



REGULAR BOARD MEETING AGENDA

Wednesday, January 25, 2017
Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Meeting of December 14, 2016 as presented and published and that they be made part of the record hereof.
- VI - President's Report.
 - (a) We would like to congratulate the winners of the 2016 Holiday Decorating Contest:
Don Manno – 4445 N. Overhill Avenue
Christopher O'Leary – 4556 N. Ottawa Avenue
Onofrio Squeo – 4504 N. Opal Avenue
 - (b) We would like to honor Fire Chief Kevin Stenson on 31 years of dedicated service to the community. Congratulations Chief Stenson on your retirement from the Norwood Park Fire Protection District!
- VII - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending November 30, 2016, as published, copy to be attached and made a part of the record hereof.
- (b) Accept the General Fund Accounts Payable Check Register for the month of December, 2016, as published and copy to be attached and made part of the record hereof.
- (c) Accept ACH payment from the Illinois Comptroller's Office, dated November 17, 2016, in the amount of \$27,294.77 for the Village's share of Use Tax.

- (d) Accept ACH payment from the Illinois Comptroller's Office, dated November 17, 2016, in the amount of \$2,622.75 for the Village's share of Home Rule Municipal Sales Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated November 17, 2016, in the amount of \$30,487.62, for the Village's share of Telecommunications Tax revenues.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated December 2, 2016, in the amount of \$127,452.51 for the Village's share of Income Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated December 6, 2016, in the amount of \$1,183.21 for the Village's share of Personal Property Replacement Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2016, in the amount of \$370,320.42 for the Village's share of Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2016, in the amount of \$391,418.71 for the Village's share of Home Rule Municipal Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2016, in the amount of \$30,056.57 for the Village's share of Telecommunications Tax revenues.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated December 14, 2016, in the amount of \$28,057.97 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2017, in the amount of \$4,397.27 for the Village's share of Personal Property Replacement Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated January 6, 2017, in the amount of \$85,543.44 for the Village's share of Income Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated January 10, 2017, in the amount of \$328,370.06 for the Village's share of Sales Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated January 10, 2017, in the amount of \$340,054.23 for the Village's share of Home Rule Municipal Sales Tax.
- (p) Accept ACH payment from the Illinois Department of Transportation, dated November 2, 2016, in the amount of \$32,352.31 for the Motor Fuel Tax Allotment.
- (q) Accept ACH payment from the Illinois Department of Transportation, dated December 1, 2016, in the amount of \$32,962.98 for the Motor Fuel Tax Allotment.
- (r) Accept ACH payment from the Illinois Department of Transportation, dated January 3, 2017, in the amount of \$34,568.76 for the Motor Fuel Tax Allotment.
- (s) Accept the Memorandum of Understanding (MOU) for Citizens Service Request System Workgroup effective January 1, 2017, by and among Municipal GIS Partners, Incorporated (MGP) and the Village of Norridge. The MOU will expire on December 31, 2017. The total annual fee to be paid to MGP for these services will be \$3,300.00.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Falagarlo:***

(Next Ordinance No. 1886-17)

