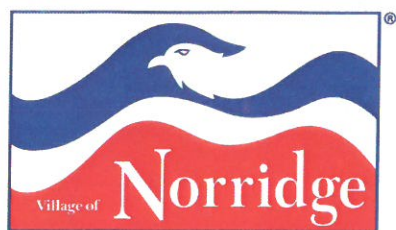


REGULAR BOARD MEETING AGENDA



Wednesday, August 28, 2019

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of July 24, 2019, as presented and published and that they be made part of the record hereof.
- VI - President's Report.
- VII - Comments from the Public.

This is the portion of the agenda which we have set aside for public comment.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge may do so by filling out a Public Participation Form. All forms will be collected and given to the Village Administrator. You will be called upon by the Chair.

After you have been called up:

- State your full name, spelling it out for the Village Clerk to note in the minutes;
- State your address; and
- Limit your comments to five minutes.

There is a microphone for your use if you feel it is needed, but it must remain in its stand.

VIII - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio***

A. Discussion:

- (a) On August 19, 2019 Certified Public Accounts, Frank J. Baker & Company, began the annual audit for Fiscal Year Ended April 30, 2019. A comprehensive report will be available by October 31, 2019.

B. Consent Agenda:

- (a) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending May 31, 2019, as published, copy to be attached and made a part of the record hereof.
- (b) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending June 30, 2019, as published, copy to be attached and made a part of the record hereof.
- (c) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated June 4, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$29,559.23 for the May, 2019 Motor Fuel Tax Allotment.
- (d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated July 2, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$26,947.17 for the June, 2019 Motor Fuel Tax Allotment.
- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated August 7, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$33,682.45 for the July, 2019 Motor Fuel Tax Allotment.
- (f) Accept ACH payment received on July 30, 2019 from Illinois Bell Telephone Company/AT & T in the amount of \$7,620.73 for Cable and Video Franchise Fees (AT&T U-verse Fees) for the period of April 1, 2019 to June 30, 2019.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated May 6, 2019, in the amount of \$288,155.26 for the Village's share of Sales Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated May 6, 2019, in the amount of \$340,037.10 for the Village's share of Home Rule Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated May 13, 2019, in the amount of \$18,723.06, for the Village's share of Telecommunications Tax revenues.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated May 14, 2019, in the amount of \$292,625.89 for the Village's share of Income Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated May 14, 2019, in the amount of \$35,192.71 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated June 6, 2019, in the

amount of \$343,052.50 for the Village's share of Sales Tax.

- (m) Accept ACH payment from the Illinois Comptroller's Office, dated June 6, 2019, in the amount of \$409,829.29 for the Village's share of Home Rule Sales Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated June 11, 2019, in the amount of \$20,849.13, for the Village's share of Telecommunications Tax revenues.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated June 12, 2019, in the amount of \$91,385.93 for the Village's share of Income Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated June 12, 2019, in the amount of \$40,007.92 for the Village's share of Use Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated July 8, 2019, in the amount of \$323,490.42 for the Village's share of Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated July 8, 2019, in the amount of \$382,413.49 for the Village's share of Home Rule Sales Tax.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated July 9, 2019, in the amount of \$4,395.20 for the Village's share of Personal Property Replacement Tax.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated July 11, 2019, in the amount of \$19,328.05, for the Village's share of Telecommunications Tax revenues.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2019, in the amount of \$136,665.35 for the Village's share of Income Tax.
- (v) Accept ACH payment from the Illinois Comptroller's Office, dated July 16, 2019, in the amount of \$37,868.08 for the Village's share of Use Tax.
- (w) Accept the General Fund Accounts Payable Check Register for the month of July, 2019, as published and copy to be attached and made part of the record hereof.
- (x) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending July 31, 2019, as published, copy to be attached and made a part of the record hereof.
- (y) Approve the changes authorized by Village Administrator, Joanna Skupien, updating the authorized signers for Chase Bank for the General Fund and Water Fund checking accounts to remove James Chmura as a signer and add Daniel Tannhauser as a signer. Effective July 26, 2019, the authorized signers on the Chase Bank accounts shall be: Daniel Tannhauser, Jacqueline Gregorio, Donald Gelsomino and Joanna Skupien.
- (z) Approve the changes authorized by Village Administrator, Joanna Skupien, updating the authorized signers for Byline Bank for the all bank accounts and CD's to remove James Chmura as a signer and add Daniel Tannhauser as a signer. Effective July 31, 2019, the authorized signers on the Certificates of Deposits at Byline Bank shall be: Daniel Tannhauser and Joanna Skupien. The authorized signers on the checking, money market, public funds and savings accounts shall be Daniel Tannhauser, Ursula Kucharski, Jacqueline Gregorio and Joanna Skupien.

