

## REGULAR BOARD MEETING MINUTES

Wednesday, January 22, 2020  
Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706  
6:30 P.M.

The meeting was called to order by President Tannhauser.

Clerk Budnik called the roll.

Present:

President Tannhauser  
Clerk Budnik  
Trustee Kucharski  
Trustee Larson  
Trustee Ronstadt  
Trustee Bielak  
Trustee Gregorio  
Trustee Gelsomino

Also Present:

Joan Cherry, Village Attorney  
Brian Gaseor, Village Engineer  
Dave Disselhorst, Chief of Police  
Joanna Skupien, Village Administrator

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

**Motion** by Gelsomino, seconded by Larson to approve and adopt the minutes of the Regular Board Meeting of December 11, 2019.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

President's Report.

Congratulations to the 2019 Holiday House Decorating Contest Winners:

- Don Manno, 4445 N. Overhill Avenue
- John Szaflik, 4308 N. Osceola Avenue
- Joe Hussey, 8236 W. Agatite Avenue

President Tannhauser presented each winner with their prizes.

### Comments from the Public

Dominic Sulimowski

Mr. Sulimowski asked if the final billing from a lawsuit regarding a former employee payout has been received.

Joanna Skupien replied that all bills including the final have been paid. Total amount \$48,993.72

Mr. Sulimowski requested information from 2017, 2018 and 2019 regarding

- The number of traffic tickets, parking, handicap and others issued in each year
- The dollar value of tickets per year
- The amount carried over each year

- The current outstanding ticket amount

Besides being able to pay on line what is the process for collecting fees? The number of days allowed to pay, is there a collection agency, what financial arrangements can be made?

Joanna Skupien took the information requested from Mr. Sulimowski and told him it would be submitted as a FOIA.

Last question was related to Ordinance 3431 A-35 related to people throwing snow or other debris into the road ways. Are these people cited? This act is specifically prevalent after public works has plowed the streets. Throwing snow back in the street is a hazard. Is anything being done?

Chief Disselhorst responded he will mention to officers to watch for this act. President Tannhauser mentioned adding the reminder of the ordinance to the Village web site.

There were no other public comments.

### **FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:***

Trustee Gregorio had no discussion items for review. She asked if there were any questions in regard to her consent agenda. There were none.

**Motion** by Gregorio, seconded by Kucharski to:

- (a) Accept the General Purpose Financial Report (annual Fiscal Year End audit) from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Des Plaines IL 60016, for the fiscal year ending April 30, 2019.
- (b) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending October 31, 2019.
- (c) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending November 30, 2019.
- (d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated October 7, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$52,634.97 comprised of \$30,759.15 for the monthly Motor Fuel Tax Allotment and \$21,875.82 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated November 4, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$48,295.72 comprised of \$28,617.34 for the monthly Motor Fuel Tax Allotment and \$19,678.38 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (f) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated December 3, 2019, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$54,382.73 comprised of \$32,723.25 for the monthly Motor Fuel Tax Allotment and \$21,659.48 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (g) Accept the General Fund Accounts Payable Check Register for the month of November, 2019.
- (h) Accept the General Fund Accounts Payable Check Register for the month of December, 2019.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated November 13, 2019, in the amount of \$100,963.75 for the Village's share of Income Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated November 13, 2019, in the amount of \$38,080.39 for the Village's share of Use Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2019,

- in the amount of \$42,649.62 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2019, in the amount of \$95,406.39 for the Village's share of Income Tax.
  - (m) Accept the quarterly report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended October 31, 2019.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

**LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak*:**

Trustee Bielak had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

He proposed dividing his consent agenda into two motions.

