



REGULAR BOARD MEETING MINUTES

Wednesday, January 25, 2017
Village of Norridge
4000 N. Olcott Avenue, Norridge, IL 60706
6:30 P.M.

The meeting was called to order by President Chmura.

Clerk Budnik called the roll.

Present:

President Chmura
Clerk Budnik
Trustee Kucharski
Trustee Tannhauser
Trustee Sulimowski
Trustee Falagario
Trustee Gregorio

Absent:

Trustee Gelsomino

Also Present:

Mark Chester, Village Attorney
Brian Gaseor, Village Engineer
David Disselhorst, Chief of Police
Joanna Skupien, Village Administrator

A quorum was declared.

President Chmura asked all to stand and pledge allegiance to the flag.

Motion by Sulimowski, seconded by Tannhauser to approve and adopt the minutes of the Regular Meeting of December 14, 2016 as presented.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

President Chmura announced the winners of the 2016 Holiday Decorating Contest:

Don Manno – 4445 N. Overhill Avenue
Christopher O’Leary – 4556 N. Ottawa Avenue
Onofrio Squeo – 4504 N. Opal Avenue

President Chmura called each recipient to the front to present them with their prize.

President Chmura called Fire Chief Kevin Stenson to the front of the room. Chief Stenson is retiring after 31 years of service with the Norwood Park Fire Protection District. President Chmura presented Chief Stenson with a plaque and a silver dollar that was found at ground zero after 911. The coin was one of many that were recovered under the wreckage, cleaned and given out as mementoes.

Chief Stenson and the members of the fire district came to the front of the room to take photos with President Chmura.

FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:*

Trustee Gregorio had no discussion items. She asked if there were any questions or modifications needed with her consent agenda items (a) – (s). There were none.

Motion by Gregorio, seconded by Kucharski to

- (a) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending November 30, 2016, as published.
- (b) Accept the General Fund Accounts Payable Check Register for the month of December, 2016, as published and copy to be attached.
- (c) Accept ACH payment from the Illinois Comptroller's Office, dated November 17, 2016, in the amount of \$27,294.77 for the Village's share of Use Tax.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated November 17, 2016, in the amount of \$2,622.75 for the Village's share of Home Rule Municipal Sales Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated November 17, 2016, in the amount of \$30,487.62, for the Village's share of Telecommunications Tax revenues.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated December 2, 2016, in the amount of \$127,452.51 for the Village's share of Income Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated December 6, 2016, in the amount of \$1,183.21 for the Village's share of Personal Property Replacement Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2016, in the amount of \$370,320.42 for the Village's share of Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2016, in the amount of \$391,418.71 for the Village's share of Home Rule Municipal Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2016, in the amount of \$30,056.57 for the Village's share of Telecommunications Tax revenues.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated December 14, 2016, in the amount of \$28,057.97 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2017, in the amount of \$4,397.27 for the Village's share of Personal Property Replacement Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated January 6, 2017, in the amount of \$85,543.44 for the Village's share of Income Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated January 10, 2017, in the amount of \$328,370.06 for the Village's share of Sales Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated January 10, 2017, in the amount of \$340,054.23 for the Village's share of Home Rule Municipal Sales Tax.
- (p) Accept ACH payment from the Illinois Department of Transportation, dated November 2, 2016, in the amount of \$32,352.31 for the Motor Fuel Tax Allotment.
- (q) Accept ACH payment from the Illinois Department of Transportation, dated December 1, 2016, in the amount of \$32,962.98 for the Motor Fuel Tax Allotment.
- (r) Accept ACH payment from the Illinois Department of Transportation, dated January 3, 2017, in the amount of \$34,568.76 for the Motor Fuel Tax Allotment.
- (s) Accept the Memorandum of Understanding (MOU) for Citizens Service Request System Workgroup effective January 1, 2017, by and among Municipal GIS Partners, Incorporated (MGP) and the Village of Norridge. The MOU will expire on December 31, 2017. The total annual fee to be paid to MGP for these services will be \$3,300.00.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Falagario:*

Trustee Falagario had no discussion items. He asked if there were any questions in regards to his consent agenda items (a) – (e). There were none.

