



## REGULAR BOARD MEETING AGENDA

Wednesday, January 22, 2020

Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706  
6:30 P.M.

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of December 11, 2019, as presented and published and that they be made part of the record hereof.
- VI - President's Report.

Congratulations to the 2019 Holiday House Decorating Contest Winners:

- Don Manno, 4445 N. Overhill Avenue
- John Szaflik, 4308 N. Osceola Avenue
- Joe Hussey, 8236 W. Agatite Avenue

The President presents each winner with their prizes.

- VII - Comments from the Public.

This is the portion of the agenda which we have set aside for public comment.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge may do so by filling out a Public Participation Form. All forms will be collected and given to the Village Administrator. You will be called upon by the Chair.

After you have been called up:

- State your full name, spelling it out for the Village Clerk to note in the minutes;
- State your address; and
- Limit your comments to five minutes.

There is a microphone for your use if you feel it is needed, but it must remain in its stand.

VIII - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Purpose Financial Report (annual Fiscal Year End audit) from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Des Plaines IL 60016, for the fiscal year ending April 30, 2019.
- (b) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending October 31, 2019, as published, copy to be attached and made a part of the record hereof.
- (c) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending November 30, 2019, as published, copy to be attached and made a part of the record hereof.
- (d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated October 7, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$52,634.97 comprised of \$30,759.15 for the monthly Motor Fuel Tax Allotment and \$21,875.82 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated November 4, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$48,295.72 comprised of \$28,617.34 for the monthly Motor Fuel Tax Allotment and \$19,678.38 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (f) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated December 3, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$54,382.73 comprised of \$32,723.25 for the monthly Motor Fuel Tax Allotment and \$21,659.48 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (g) Accept the General Fund Accounts Payable Check Register for the month of November, 2019, as published and copy to be attached and made part of the record hereof.
- (h) Accept the General Fund Accounts Payable Check Register for the month of December, 2019, as published and copy to be attached and made part of the record hereof.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated November 13, 2019, in the amount of \$100,963.75 for the Village's share of Income Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated November 13, 2019, in the amount of \$38,080.39 for the Village's share of Use Tax.

- (k) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2019, in the amount of \$42,649.62 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2019, in the amount of \$95,406.39 for the Village's share of Income Tax.
- (m) Accept the quarterly report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended October 31, 2019.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak*:**

(Next Ordinance No. 1983-20)  
(Next Resolution No. 2020-03)

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 1979-20, "AN ORDINANCE REPEALING CHAPTER 62 DIVISION 5, SECTION 62-400 'MARIJUANA', ENACTING CHAPTER 62 DIVISION 5, SECTIONS 62-400-407 'CANNABIS', AMENDING CHAPTER 62 DIVISION 2, SECTIONS 62-201-208 'DRUG PARAPHERNALIA', AND AMENDING CHAPTER 38 SECTION 62 FINES, PENALTIES AND FEES OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE-2002: An Ordinance Repealing the Regulations Relating to the Possession of Marijuana, Enacting Regulations Relating to the Possession, Use and Delivery of Cannabis in Accordance with State Law, Amending the Regulations Relating to the Possession, Use and Delivery of Drug Paraphernalia, and Enacting and Amending Corresponding Fines, Fees and Penalties," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Adopt and approve Ordinance No. 1980-20, "AN ORDINANCE APPROVING AMENDMENTS TO THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS: An Ordinance Amending the Text of Article XV, *Administration*, Section 2 – *Jurisdiction and Procedures*, Subsection 2.3 of the Zoning Ordinance Repealing, Revising and Enacting Certain Notice Provisions," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (c) Adopt and approve Ordinance No. 1981-20, "AN ORDINANCE REPEALING, REENACTING AND AMENDING CHAPTER 94, DIVISION 4, SECTIONS 94-121 THROUGH 94-132 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, COOK COUNTY, ILLINOIS: An Ordinance Repealing, Reenacting and Amending Chapter 94, Division 4, Sections 94-121 Through 94-132 Regulating Vehicle Immobilization," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (d) Adopt and approve Ordinance No. 1982-20, “AN ORDINANCE AMENDING CHAPTER 2 ‘ADMINISTRATION’ ARTICLE IV, ‘OFFICERS AND EMPLOYEES’, DIVISION 1, SECTION 2-161 ‘APPOINTED OFFICERS’ OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Amending the List of Appointed Officers,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (e) Adopt and approve Resolution No. 2020-01, a resolution for Maintenance Under the Illinois Highway Code, appropriating an additional amount of \$400.95 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from May 1, 2018 to April 30, 2020. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (f) Adopt and approve Resolution No. 2020-02, A RESOLUTION APPROVING THE MASTER LEASE PURCHASE AGREEMENT AND ATTACHED SCHEDULE BETWEEN TAX-EXEMPT LEASING CORPORATION AND THE VILLAGE OF NORRIDGE: A Resolution Approving a Master Lease Purchase Agreement for Street Sweeping Equipment. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (g) Concur with the recommendation of the Zoning Board of Appeals to GRANT the petition of Anna Jakubas requesting a Special Use from the requirements of Article X, “B-3” – General Business District, Section 5 – Special Uses – Tattoo Establishments of the Zoning Ordinance of the Village of Norridge 1962, revised November 13, 2019, for the purpose of operating a permanent cosmetic (make-up) business at the Cumberland Business Center located at 4701 N. Cumberland Avenue, Unit K2, hearing held on January 6, 2020, Case No. 640, and refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a) Backflow Solutions Inc. (BSI) provided an update on January 2, 2020 to Superintendent Joseph Spain indicating that the Village of Norridge’s compliance rate is almost 100%. We have 774 devices, of which, only 2 are presently non-compliant. We are working with both accounts to become compliant.
- (b) Residents and Business Owners will soon be receiving a Cross Connection Survey. The Village of Norridge has implemented a cross connection program to help protect against the contamination of our drinking water supply. The Illinois Environmental Protection Agency and the Illinois Department of Public Health require active backflow preventative devices to prevent the cross contamination of the water supply. Please complete the survey and remit back via the provided return address envelope by February 27, 2020.

