



REGULAR BOARD MEETING MINUTES

Wednesday, January 13, 2016
Village of Norridge
4000 N. Olcott Avenue, Norridge, IL 60706
6:30 P.M.

The meeting was called to order by President Chmura.

Clerk Budnik called the roll.

Present

President Chmura
Clerk Budnik
Trustee Kucharski
Trustee Tannhauser
Trustee Sulimowski
Trustee Falagario
Trustee Gelsomino

Absent

Trustee Gregorio

Also Present:

Mark Chester, Village Attorney
Brian Gaseor, Village Engineer
David Disselhorst, Acting Chief of Police
Joanna Skupien, Village Administrator
Village Residents

President Chmura asked all to stand and pledge allegiance to the flag.

Motion by Tannhauser seconded by Gelsomino to approve and adopt the minutes of the Regular Meeting of December 12, 2015 as presented.

Kucharski, Tannhauser, Sulimowski, Falagario, Gelsomino Yea. Nays none.
Motion carried.

President Chmura announced the winners of the Holiday Decorating Contest. He presented those present with their awards and took photos.

(a) Winning families and locations

- 8022 W. Leland Avenue – Kesseg
- 4308 N. Osceola Avenue – Szaflik
- 4440 N. Oriole Avenue – Nowicka
- 8673 W. Argyle Avenue – Loftus

Two employees with the Village of Norridge are celebrating 25 years of employment. President Chmura asked Mark Lympelopulos and Joe Spain to come forward to receive plaques from the village. Mark and Joe are with Public Works and handle situations at all times of the day and through all weather conditions. Their time of service is a tremendous accomplishment.

President Chmura asked all present from Public Works to stand and be recognized. They fix and clear 24 hours a day. We are the best village for removal and water breaks. No other suburb gets it done like we do. He thanked them for a great job done.

Trustee Kucharski asked if there were any questions with the consent agenda under Finance. There were none.

Motion by Kucharski, seconded by Tannhauser

- (a) Accept the General Fund Accounts Payable Check Register for the month of November 2015, as published.
- (b) Approve the service agreement and enter into contract with ProShred Security, 7700 Graphics Drive, Tinley Park, IL 60477, for paper shredding services. The agreement shall commence on January 05, 2016 and run for a period of twelve months, and the contract shall not auto renew at the end of the service agreement. The Village has a total of 7 containers at various locations. ProShred will charge \$72.00 per pick-up of all containers and pickup shall occur every 6 weeks, with the option to schedule additional pickups, when necessary.
- (c) Accept the Memorandum of Understanding (MOU) for Citizens Service Request System Study Group effective January 01, 2016, by and among Municipal GIS Partners, Incorporated (MGP) and the Village of Norridge. The MOU will expire on December 31, 2016.
- (d) Accept and approve the Supplemental Statement of Work (SOW) pursuant to and in accordance with Section 1.2 of the GIS Consortium Service Provider Contract currently in effect as of May 01, 2015 between the Village of Norridge and Municipal GIS Partners, Incorporated (MGP). This SOW shall extend the Initial Term for an additional one year period at an annual cost of \$39,156.50.
- (e) Accept ACH Transaction Report from the Illinois Department of Revenue, dated November 09, 2015, in the amount of \$387,681.32 for the Village's share of Sales Tax.
- (f) Accept ACH Transaction Report from the Illinois Department of Revenue, dated November 09, 2015, in the amount of \$410,993.56 for the Village's share of Home Rule Sales Tax.
- (g) Accept ACH Transaction Report from the Illinois Department of Revenue, dated November 17, 2015, in the amount of \$4,185.26 for the Village's share of Home Rule Sales Tax.
- (h) Accept ACH Transaction Report from the Illinois Department of Revenue, dated November 17, 2015, in the amount of \$32,107.40, for the Village's share of Telecommunications Tax revenues.
- (i) Accept the General Fund Accounts Payable Check Register for the month of December 2015, as published.

