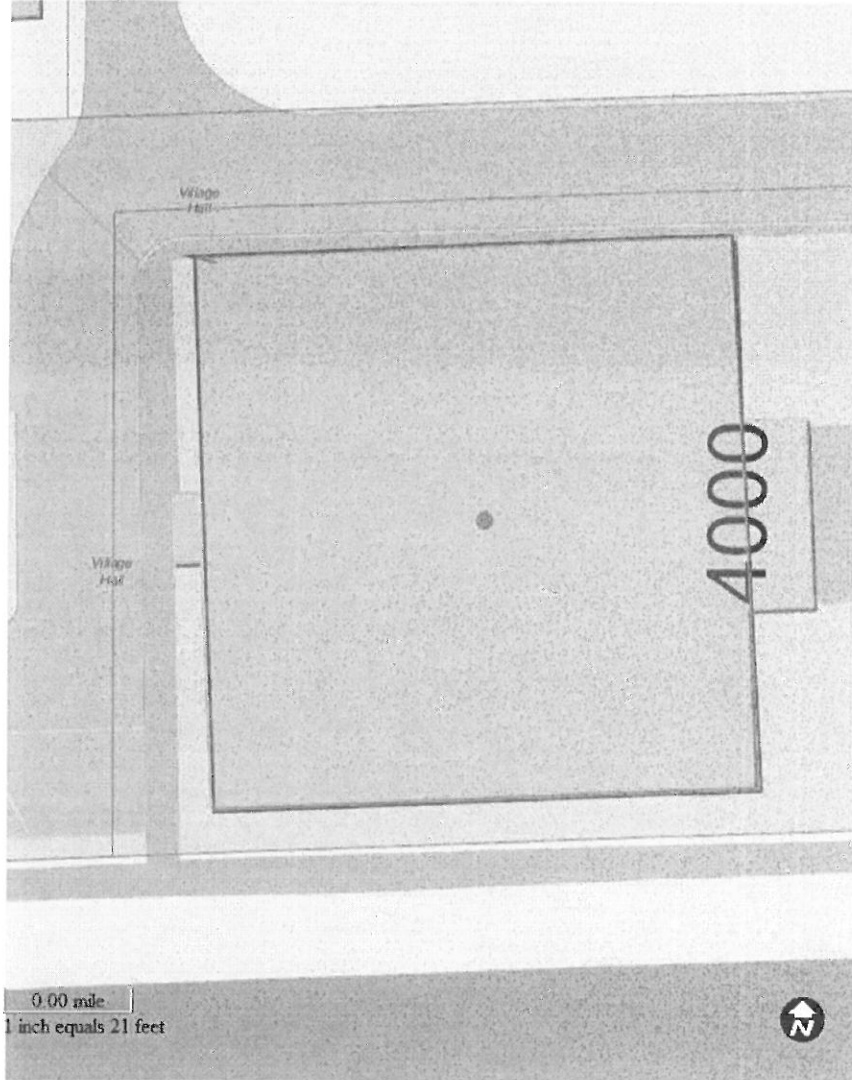
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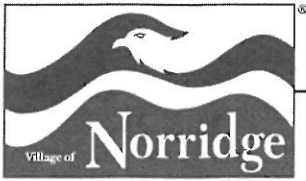
ATTACHMENT B
Square Feet – 8,500