- (aa) Accept Check #520900618 dated August 8, 2019 from Comcast for Cable Franchise Fees covering the period April 1, 2019 to June 30, 2019 in the amount of \$36,332.95.
- (bb) Accept the quarterly report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended July 31, 2019.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Tannhauser:***

(Next Ordinance No. 1968-19)
 (Next Resolution No. 2019-07)

A. Discussion:

- (a)

B. Consent Agenda:

IN COMMITTEE:

- (a) Deny the petition of Munther Sharawi for zoning relief, to wit: concur with the recommendations of the Zoning Board of Appeals and DENY the request for a zoning change from R-1 Single Family Residence District to R-3 Multi-Family Residence District and DENY all applicant's requests for variations for the property located at 5235 N. Cumberland Avenue (at Farragut Avenue), hearing held on July 1, 2019, Case No. 635.

NEW BUSINESS

- (b) Accept and Adopt the Plat of Subdivision for Norridge Market Place (Tenacity Subdivision), as approved by the Plan Commission and the Village Engineer located at 4510 N. Harlem Avenue.
- (c) Direct the Zoning Board of Appeals to review Article IX "B-2" Restricted (Shopping Center) Business District, including, but not limited to, Section 2.4 Required Conditions and Section 5 – Special Use; and to review Article X-A-1 "B-5 Retail Business District", including, but not limited, to: Section 1 "Intent and Purpose"; Section 1-A "Definitions"; Section 2 "Permitted Uses"; Section 3 "Special Uses"; and, Section 4 "Prohibited Uses", of the Zoning Ordinance of the Village of Norridge, make any technical changes, hold the necessary public hearing and submit their recommended changes in ordinance form prepared by the Village Attorney to the Village Board for its consideration.
- (d) Adopt and approve Ordinance No. 1963-19, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-222 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE - 2002: An Ordinance Relating to Parking for Persons with Disabilities," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (e) Adopt and approve Ordinance No. 1964-19, "AN ORDINANCE AMENDING CHAPTER 2, ARTICLE II, DIVISION 3. MEETINGS SUBDIVISION 1. – IN GENERAL OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 PROVIDING

FOR ELECTRONIC ATTENDANCE AT MEETINGS AND ADOPTING RULES FOR REMOTE MEETING ATTENDANCE: An Ordinance Providing for Electronic Attendance at Meetings and Establishing Rules for Remote Electronic Meeting Attendance,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (f) Adopt and approve Ordinance No. 1965-19, “AN ORDINANCE AMENDING CHAPTER 38 – FINES, PENALTIES AND FEES ADDING “FABRICATOR” TO SECTION 38-22 “BUSINESSES” AND INCREASING THE INSPECTION FEE IN SECTION 38-34 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE - 2002: An Ordinance Amending the Category of Licensed Businesses by the Addition of “Fabricator” and Establishing a License Fee Therefore, and Increasing the Environment Inspection Fee,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (g) Adopt and approve Ordinance No. 1966-19, “AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-196 ENACTING SUBSECTION 54 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 ENACTING TWO HOUR PARKING AT A SPECIFIC LOCATION AND TIME: An Ordinance Enacting Parking Restrictions for Opal Avenue,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (h) Refer the petition of Mr. Haresh Patel, on behalf of Dunkin’ Brands, requesting a SPECIAL USE from the requirements of Article IX, Section 5 – Special Use of the Zoning Ordinance of the Village of Norridge for the purpose of constructing a drive-up only Dunkin’ Donuts at 4914 N. Cumberland Avenue, to the Zoning Board of Appeals, for a public hearing to be held on October 7, 2019 and their recommendation to the Village Board.
- (i) Adopt and approve Resolution No. 2019-06, “A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF Form 6.64): A Resolution Authorizing the Village President to participate in IMRF when the performance of duty requires 1,000 hours or more per year,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (j) Adopt and approve Ordinance No. 1967-19, “AN ORDINANCE AMENDING CHAPTER 62, ARTICLE VI, DIVISION 3, SECTIONS 62-228 AND 235 ‘RAFFLES’ AND AMENDING CHAPTER 38-62 ‘FINES, PENALTIES AND FEES’ OF THE VILLAGE OF NORRIDGE CODE OF ORDINANCES – 2002: An Ordinance Amending the Existing Fee and Penalty Provisions for Raffles and Codifying the Amendments in the Village of Norridge Code of Ordinances,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Bielak:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed July 8, 2019 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed July 22, 2019 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 5, 2019 covering locations listed, place the report on file and make a part of the record thereof.
- (d) Accept Water Fund Monthly Financial Report for the month ending May 31, 2019 as published, copy to be attached and made a part of the record hereof.
- (e) Accept Water Fund Monthly Financial Report for the month ending June 30, 2019 as published, copy to be attached and made a part of the record hereof.
- (f) Accept the Water Fund Accounts Payable Check Register for the month of July, 2019, as published and copy to be attached and made part of the record hereof.