**Motion** by Bielak, seconded by Ronstadt to:

- (a) Adopt and approve Ordinance No. 1979-20, "AN ORDINANCE REPEALING CHAPTER 62 DIVISION 5, SECTION 62-400 'MARIJUANA', ENACTING CHAPTER 62 DIVISION 5, SECTIONS 62-400-407 'CANNABIS', AMENDING CHAPTER 62 DIVISION 2, SECTIONS 62-201-208 'DRUG PARAPHERNALIA', AND AMENDING CHAPTER 38 SECTION 62 FINES, PENALTIES AND FEES OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE-2002: An Ordinance Repealing the Regulations Relating to the Possession of Marijuana, Enacting Regulations Relating to the Possession, Use and Delivery of Cannabis in Accordance with State Law, Amending the Regulations Relating to the Possession, Use and Delivery of Drug Paraphernalia, and Enacting and Amending Corresponding Fines, Fees and Penalties."
- (c) Adopt and approve Ordinance No. 1981-20, "AN ORDINANCE REPEALING, REENACTING AND AMENDING CHAPTER 94, DIVISION 4, SECTIONS 94-121 THROUGH 94-132 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, COOK COUNTY, ILLINOIS: An Ordinance Repealing, Reenacting and Amending Chapter 94, Division 4, Sections 94-121 Through 94-132 Regulating Vehicle Immobilization."
- (d) Adopt and approve Ordinance No. 1982-20, "AN ORDINANCE AMENDING CHAPTER 2 'ADMINISTRATION' ARTICLE IV, 'OFFICERS AND EMPLOYEES', DIVISION 1, SECTION 2-161 'APPOINTED OFFICERS' OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Amending the List of Appointed Officers."
- (e) Adopt and approve Resolution No. 2020-01, a resolution for Maintenance Under the Illinois Highway Code, appropriating an additional amount of \$400.95 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from May 1, 2018 to April 30, 2020.
- (f) Adopt and approve Resolution No. 2020-02, A RESOLUTION APPROVING THE MASTER LEASE PURCHASE AGREEMENT AND ATTACHED SCHEDULE BETWEEN TAX-EXEMPT LEASING CORPORATION AND THE VILLAGE OF NORRIDGE: A Resolution Approving a Master Lease Purchase Agreement for Street Sweeping Equipment.
- (g) Concur with the recommendation of the Zoning Board of Appeals to GRANT the

petition of Anna Jakubas requesting a Special Use from the requirements of Article X, "B-3" – General Business District, Section 5 – Special Uses – Tattoo Establishments of the Zoning Ordinance of the Village of Norridge 1962, revised November 13, 2019, for the purpose of operating a permanent cosmetic (make-up) business at the Cumberland Business Center located at 4701 N. Cumberland Avenue, Unit K2, hearing held on January 6, 2020, Case No. 640, and refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

Trustee Ronstadt mentioned he would be abstaining from the next motion as he was a member of the zoning board and voted to approve the item at the time the zoning board recommended approval of this text amendment.

**Motion** by Bielak, seconded by Gelsomino to:

- (b) Adopt and approve Ordinance NO. 1980-20, "AN ORDINANCE APPROVING AMENDMENTS TO THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS; An Ordinance Amending the Text of Article XV, *Administration*, Section 2- *Jurisdiction and Procedures*, Subsection 2.3 of the Zoning Ordinance Repealing, Revising and Enacting Certain Notice Provisions."

Kucharski, Larson, Bielak, Gregorio, Gelsomino yea. Ronstadt abstain. Nays none. Motion carried.

**WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

Trustee Ronstadt mentioned:

- (a) Backflow Solutions Inc. (BSI) provided an update on January 2, 2020 to Superintendent Joseph Spain indicating that the Village of Norridge's compliance rate is almost 100%. We have 774 devices, of which, only 2 are presently non-compliant. We are working with both accounts to become compliant.
- (b) Residents and Business Owners will soon be receiving a Cross Connection Survey. The Village of Norridge has implemented a cross connection program to help protect against the contamination of our drinking water supply. The Illinois Environmental Protection Agency and the Illinois Department of Public Health require active backflow preventative devices to prevent the cross contamination of the water supply. Please complete the survey and remit back via the provided return address envelope by February 27, 2020.

Trustee Ronstadt had no other discussion items. He asked if there were any questions regarding his consent agenda. There were none.

**Motion** by Ronstadt, seconded by Bielak to:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of November, 2019.
- (b) Accept the Water Fund Accounts Payable Check Register for the month of December, 2019.

- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 2, 2019 covering locations listed.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 16, 2019 covering locations listed.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 6, 2020 covering locations listed.
- (f) Accept proposal dated January 16, 2020 from Baxter & Woodman Consulting Engineers and approve the scope of services for conducting a 2020 Water Audit, costs not to exceed \$9,600.00.
- (g) Accept and approve the Small Wireless Communications Facilities Master License Agreement between the Village of Norridge and Chicago SMSA Limited Partnership d/b/a Verizon Wireless to allow Verizon to put up small cellular wireless sites, effective January 23, 2020, for a term of 10 years.
- (h) Accept and approve the final report from Associated Technical Services, LTD. for the 2019 Leak Detection and Location Survey which began on September 25, 2019 and was completed on October 15, 2019.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

**POLICE, Trustee Kucharski:**

Trustee Kucharski presented an Honorable Mention Award to Officer David Drwal.

Chief Disselhorst mentioned on November 24, 2019 Officer Drwal performed a traffic stop due to a car traveling at a high speed. He approached the car and asked for the driver's identification. Upon returning to his patrol car to run the information he noticed uncharacteristic movement in the vehicle he had stopped. He walked back toward the vehicle and noticed the driver trying to conceal a gun. With assistance from a Chicago Police Officer who was also present, Officer Drwal removed the driver from his vehicle. Once out of the car Officer Drwal uncovered a gun, white powdery substance which turned out to be cocaine and other drugs. Officer Drwal's actions allowed for the driver to be taken into custody and off the roads.