Kucharski, Tannhauser, Sulimowski, Falagarrio, Gelsomino Yea. Nays none.
Motion carried.

Trustee Falagarrio asked if there were any questions with his consent agenda. There were none.

Motion by Falagarrio, seconded by Gelsomino

- (a) Adopt and approve Ordinance No. 1841-16, "An Ordinance Amending Chapter 94-196, Article IV, Section 94-196 of the Revised Municipal Code of the Village of Norridge – 2002: An Ordinance Revising Winter Parking Restrictions on Crescent, Windsor and Coral Avenues."

Kucharski, Tannhauser, Falagario, Gelsomino Yea. Sulimowski, Present. Nays none. Motion carried.

Motion by Falagario, seconded by Tannhauser

- (b) Refer the petition of Albert Bruno, Owner/Trustee for Trust #2940, requesting a re-zoning of the East portion of the property from B-2: Restricted (Shopping Center) Business District to B-3: General Business District of the Zoning Ordinance of the Village of Norridge – 1962 for the purpose of broadening the available uses for future tenants and expansion of the existing restaurant on the property located at 4701 North Cumberland Avenue, to the Zoning Board of Appeals for a Public Hearing on February 1, 2016 and their recommendation to the Village Board.
- (c) Refer the petition of Tetiana Sinclair requesting a Special Use from the requirements of Article X, "B-3" – General Business District, Section 5 – Special Uses – Tattoo Establishments of the Zoning Ordinance of the Village of Norridge – 1962 for the purpose of operating a permanent cosmetic (make-up) business at the Cumberland Business Center located at 4701 N. Cumberland Avenue, Unit K2, to the Zoning Board of Appeals for a Public Hearing on March 7, 2016 and their recommendation to the Village Board.
- (d) Concur with the recommendation of the Zoning Board of Appeals to DENY the petition of Dominick Geraci, requesting variations from the requirements of Article VII – Business District, Section 2 – Height Regulations, Section 3.1A – Setback Required, Section 4, Parking Regulations, Article XII - Parking Areas, Parking Lots and Loading, Section 1.11 (J) Required Spaces, "R-3" Multiple Family, Section 1.13 – Parking Area Set Back of the Zoning Ordinance of the Village of Norridge – 1962 to increase the building height from the required 26 feet to 40 feet, to reduce the required building setback from 30 feet to 9 feet 4 inches, to reduce the required total parking spaces from 61 to 34 spaces, and to reduce the parking area setback from 30 feet to 0 feet for the purpose of construction a two-story multiple family addition to the existing business structure on the property located at 4427 – 31 N. Harlem Avenue, hearing held on December 07, 2015, Case No. 602.
- (e) Adopt and approve Resolution No. 2016-01, a resolution restating the plan documents with Security Benefit, a company which provides the Village of Norridge employees with a voluntary IL 457 Plan, in order to comply with IRS regulatory changes and to offer increased flexibility in selecting plan provisions.

Kucharski, Tannhauser, Sulimowski, Falagario, Gelsomino, Yea. Nays none. Motion carried.

Trustee Sulimowski asked if there were any questions with his consent agenda. There were none.

Motion by Sulimowski, seconded by Tannhauser

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis collected November 16, 2015 covering locations listed.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis collected December 14, 2015 covering locations listed.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis collected January 04, 2016 covering locations listed.

- (d) Accept Water Fund Monthly Financial Report for the month ending September 30, 2015 as published.
- (e) Accept Water Fund Monthly Financial Report for the month ending October 31, 2015 as published.
- (f) Accept the Water Fund Accounts Payable Check Register for the month of November, 2015, as revised, as published.
- (g) Accept request dated December 28, 2015 from Nancy V. Komada and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of her home at 4129 N. Odell Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (h) Accept request dated December 29, 2015 from Daniel Galazza and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of his home at 4047 N. Ozanam Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (i) Accept and approve the Engineering Agreement for Facilities Plan Preparation for the 2016 IEPA Loan Application from Edwin Hancock Engineering Company.
- (j) Accept and approve the Engineering Agreement for Professional Design Engineering Services for the 2016 Water Main Replacement Project from Edwin Hancock Engineering Company.
- (k) Accept proposal from and enter into agreement with Microsoft Corporation and LiftOff LLC for the purpose of Microsoft Exchange (e-mail) and SharePoint services effective April 01, 2016 for a term of one year. The annual cost of the services shall be \$9,312.00.