Motion by Falagario, seconded by Gregorio to:

- (a) Adopt and approve Ordinance No. 1884-17, “AN ORDINANCE PLEDGING THE VILLAGE OF NORRIDGE’S FULL FAITH AND CREDIT TO THE REPAYMENT OF THE VILLAGE’S ALLOCATED SHARE OF A \$2,000,000 LINE OF CREDIT LOAN FROM PARKWAY BANK TO MUNICIPAL CONSOLIDATED DISPATCH JOINT EMERGENCY TELEPHONE SYSTEM BOARD TO FUND THE CREATION OF THE JOINT DISPATCH SYSTEM.”
- (b) Adopt and approve Resolution 2017-1, A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE FOR THE PURPOSE OF APPROPRIATING \$20,000.00 OF MOTOR FUEL TAX FUNDS TO PAY FOR SPEED SIGNS FOR OVERHILL AVEUNE.
- (c) Adopt and approve Resolution 2017-2, A RESOLUTION APPROVING TERMS OF EMPLOYMENT OF THE VILLAGE ADMINISTRATOR PURSUANT TO AN EXTENSION OF THE CURRENT EMPLOYMENT AGREEMENT, a resolution approving the Terms of Employment for the Village Administrator.
- (d) Adopt and approve Ordinance No. 1885-17, “AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT BY AND BETWEEN THE VILLAGE OF NORRIDGE AND ROYAL DENTAL HOLDINGS LLC, AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS ORDINANCE: An Ordinance Authorizing an Agreement between the Village as Seller of the Village Owned Parking Lot Located at 7330-50 W. Irving Park Road, Norridge, Illinois, and the Purchaser, Royal Dental Holdings LLC.”
- (e) Adopt and approve Resolution 2017-3, A RESOLUTION FOR IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE FOR THE PURPOSE OF THE RESURFACING OF AGATITE AVENUE WITHIN THE VILLAGE OF NORRIDGE, INCLUDING DRAINAGE IMPROVEMENTS, CURB AND GUTTER REPLACEMENT, SIDEWALK IMPROVEMENTS, REMOVAL AND REPLACEMENT OF DRIVEWAY APRONS, LANDSCAPE RESTORATION AND OTHER RELATED IMPROVEMENTS. ODESIGN ENGINEERING AND CONSTRUCTION INSPECTIONS SHALL ALSO BE PAID WITH MOTOR FUEL TAX FUNDS IDENTIFIED IN THIS RESOLUTION.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

WATER, UTILITIES, IT, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION,
Trustee Sulimowski:

Trustee Sulimowski had no discussion items. He asked if there were any questions in regards to his consent agenda. There were none.

Motion by Sulimowski, seconded by Tannhauser

- (a) Accept the Water Fund Financial Report for the month ending September 30, 2016, as published.
- (b) Accept the Water Fund Financial Report for the month ending October 31, 2016, as published.
- (c) Accept the Water Fund Financial Report for the month ending November 30, 2016, as published.
- (d) Accept the Water Fund Accounts Payable Check Register for the month of December, 2016, as published.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 12, 2016 covering locations listed.
- (f) Enter into agreement with Edwin Hancock Engineering for the purpose of furnishing professional construction engineering services for the 2016 Water Main Replacement Project, IEPA Loan Project L17-4315, fees not to exceed \$122,000.00.
- (g) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 16, 2017 covering locations listed.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

POLICE, Trustee Kucharski:

Trustee Kucharski Mention that on December 29, 2016 Officers Deutscher and Smith were asked to do a well-being check at the bus stop. Officers found a homeless person at the location. They noticed the man's shoes had worn soles. The officers went and purchased a new pair of waterproof boots and presented them to the individual. This purchase was made with their own money.

Trustee Kucharski awarded Officer Steven Deutscher and Officer Christopher Smith with Honorable Mention Certificates from the Village of Norridge Police Committee.

President Chmura mentioned with everything negative being said about police officers, this act turns the tide. The effects of this act should make perceptions of police better. President Chmura over heard this act while he was in Florida from a community member there. That person did not know that President Chmura was the mayor of Norridge.

Trustee Kucharski asked if there were any questions to her consent agenda items (a) – (c). There were none.

Motion by Kucharski, seconded by Gregorio to

- (a) Accept letter dated January 12, 2017 from Chief of Police David Disselhorst recommending that Amanda Burke be hired as a Reserve Radio Dispatcher, effective

- January 16, 2017, at an hourly rate of \$17.03.
- (b) Accept Fire Alarm Report from the Norwood Park Fire Protection District for the month of December 2016.
 - (c) Enter into agreement with LexisNexis for the purposes of electronic crash reporting software, effective date of contract execution by both parties; there is no cost to the Village for the software.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

Trustee Kucharski read her consent agenda item (d).

- (d) Accept letter dated January 16, 2017 from Chief of Police David Disselhorst recommending that Anna Marie Avino be appointed to the position of Full-Time Probationary Police Officer, Tier 2, effective February 16, 2017, at a starting annual salary of \$60,335.18.