(Next Resolution No. 2017-4)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 1884-17, "AN ORDINANCE PLEDGING THE VILLAGE OF NORRIDGE'S FULL FAITH AND CREDIT TO THE REPAYMENT OF THE VILLAGE'S ALLOCATED SHARE OF A \$2,000,000 LINE OF CREDIT LOAN FROM PARKWAY BANK TO MUNICIPAL CONSOLIDATED DISPATCH JOINT EMERGENCY TELEPHONE SYSTEM BOARD TO FUND THE CREATION OF THE JOINT DISPATCH SYSTEM" the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Adopt and approve Resolution 2017-1, A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE FOR THE PURPOSE OF APPROPRIATING \$20,000.00 OF MOTOR FUEL TAX FUNDS TO PAY FOR SPEED SIGNS FOR OVERHILL AVEUNE. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and make a part of the record hereof.
- (c) Adopt and approve Resolution 2017-2, A RESOLUTION APPROVING TERMS OF EMPLOYMENT OF THE VILLAGE ADMINISTRATOR PURSUANT TO AN EXTENSION OF THE CURRENT EMPLOYMENT AGREEMENT, a resolution approving the Terms of Employment for the Village Administrator. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and make a part of the record hereof.
- (d) Adopt and approve Ordinance No. 1885-17, "AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT BY AND BETWEEN THE VILLAGE OF NORRIDGE AND ROYAL DENTAL HOLDINGS LLC, AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS ORDINANCE: An Ordinance Authorizing an Agreement between the Village as Seller of the Village Owned Parking Lot Located at 7330-50 W. Irving Park Road, Norridge, Illinois, and the Purchaser, Royal Dental Holdings LLC," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (e) Adopt and approve Resolution 2017-3, A RESOLUTION FOR IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE FOR THE PURPOSE OF

THE RESURFACING OF AGATITE AVENUE WITHIN THE VILLAGE OF NORRIDGE, INCLUDING DRAINAGE IMPROVEMENTS, CURB AND GUTTER REPLACEMENT, SIDEWALK IMPROVEMENTS, REMOVAL AND REPLACEMENT OF DRIVEWAY APRONS, LANDSCAPE RESTORATION AND OTHER RELATED IMPROVEMENTS. DESIGN ENGINEERING AND CONSTRUCTION INSPECTIONS SHALL ALSO BE PAID WITH MOTOR FUEL TAX FUNDS IDENTIFIED IN THIS RESOLUTION. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and make a part of the record hereof.

3. **WATER, UTILITIES, IT, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, Trustee Sulimowski:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the Water Fund Financial Report for the month ending September 30, 2016, as published, copy to be attached and made a part of the record hereof.
- (b) Accept the Water Fund Financial Report for the month ending October 31, 2016, as published, copy to be attached and made a part of the record hereof.
- (c) Accept the Water Fund Financial Report for the month ending November 30, 2016, as published, copy to be attached and made a part of the record hereof.
- (d) Accept the Water Fund Accounts Payable Check Register for the month of December, 2016, as published and copy to be attached and made part of the record hereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 12, 2016 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Enter into agreement with Edwin Hancock Engineering for the purpose of furnishing professional construction engineering services for the 2016 Water Main Replacement Project, IEPA Loan Project L17-4315, fees not to exceed \$122,000.00.
- (g) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 16, 2017 covering locations listed, place the report on file and make a part of the record thereof.

4. **POLICE, Trustee Kucharski:**

A. Discussion:

- (a) We wish to present Honorable Mention certificates to Officer Christopher Smith and Officer Steven Deutscher.

B. Consent Agenda:

- (a) Accept letter dated January 12, 2017 from Chief of Police David Disselhorst recommending that Amanda Burke be hired as a Reserve Radio Dispatcher, effective January 16, 2017, at an hourly rate of \$17.03.
- (b) Accept Fire Alarm Report from the Norwood Park Fire Protection District for the month of December 2016 and make it a matter of record.
- (c) Enter into agreement with LexisNexis for the purposes of electronic crash reporting software, effective date of contract execution by both parties; there is no cost to the Village for the software.
- (d) Accept letter dated January 16, 2017 from Chief of Police David Disselhorst recommending that Anna Marie Avino be appointed to the position of Full-Time Probationary Police Officer, Tier 2, effective February 16, 2017, at a starting annual salary of \$60,335.18.

The President appoints Anna Marie Avino as Full-Time Probationary Police Officer, effective February 16, 2017, at the annual salary of \$60,335.18

- (e) Concur with the President's appointment.

The Village Clerk will administer the Oath of Office to Probationary Officer Anna Marie Avino.

