



**REGULAR BOARD MEETING MINUTES**

Wednesday, March 25, 2020  
Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706  
6:30 P.M.

**\*\*\*\*Meeting held via telephone conference\*\*\*\***

*Per Executive Order 2020-07 issued by Governor JB Pritzker on March 16, 2020, Section 6: During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended.*

Due to Governor Pritzker’s Executive Order 2020-10, Executive Order in response to COVID-19 (COVID-19 Executive Order No.8), board members did not meet in person at the Village of Norridge. Each board member phoned in to a conference line at 6:30 P.M. President Tannhauser called the meeting to order and asked for a roll call.

Clerk Budnik called the roll.

Present via phone:

- President Tannhauser
- Clerk Budnik
- Trustee Kucharski
- Trustee Larson
- Trustee Ronstadt
- Trustee Bielak
- Trustee Gregorio
- Trustee Gelsomino

Also on the conference line:

- Joan Cherry, Village Attorney
- Brian Gaseor, Village Engineer
- Dave Disselhorst, Chief of Police
- Joanna Skupien, Village Administrator

A quorum was declared.

The pledge of allegiance was recited by all participants on the conference line.

President Tannhauser asked for a motion to approve the minutes of the Regular Board Meeting of February 26, 2020.

**Motion** by Gelsomino, seconded by Larson to approve and adopt the minutes as presented

Clerk Budnik called a voice roll.

Trustees Kucharski, Larson, Ronstadt, Bielak, Gelsomino voted Yea. Trustee Gregorio abstained. Motion carried.

President Tannhauser read:

1. Declaration of Local State of Emergency
2. Village President's Executive Order Relating to the corona virus pandemic
  - A. I am suspending all water service disconnections until April 7, 2020 at midnight, until further order.
  - B. I am suspending all street maintenance (other than on an emergency basis), until April 7, 2020, until further order.
  - C. License Renewal Periods for the following Village issued licenses shall be as follows until further order:
    - i. Liquor Licenses – Extended from May 1, 2020 to June 1, 2020;
    - ii. Business Licenses – Extended from May 1, 2020 to June 1, 2020;
    - iii. Vehicle Licenses – Extended from May 1, 2020 to July 31, 2020;
    - iv. Pet Licenses – Extended from May 1, 2020 to July 31, 2020.
  - D. All items on the Agenda of the Zoning Board of Appeals for April 6, 2020, and April 13, 2020, are hereby postponed and continued to the next scheduled Zoning Board of Appeals meeting which is May 4, 2020 at 7:00 p.m. or until further order.

Joanna Skupien added that the local adjudication court scheduled for April 2 and May 7, 2020 have been canceled.

A notice was posted at Village Hall notifying all residents that the board meeting would be held via teleconference. The notice stated if anyone had public comments they could call or email by 4:00 PM Wednesday, March 25, 2020 and the comments would be read with a reply to the resident by phone or email. Village Administrator Joanna Skupien stated that she was present at the Village Hall to assure no residents came to attend an in-person meeting. She also stated that no one came to the Village Hall, no one called or emailed any public comments to be read.

President Tannhauser moved the conference call to committee reports.

### **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak*:**

Trustee Bielak had no discussion items for review. He asked if there were any questions regarding his consent agenda items (a) – (d). There were none.

**Motion** by Bielak, seconded by Larson to:

- (a) Adopt and Approve Ordinance No. 1986-20, "AN ORDINANCE PERTAINING TO LOCAL STATE OF EMERGENCY AMENDING CHAPTER 26 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Amending Chapter 26 – Civil Emergencies.
- (b) Adopt and Approve Resolution No. 2020-05 "RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF MUNICIPAL PUBLIC MONEYS: a Resolution authorizing that Daniel Tannhauser, Jacqueline Gregorio and Joanna Skupien be the new signers on the Parkway Bank Checking account and be authorized, for and on behalf of the Municipality, to sign orders or checks in accordance with state law, for payment or withdrawal of money from this account and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned

or held by said Municipality.

- (c) Amend Resolution No. 2020-03, approved at the February 26, 2020 Board Meeting to reflect an additional \$100,000.00 for Improvement Under the Illinois Highway Code, appropriating \$320,000.00 of Motor Fuel Tax funds for the purpose of improvements to Overhill Avenue (from Wilson Avenue to Lawrence Avenue) consisting of the milling of the existing asphalt roadway, the removal and replacement of the curb and gutter, repairs to existing drainage structures and pipes, replacement of deteriorated sections of sidewalk, repair of the existing base as needed, placement of HMA level binder and surface course mix, placement of pavement marking, landscape restoration and other appurtenant work.
- (d) Adopt and Approve Ordinance No. 1987-20, AN ORDINANCE AMENDING CHAPTER 6, ARTICLE II, DIVISION 2, SECTION 6-43 CREATING A CLASS T-E LIQUOR LICENSE OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002. An Ordinance Creating a Temporary Emergency Liquor License for Certain Current Class A and Class F Liquor Licensees to Permit the Retail Sale of Wine and Beer for Use and Consumption Off-Premises By Pick-Up, Take Out and Delivery Only With Food and Only During Declared State of Emergency.

Clerk Budnik called a voice roll.

Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino voted Yea. There were no Nays or Abstains. Motion carried.

**POLICE, *Trustee Kucharski:***

Trustee Kucharski had no discussion items to review. She asked if there were any questions regarding her consent agenda. There were none.

**Motion** by Kucharski, seconded by Gregorio to:

- (a) Accept letter dated February 25, 2020 from Chief of Police David Disselhorst advising President Daniel Tannhauser and the Board of Trustees that Part Time Court Officer Charles Tortorello has resigned from his position effective February 11, 2020.

Clerk Budnik called a voice roll.

Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino all voted Yea. There were no Nays or Abstains. Motion carried.

**GENERAL, *Clerk Budnik:***

Clerk Budnik mentioned The Veteran's Resource Event scheduled for March 30, 2020 has been cancelled. The Village of Norridge Spring 2020 Recycling Event scheduled for Saturday, April 4, 2020 has been cancelled however there will be a Fall Recycling Event on October 3, 2020 and The Ridgewood Foundation Bags Tournament scheduled for April 18<sup>th</sup> has been cancelled. The event will be held at a future date to be determined.

Clerk Budnik mentioned at this time the following events are still on the schedule

- (a) Coffee and Conversation with President Tannhauser and the Village Board will be held on Saturday, **April 25, 2020** at the Norridge Village Hall Board Room, beginning promptly at 9:30 AM.

(b) The 27<sup>th</sup> Annual Memorial Day Ceremony will take place on Sunday, **May 24, 2020**.

There were no other announcements.

President Tannhauser asked that there being no further business, the teleconference call adjourn at 6:39 p.m.

**Motion** by Gelsomino, seconded by Bielak to adjourn the meeting

Clerk Budnik called a voice roll.

Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino voted Yea. There were no Nays or Abstains. Motion carried. Meeting adjourned at 6:39 p.m.

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Daniel Tannhauser, Village President

ATTEST:



Debra J. Budnik, Village Clerk