B. Consent Agenda:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of November, 2019, as published and copy to be attached and made part of the record hereof.
- (b) Accept the Water Fund Accounts Payable Check Register for the month of December, 2019, as published and copy to be attached and made part of the record hereof.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 2, 2019 covering locations listed, place the report on file and make a part of the record thereof.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 16, 2019 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 6, 2020 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Accept proposal dated January 16, 2020 from Baxter & Woodman Consulting Engineers and approve the scope of services for conducting a 2020 Water Audit, costs not to exceed \$9,600.00.
- (g) Accept and approve the Small Wireless Communications Facilities Master License Agreement between the Village of Norridge and Chicago SMSA Limited Partnership d/b/a Verizon Wireless to allow Verizon to put up small cellular wireless sites, effective January 23, 2020, for a term of 10 years.
- (h) Accept and approve the final report from Associated Technical Services, LTD. for the 2019 Leak Detection and Location Survey which began on September 25, 2019 and was completed on October 15, 2019.

4. **POLICE, *Trustee Kucharski***

A. Discussion:

- (a) Norridge Police Department Honorable Mention presented to Officer David Drwal.
- (b) Certificate of Appreciation given to Corporal Victor Wendt.

B. Consent Agenda:

- (a) Accept, as a matter of record, payments made to the Police Department Union employees, pursuant to the terms of the contract, for vacation buybacks for Fiscal Year 2019-2020 totaling \$9,706.80. Payments made via payroll on the pay date of December 15, 2019.
- (b) Approve the renewal of a solicitor's permit to Karol Szuster, 4230 N. New England, Harwood Heights, IL for the purpose of solicitation related to investments with Edward

Jones.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept, as a matter of record, Final Notice of Illinois Municipal Retirement Fund (IMRF) Contribution Rate for Calendar Year 2020, reflecting the total employer rate for 2020 as 10.94% (up 2.48% from last year).
- (b) Accept letter dated December 17, 2019 from Douglass Strempek, IT Coordinator & Water Department Supervisor, informing the Village Administrator that he is resigning from his position, last date of employment being January 8, 2020.
- (c) Accept Check #19459 in the amount of \$23,579.00 from Illinois Public Risk Fund for the 2019 Safety and Educational Grant, received January 16, 2020.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

- (a) Reminder: We are in the final stage of review for the changes which will be made to the snow route parking rules that will go into effect for the 2020/2021 winter season. I am working with Public Works to discuss various options to improve not only efficiency, but most importantly safety of the residents, Public Works crews and the general public.

For the upcoming winter season (late 2019/early 2020), the current snow route rules will continue to be enforced. Please see the winter edition of the newsletter for detailed information regarding the current snow route rules.

B. Consent Agenda:

- (a) Accept, as a matter of record, the 2019 Project Summary from Safe Step LLC, who completed the sidewalk horizontal saw cutting project, repairing a total of 140 sidewalk trip hazards.
- (b) Accept request dated January 10, 2020 from Stanley A. Stypka, Jr. and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of his home at 4059 N. Ozark Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.

7. **GENERAL, Clerk Budnik:**

A. Discussion:

- (a) The Norridge-Harwood Heights Rotary Club is having their 11<sup>th</sup> Annual Spaghetti Dinner on Friday, January 31, 2020 at the Estelle Sieb Community Center to help raise funds for a Rotary Community Scholarship and LitWorks. Tickets are available at the door or in advance at Parkway Bank & Trust (see Greg Bear).
- (b) The Village will be collecting holiday lights until February 28, 2020. Broken or unwanted holiday lights can be recycled by being dropped off in the designated receptacle bin located inside the Village Hall lobby area during regular business hours.
- (c) The Norridge Police Department and the Citizens Utility Board (CUB) are hosting a free Utility Bill Clinic on March 10, 2020 at the Estelle Sieb Community Center. Bring current copies of your electric, gas, phone, internet, and cable bills to find ways to save. To register, please call CUB at 312-263-4282, ext. 111.

B. Consent Agenda:

- (a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at \_\_\_\_\_ p.m.