Norridge Village Hall



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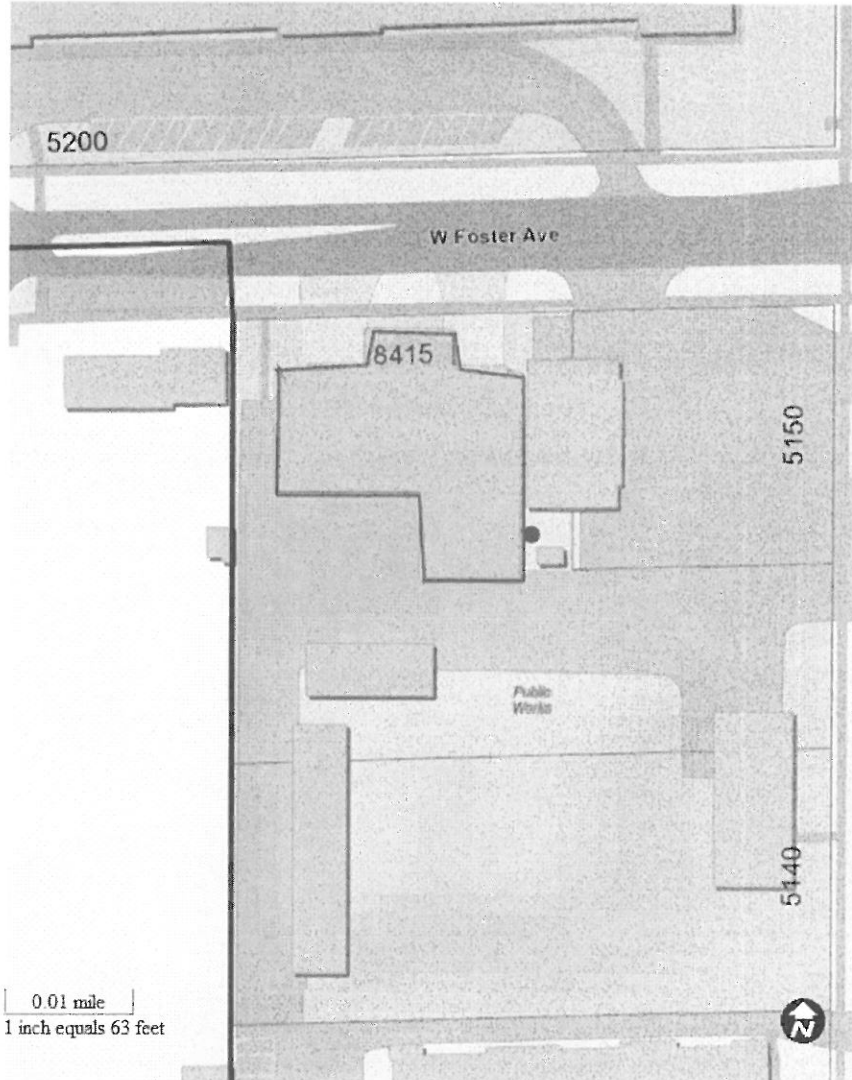
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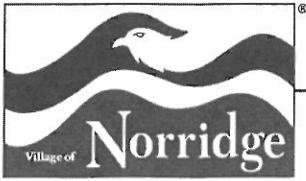
ATTACHMENT B
Square Feet – 10,500