4. **POLICE, *Trustee Kucharski:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve the application of and grant the issuance of a Solicitor's Permit to Luis R. Mercado, 2014 N. Sheridan Road, Waukegan, Illinois for the purpose of solicitation related to solar panel systems for Sun N Us LLC.
- (b) Approve the application of and grant the issuance of a Solicitor's Permit to Rebecca L. Torres, 7908 W. North Avenue, Elmwood Park, Illinois for the purpose of solicitation related to solar panel systems for Sun N Us Solar LLC.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the resignation of Christian Longo, seasonal summer help employee, last day worked July 30, 2019.
- (b) Approve the hiring of Madeline Swagler to the position of Part-Time Water Department Customer Service Clerk at an hourly rate of \$14.00, effective August 16, 2019, with a probationary period of one year.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept bid packet from Marvel Cement Inc., 5190 N. Pittsburgh Avenue, Norridge, IL 60706 for the 2019 Concrete Maintenance Program, as per RFP 2019-20, and award the 2019 Concrete Maintenance Program to Marvel Cement at the following unit pricing: \$30.00 per lineal foot of curb and gutter; \$7.00 per square foot for 5" concrete. Project estimated to cost \$61,000 based on Village approximations of various locations needing removal and replacement of concrete; actual amount paid to contractor will be based on above unit price and shall not exceed the amount appropriated in the adopted Village budget.
- (b) Approve the installation of temporary (seasonal) speed bumps on Wilson Avenue between Overhill and Ottawa Avenues during the months of May through October, effective May 2020.
- (c) Accept bid from Superior Road Striping, Inc. and award the Pavement Marking contract, once the mandatory IDOT 8-day waiting period has been fulfilled (September 3, 2019) for the 2019 Pavement Marking Program, MFT Section 20-00000-02-GM in the amount of \$7,400.00.
- (d) Accept bid from Brothers Asphalt Paving, Inc. and award the Surface Patching contract, once the mandatory IDOT 8-day waiting period has been fulfilled (September 3, 2019) for the 2019 Surface Patching Program paid for with Motor Fuel Tax Funds in the amount of \$210,000.00.

7. GENERAL, Clerk Budnik:

A. Discussion:

- (a) 6th Annual Touch-a-Truck event will be held on Saturday, September 21.
- (b) The Fall Recycling Day will be held on October 5.
- (c) Norwood Park Fire Protection District's annual Open House will be held on October 5 from noon until 3:00 PM.

NPFPD will be administering flu shots once again this year. Flu shots are free to Residents of Norwood Park Township, Harwood Heights, and Norridge. Must show ID. Quantities are limited.

- 10/05/19, during the open house at the Fire Dept. from noon until 3:00 PM
- 10/09/19, at Township Hall from 9 AM – 12 PM
- 10/10/19, at Township Hall from 9 AM to 12 PM
- 10/11/19, at your home, by appointment only

- (d) Fall Clean-Up Week will be the week of October 7.

B. Consent Agenda:

- (a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.