5. **VILLAGE PROPERTIES, HR, INSURANCE and ENVIRONMENT, *Trustee Gelsomino***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept the renewals from Mesirow Financial Insurance Services, 353 North Clark Street, Chicago, IL 60654, dated December 29, 2016, for the Village's Property and Casualty Insurance, Worker's Compensation Insurance and Terrorism Coverage at an estimated annual cost of \$371,038. The Property and Casualty Policy is effective December 31, 2016 to December 31, 2017; the Worker's Compensation Policy is effective January 1, 2017 to January 1, 2018. The proposal reflects an increase of \$10,542.00 over last year's rates.
- (b) Approve payment of Invoice #25653 from Samuel Jantelezio Insurance Consultants, 4501 N. Cumberland Avenue, Norridge, IL 60706 dated December 19, 2016 in the amount of \$15,600.00 for Annual Risk Management Services.

- (c) Accept the resignation of Advisory Review Committee member Anthony Monteleone effective January 19, 2017.
- (d) Appoint Laura McGready, presently Secretary (non-voting member) of the Advisory Review Committee to the position of Secretary/Member, effective January 19, 2017, to fill the vacancy left by the resignation of Anthony Monteleone.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, VILLAGE BUS SERVICE, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Tannhauser:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept request dated December 12, 2016 from Kathy Kaufman for the removal of handicapped parking signage at 8218 W. Giddings.
- (b) Accept request dated December 24, 2016 from Deborah L. Schaefer and grant the issuance of signs for Parking for Persons with Disabilities to be installed for Lucille Gibula at 4326 N. Ottawa Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (c) Accept request dated December 31, 2016 from Joanne B. Hyde and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of her home at 4833 N. Delphia Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (d) Accept and approve Illinois Department of Transportation (IDOT) Preliminary/Construction Engineering Services Agreement for Motor Fuel Tax funds between the Village of Norridge and Edwin Hancock Engineering Company which covers certain professional and engineering services in connection with the project for improvements to Agatite Avenue (0.10 miles of Agatite), including removal and replacement of curb, patching failed area in the existing pavement, resurfacing the entire width of the pavement and making other necessary appurtenant improvements, the President and Clerk be authorized to sign.

7. **GENERAL, *Clerk Budnik:***

A. Discussion:

- (a) Update on the filing status of the primary election filing.
- (b) Norridge/Harwood Heights Little League registration for Baseball/Software will take place at the Norridge Park District on Saturday, January 28, 2017 from 11:00 AM to 4:00 PM and on Sunday, January 29, 2017 from 11:00 AM to 2:00 PM. Online registration is also open. Please visit website NHHLL.com to register or call Chris O'Leary at 312-618-0712.

B. Consent Agenda:

- (a) Accept request dated November 12, 2016 from Misericordia Heart of Mercy Center and grant permission to fund raise for their Annual Misericordia/Jelly Belly Candy Days event. Volunteers will stand in the street intersections and in front of heavy pedestrian walkways or stores and businesses, distributing tags and bags of Jelly Belly Candy while collecting donations for Misericordia on Friday, April 28, 2017 and Saturday, April 29, 2017.

Motion to grant permission to Misericordia for fund raising in the Village on April 28 and 29, 2017.

8. COMMENTS FROM THE PUBLIC:

Ladies and Gentlemen, this is the portion of the agenda which we have set aside for public comment. You may address your village board and comment upon any matter which is pertains to the municipal business of the Village of Norridge. This is you time to comment. If a response is appropriate, the Board may respond to you either directly or indirectly, but that may not be at this meeting.

If you wish to speak, please indicate by a raising of your hand. When called upon by the Chair, please come forward and give us your name and address before making your comments. Address your comments to the Chair. Please limit your comments to five minutes and do not repeat comments which have already been made by others. There is a microphone for your use if you feel it is needed, but it must remain in its stand.

Consideration to be given to motion that, there being no further business, meeting be adjourned at p.m.