Norridge Public Works



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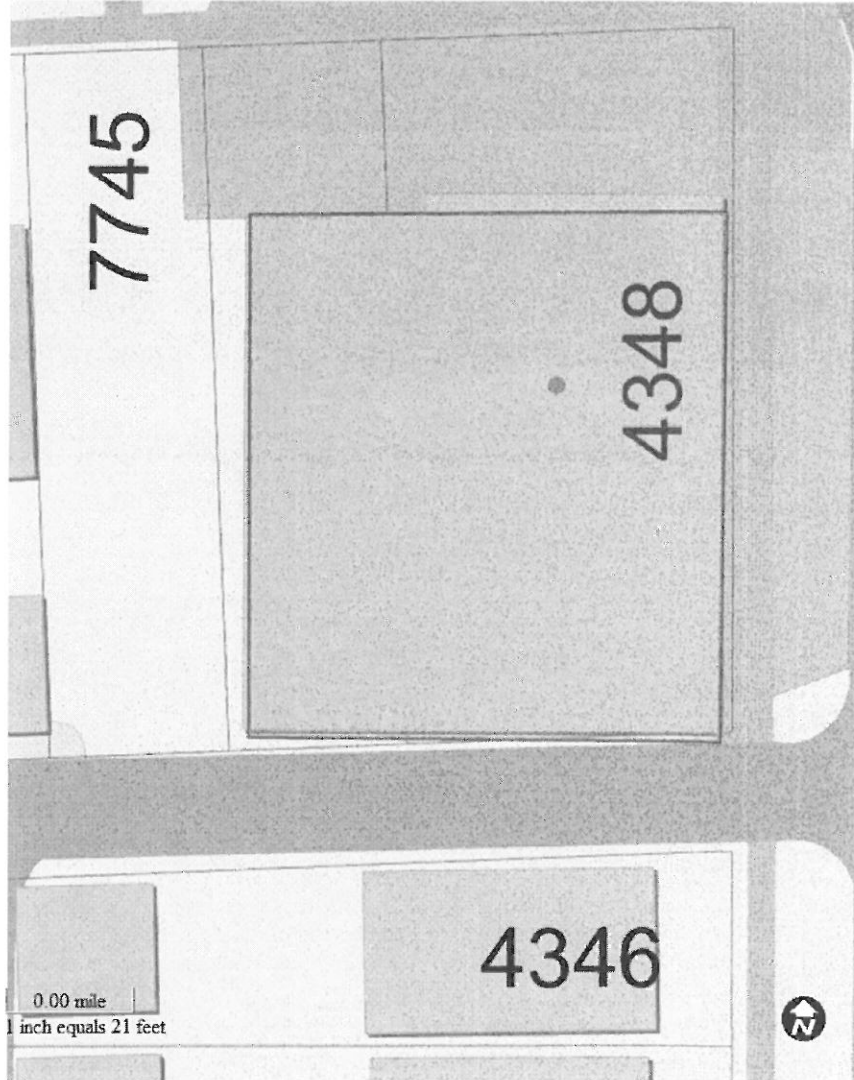
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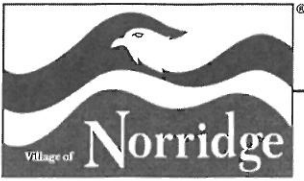
ATTACHMENT B
Square Feet – 7,000



Norridge Police Garage



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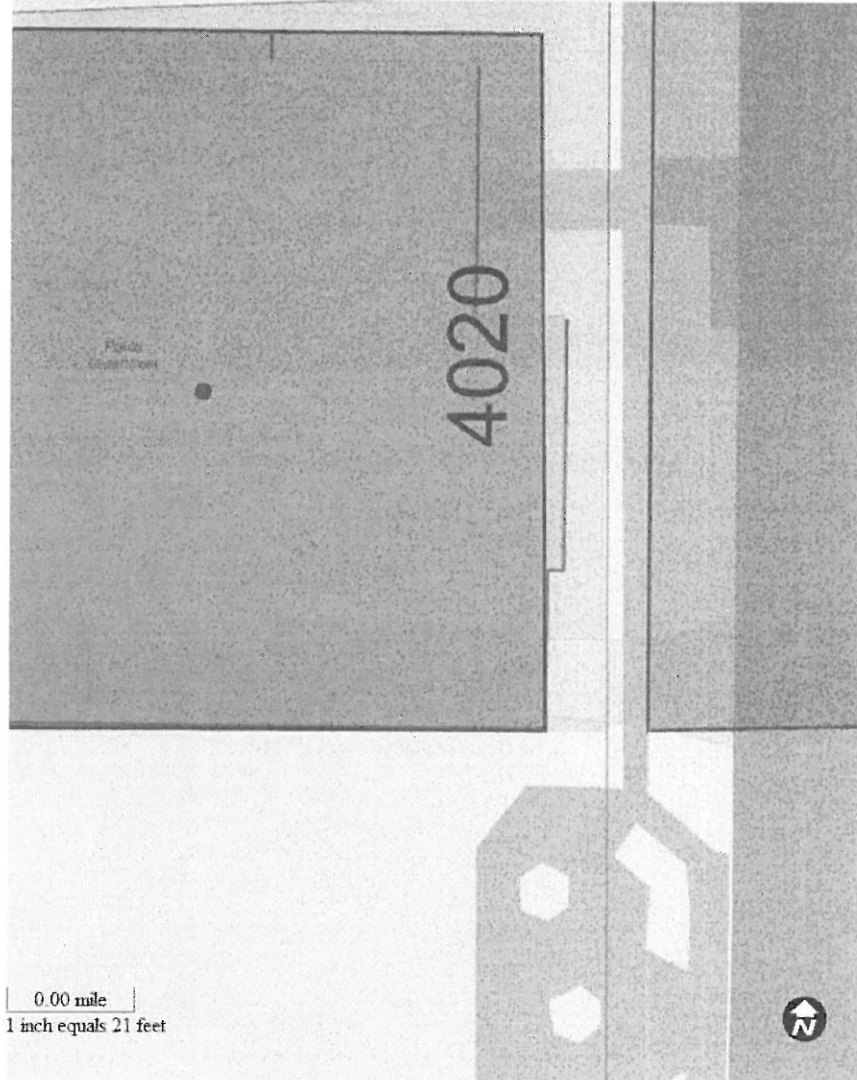
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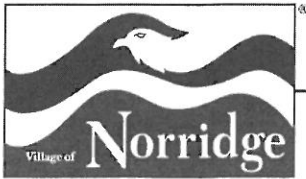
ATTACHMENT B
Square Feet – 12,700 - Building