President Chmura appointed Anna Marie Avino as Full-Time Probationary Police Officer, effective February 16, 2017, at the annual salary of \$60,335.18

Motion by Kucharski, seconded by Sulimowski to:

- (e) Concur with the President's appointment.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

Clerk Budnik administered the Oath of Office to Probationary Officer Anna Marie Avino.

VILLAGE PROPERTIES, HR, INSURANCE and ENVIRONMENT, *Trustee Gelsomino*:

Trustee Tannhauser reviewed Village Properties on behalf of Trustee Gelsomino. He asked if there were any questions in regards to the consent agenda. There were none.

Motion by Tannhauser, seconded by Sulimowski to:

- (a) Accept the renewals from Mesirow Financial Insurance Services, 353 North Clark Street, Chicago, IL 60654, dated December 29, 2016, for the Village's Property and Casualty Insurance, Worker's Compensation Insurance and Terrorism Coverage at an estimated annual cost of \$371,038. The Property and Casualty Policy is effective December 31, 2016 to December 31, 2017; the Worker's Compensation Policy is effective January 1, 2017 to January 1, 2018. The proposal reflects an increase of \$10,542.00 over last year's rates.
- (b) Approve payment of Invoice #25653 from Samuel Jantelezio Insurance Consultants, 4501 N. Cumberland Avenue, Norridge, IL 60706 dated December 19, 2016 in the amount of \$15,600.00 for Annual Risk Management Services.
- (c) Accept the resignation of Advisory Review Committee member Anthony Monteleone effective January 19, 2017.
- (d) Appoint Laura McGready, presently Secretary (non-voting member) of the Advisory Review Committee to the position of Secretary/Member, effective January 19, 2017, to fill the vacancy left by the resignation of Anthony Monteleone.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

PUBLIC WORKS, TREE PROGRAM, PARKING, VILLAGE BUS SERVICE, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Tannhauser:*

Trustee Tannhauser had no discussion items. He asked if there were any questions in regards to his consent agenda. There were none.

Motion by Tannhauser, seconded by Sulimowski to:

- (a) Accept request dated December 12, 2016 from Kathy Kaufman for the removal of handicapped parking signage at 8218 W. Giddings.
- (b) Accept request dated December 24, 2016 from Deborah L. Schaefer and grant the issuance of signs for Parking for Persons with Disabilities to be installed for Lucille Gibula at 4326 N. Ottawa Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (c) Accept request dated December 31, 2016 from Joanne B. Hyde and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of her home at 4833 N. Delphia Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (d) Accept and approve Illinois Department of Transportation (IDOT) Preliminary/Construction Engineering Services Agreement for Motor Fuel Tax funds between the Village of Norridge and Edwin Hancock Engineering Company which covers certain professional and engineering services in connection with the project for improvements to Agatite Avenue (0.10 miles of Agatite), including removal and replacement of curb, patching failed area in the existing pavement, resurfacing the entire width of the pavement and making other necessary appurtenant improvements.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

GENERAL, *Clerk Budnik:*

Clerk Budnik mentioned

Norridge/Harwood Heights Little League registration for Baseball/Software will take place at the Norridge Park District on Saturday, January 28, 2017 from 11:00 AM to 4:00 PM and on Sunday, January 29, 2017 from 11:00 AM to 2:00 PM. Online registration is also open. Please visit website NHLL.com to register or call Chris O'Leary at 312-618-0712.

There will be no primary for the village in February. The general election will be on Tuesday April 4, 2017. Early voting begins March 20, 2017.

Clerk Budnik asked for a motion to:

- (a) Accept request dated November 12, 2016 from Misericordia Heart of Mercy Center and grant permission to fund raise for their Annual Misericordia/Jelly Belly Candy Days event. Volunteers will stand in the street intersections and in front of heavy pedestrian walkways or stores and businesses, distributing tags and bags of Jelly Belly Candy

while collecting donations for Misericordia on Friday, April 28, 2017 and Saturday, April 29, 2017.

Motion by Sulimowski, seconded by Tannhauser to grant permission to Misericordia for fund raising in the Village on April 28 and 29, 2017.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried.

COMMENTS FROM THE PUBLIC:

Carrie Avino

Thank you to the board for appointing Anna Marie to probationary officer. She is very proud of her.

President Chmura asked if there were any other items for discussion of comment. There were none.

Motion by Tannhauser, seconded by Sulimowski that, there being no further business, meeting be adjourned at 6:50 p.m.

Kucharski, Tannhauser, Sulimowski, Falagario, Gregorio Yea. Nays none.
Motion carried. Meeting adjourned.

James Chmura, Village President

ATTEST:

Debra J. Budnik, Village Clerk