Officer Drwal came to the front of the room to receive his award.

Trustee Kucharski presented a Certificate of Appreciation to Corporal Victor Wendt.

Chief Disselhorst awarded Officer Wendt a certificate of appreciation for the hard work, time and dedication that he put into the Norridge Police Department Evidence Room. Officer Wendt also came to the front of the room to receive his certificate.

Officer Wendt mentioned Corporal Matt Goduto and Officer Anita Sasiadek were also instrumental in the work that went into the evidence room. Corporal Terry Urey, Officer Chris Smith, Officer Steve Deutscher, Officer Bart Borowiec, Officer Eliot Cortez and Officer Zeljka Ljubicic also assisted.

There were no other discussion items under the Police Committee.

**Motion** by Kucharski, seconded by Gregorio to:

- (a) Accept, as a matter of record, payments made to the Police Department Union employees, pursuant to the terms of the contract, for vacation buybacks for Fiscal Year 2019-2020 totaling \$9,706.80. Payments made via payroll on the pay date of

December 15, 2019.

- (b) Approve the renewal of a solicitor's permit to Karol Szuster, 4230 N. New England, Harwood Heights, IL for the purpose of solicitation related to investments with Edward Jones.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

**VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

Trustee Gelsomino had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

**Motion** by Gelsomino, seconded by Ronstadt to:

- (a) Accept, as a matter of record, Final Notice of Illinois Municipal Retirement Fund (IMRF) Contribution Rate for Calendar Year 2020, reflecting the total employer rate for 2020 as 10.94% (up 2.48% from last year).
- (b) Accept letter dated December 17, 2019 from Douglass Strempek, IT Coordinator & Water Department Supervisor, informing the Village Administrator that he is resigning from his position, last date of employment being January 8, 2020.
- (c) Accept Check #19459 in the amount of \$23,579.00 from Illinois Public Risk Fund for the 2019 Safety and Educational Grant, received January 16, 2020.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

**PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

Trustee Larson mentioned:

- (a) Reminder: We are in the final stage of review for the changes which will be made to the snow route parking rules that will go into effect for the 2020/2021 winter season. I am working with Public Works to discuss various options to improve not only efficiency, but most importantly safety of the residents, Public Works crews and the general public.

For the upcoming winter season (late 2019/early 2020), the current snow route rules will continue to be enforced. Please see the winter edition of the newsletter for detailed information regarding the current snow route rules.

Trustee Larson had no other discussion items. He asked if there were any questions regarding his consent agenda. There were none.

**Motion** by Larson, seconded by Bielak to:

- (a) Accept, as a matter of record, the 2019 Project Summary from Safe Step LLC, who completed the sidewalk horizontal saw cutting project, repairing a total of 140 sidewalk trip hazards.
- (b) Accept request dated January 10, 2020 from Stanley A. Stypka, Jr. and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of his home at 4059 N. Ozark Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

**GENERAL, Clerk Budnik:**

Clerk Budnik mentioned:

- (a) The Norridge-Harwood Heights Rotary Club is having their 11<sup>th</sup> Annual Spaghetti Dinner on Friday, January 31, 2020 at the Estelle Sieb Community Center to help raise funds for a Rotary Community Scholarship and LitWorks. Tickets are available at the door or in advance at Parkway Bank & Trust (see Greg Bear).
- (b) The Village will be collecting holiday lights until February 28, 2020. Broken or unwanted holiday lights can be recycled by being dropped off in the designated receptacle bin located inside the Village Hall lobby area during regular business hours.
- (c) The Norridge Police Department and the Citizens Utility Board (CUB) are hosting a free Utility Bill Clinic on March 10, 2020 at the Estelle Sieb Community Center. Bring current copies of your electric, gas, phone, internet, and cable bills to find ways to save. To register, please call CUB at 312-263-4282, ext. 111.

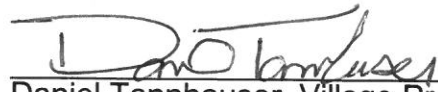
Clerk Budnik also mentioned that a number of residents have contacted the Village Hall regarding poor mail service they have been receiving. The Village has reached out to state and federal representatives to assist us in trying to solve these problems. Attempts on the local level have fallen on deaf ears.

Today, we were able to talk to a customer service representative out of Ohio and expressed the frustration that the Village residents have been having with the local post office facility. We were promised that it would be investigated and we would be updated. More information to follow as we receive it.

There were no other community announcements.

**Motion** by Gelsomino seconded by Gregorio that, there being no further business, meeting be adjourned at 6:50 p.m.

Kucharski, Ronstadt, Larson, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried. Meeting adjourned.

  
Daniel Tannhauser, Village President

ATTEST:

  
Debra J. Budnik, Village Clerk