Norridge Police Department



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ATTACHMENT C

CONFIDENTIALITY AGREEMENT FOR PROSPECTIVE BIDDERS, PROSPECTIVE RESPONDERS TO REQUESTS FOR PROPOSALS, AND TO CONSULTANTS, CONTRACTORS OR VENDORS

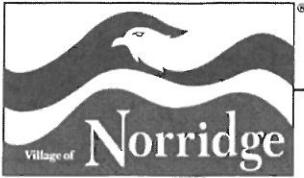
I understand that in evaluating the Village of Norridge (“Norridge”) buildings for RFP 2014-009, I require information to perform my evaluation. This information may include, but is not limited to, information on the architecture of the current security systems, alarm systems, related hardware, computer software, network information, and hardware, residents, employees, students, other contractors or consultants and financial and business operations. Some of this information is made confidential by law (such as “protected health information” or “PHI” under the federal Health Insurance Portability and Accountability Act) or by Norridge policies. Confidential information may be in any form, *e.g.*, written, electronic, oral, overheard or observed. I also understand that access to all confidential information is granted on a need-to-know basis. A need-to-know is defined as information access that is required in order to perform my evaluation and prepare any proposal for RFP 2014-009 in the Village of Norridge, Illinois.

I will not disclose any information I receive in connection with my evaluation or work for Norridge to anyone else without the express written permission of the Village of Norridge and as required to perform my evaluation and preparation of proposal to perform work as a consultant, contractor or vendor for Norridge.

I will protect the confidentiality of all confidential information, including PHI, while at Norridge and after I leave Norridge including those circumstances where I do not submit a proposal. All information received from or about Norridge remains the property of Norridge and may not be removed or kept by me when I leave Norridge except as permitted by Norridge policies or specific agreements or arrangements applicable to submission of any proposals to the Village or to work as a consultant, contractor or vendor for Norridge.

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so all signatures appear on the same page.]



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If I violate this agreement, I may be subject to adverse action up to and including refusal to be considered for any work at or on behalf of Norridge, and termination of my ability to work at or on behalf of Norridge. In addition, under applicable law, I may be subject to criminal or civil penalties for any such unauthorized disclosure.

I have read and understand the above and agree to be bound by it.

Name: _____

Company: _____

Signature: _____

Date: _____

Accepted for the Village of Norridge by: _____