Kucharski, Tannhauser, Sulimowski, Falagario, Gelsomino, Yea. Nays none. Motion carried.

Trustee Kucharski read item (d) under her consent agenda.

- (d) Accept letter dated December 22, 2015 from acting Police Chief David Disselhorst recommending that Bartlomiej Borowiec be appointed to the position of full-time Probationary Police Officer, effective December 22, 2015, at a starting annual salary of \$59,007.51.

President Chmura appointed Bartlomiej Borowiec as a full-time Probationary Police Officer, effective December 22, 2015, at the annual salary of \$59,007.51.

Motion by Kucharski, seconded by Tannhauser

- (e) Concur with the President's appointment.

Kucharski, Tannhauser, Sulimowski, Falagario, Gelsomino Yea. Nays none. Motion carried.

Clerk Budnik administered the Oath of Office to Probationary Officer Bartlomiej Borowiec.

Mark Chester, the village attorney mentioned corrections to the lettering of items (a), (b), and (c).

Motion by Kucharski, seconded by Gelsomino

- (a) Accept, as a matter of record, payments made to the Police Department union

employees for Vacation Buy Back from Fiscal Year 2015-2016 totaling \$3,735.60. Payments were made via payroll on the pay date of December 15, 2015.

- (b) Accept Fire Alarm Report from the Norwood Park Fire Protection District for the month of November 2015 and make it a matter of record.
- (c) Accept Fire Alarm Report from the Norwood Park Fire Protection District for the month of December 2015 and make it a matter of record.

Kucharski, Tannhauser, Sulimowski, Falagario, Gelsomino Yea. Nays none. Motion carried.

Trustee Gelsomino asked if there were any questions with his consent agenda. There were none.

Motion by Gelsomino, seconded by Kucharski

- (a) Accept the renewals from Mesirov Financial Insurance Services, 353 N. Clark Street, Chicago, IL 60654, dated December 10, 2015, for the Village's Property and Casualty Insurance and Worker's Compensation Insurance at the annual cost of \$237,887.00. The Property and Casualty Policy is effective December 31, 2015 to December 31, 2015; the Worker's Compensation Policy is effective January 01, 2016 to January 01, 2017. The proposal reflects a savings of \$32,815 from the present premiums paid by the Village.
- (b) Approve for payment of Invoice #24799 from Sam Jantelezio Insurance Consultants, 4501 N. Cumberland Avenue, Norridge, IL 60706 dated December 10, 2015 in the amount of \$15,600.00 for Annual Risk Management Fee.

Kucharski, Tannhauser, Sulimowski, Falagario, Gelsomino Yea. Nays none. Motion carried.

Trustee Tannhauser had no items under his Discussion or Consent Agenda.

Clerk Budnik mentioned

- (a) The early voting period for the upcoming Presidential Primary Election on March 15, 2016 will run from Monday, February 29, 2016 through Monday, March 14, 2016 however, the last day the Norridge Village Hall will be open for Early Voting is Saturday, March 12, 2016. Early voting hours at the Norridge Village Hall are Monday to Saturday 9:00 a.m. to 5:00 p.m. Anyone in Suburban Cook County can vote at the Norridge Village Hall during early voting.

There were no public comments.

Motion by Gelsomino, seconded by Tannhauser that there being no further business, meeting be adjourned at 6:47 p.m.

Kucharski, Tannhauser, Sulimowski, Falagario, Gelsomino Yea. Nays none. Motion carried. Meeting adjourned.

James Chmura, Village President

ATTEST:

Debra J. Budnik, Village Clerk