

REGULAR BOARD MEETING MINUTES

Wednesday, May 27, 2020

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

******Meeting held via ZOOM******

Per Executive Order 2020-07 issued by Governor JB Pritzker on March 16, 2020, Section 6: During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that "members of a public body must be physically present" is suspended.

The meeting called to order by President Tannhauser.

Clerk Budnik called the roll.

Present (via video):

President Tannhauser
Clerk Budnik
Trustee Kucharski
Trustee Larson
Trustee Ronstadt
Trustee Bielak
Trustee Gregorio
Trustee Gelsomino

Also Present (via video):

Joan Cherry, Village Attorney
Brian Gaseor, Village Engineer
David Disselhorst, Chief of Police
Joanna Skupien, Village Administrator

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

Motion by Gelsomino seconded by Larson to approve and adopt the minutes of the Regular Board Meeting of April 22, 2020, as presented.

Clerk Budnik called the roll. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

President's Report

President Tannhauser made various assignment to the Village Board of Trustees.

Motion by Bielak, seconded by Larson to concur with the President's assignments for the Fiscal Year May 1, 2020 to April 30, 2021.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

President Tannhauser made various appointments to Village Boards, Committees and Commissions.

Motion by Gelsomino, seconded by Gregorio to concur with the President's appointments for the Fiscal Year May 1, 2020 to April 30, 2021.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

President Tannhauser mentioned:

1. Declaration of Local State of Emergency – Supplement #3, to be issued upon more information from Governor Pritzker as it pertains to moving into Phase 3 of the Restore Illinois Plan.
2. Village President's Executive Order Relating to the corona virus pandemic, Supplement #3 to be issued upon more information from Governor Pritzker as it pertains to moving into Phase 3 of the Restore Illinois Plan.
3. I, Daniel Tannhauser, President of the Village of Norridge, proclaimed May 22, 2020 as Norridge Graduates Recognition Day. Congratulations to all the Graduates of the Class of 2020! Proclamation filed with the Village Clerk.

Comments from the Public

Members of the Public were asked to e-mail the Village Administrator at jskupien@villageofnorridge.com by 4:00 PM on Wednesday, May 27, 2020 with public comment. They would be read at the meeting and recorded in the minutes by the Village Clerk.

No public comments were submitted.

FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:*

Trustee Gregorio had no discussion items for review. She asked Joanna Skupien to comment on items (i) and (p) in her consent agenda.

Joanna Skupien explained the Village received a Cannabis Use Tax however there are no dispensaries in the Village. The collection is from a state excise tax which the village and other local towns received based on population size regardless if there is a dispensary in the town or not.

There were no other questions or clarifications mentioned.

Motion by Gregorio, seconded by Ronstadt to:

- (a) Accept the quarterly report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended January 31, 2020.
- (b) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report

- for the month ending February 29, 2020.
- (c) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated March 4, 2020, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$44,839.70 comprised of \$25,314.16 for the monthly Motor Fuel Tax Allotment and \$19,525.54 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
 - (d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated April 2, 2020, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$46,419.25 comprised of \$28,070.45 for the monthly Motor Fuel Tax Allotment and \$18,348.80 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
 - (e) Accept ACH payment from the Illinois Comptroller's Office, dated March 5, 2020, in the amount of \$923.45 for the Village's share of Personal Property Replacement Tax.
 - (f) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2020, in the amount of \$19,891.31, for the Village's share of Telecommunications Tax revenues.
 - (g) Accept ACH payment from the Illinois Comptroller's Office, dated March 13, 2020, in the amount of \$60,195.91 for the Village's share of Use Tax.
 - (h) Accept ACH payment from the Illinois Comptroller's Office, dated March 13, 2020, in the amount of \$102,163.75 for the Village's share of Income Tax.
 - (i) Accept ACH payment from the Illinois Comptroller's Office, dated March 13, 2020, in the amount of \$1,023.84 for the Village's share of Cannabis Use Tax.
 - (j) Accept ACH payment from the Illinois Comptroller's Office, dated April 6, 2020, in the amount of \$6,376.35 for the Village's share of Personal Property Replacement Tax.
 - (k) Accept ACH payment from the Illinois Comptroller's Office, dated April 8, 2020, in the amount of \$274,427.54 for the Village's share of Sales Tax.
 - (l) Accept ACH payment from the Illinois Comptroller's Office, dated April 8, 2020, in the amount of \$314,070.99 for the Village's share of Home Rule Sales Tax.
 - (m) Accept ACH payment from the Illinois Comptroller's Office, dated April 14, 2020, in the amount of \$150,053.01 for the Village's share of Income Tax.
 - (n) Accept ACH payment from the Illinois Comptroller's Office, dated April 14, 2020, in the amount of \$41,682.80 for the Village's share of Use Tax.
 - (o) Accept ACH payment from the Illinois Comptroller's Office, dated April 14, 2020, in the amount of \$17,662.13, for the Village's share of Telecommunications Tax revenues.
 - (p) Accept ACH payment from the Illinois Comptroller's Office, dated April 14, 2020, in the amount of \$1,360.71 for the Village's share of Cannabis Use Tax.
 - (q) Accept ACH payment from the Illinois Comptroller's Office, dated May 6, 2020, in the amount of \$4,076.56 for the Village's share of Personal Property Replacement Tax.
 - (r) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending March 31, 2020.
 - (s) Accept the General Fund Accounts Payable Check Register for the month of April, 2020.
 - (t) Accept General Fund, Motor Fuel Tax Fund and Wireless 911 Fund Financial Report for the month ending April 30, 2020.
 - (u) Accept ACH payment received on April 30, 2020 from Illinois Bell Telephone Company/AT&T in the amount of \$7,082.77 for Cable and Video Franchise Fees (AT&T U-verse) for the period of January 1, 2020 to March 31, 2020.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

Trustee Bielak mentioned the Village is waiting for parameters from the Governor's office in regards to restaurants and outdoor seating as it relates to Phase 3 of the Restore Illinois Plan. The Village will move forward as soon as we have the direction needed.

Trustee Bielak had no other discussion items to review. He asked for any questions regarding his consent agenda. There were none.

Motion by Bielak, seconded by Larson to:

- (a) Adopt and Approve Ordinance No. 1989-20, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-196 AMENDING SUBSECTION 32 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, RESTRICTED PARKING AT SPECIFIC LOCATIONS AND TIMES: An Ordinance Amending Parking Restrictions for Opal Avenue."

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

Trustee Bielak asked for a motion to move items (b) and (c) on his consent agenda to committee for further review.

Motion by Bielak, seconded by Gelsomino to:

- (b) Adopt and Approve an Ordinance Amending and Reenacting Chapter 18, Article III, Technical Codes (Building Codes) and Repealing Chapter 18, Article VII "Swimming Pools" and Reenacting Swimming Pool Regulations in Chapter 18, Article III of the Revised Municipal Code of the Village of Norridge – 2002.
- (c) Adopt and Approve an Ordinance Repealing, Restating, Amending, and Reenacting Chapter 18, Article IV. "FENCES" in Buildings and Building Regulations, of the Revised Municipal Code of the Village of Norridge – 2002; An Ordinance Repealing and Reenacting Fence Regulations.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

Trustee Ronstadt had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

Motion by Ronstadt, seconded by Bielak to:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of April 2020.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed April 20, 2020.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed May 4, 2020.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

POLICE, Trustee Kucharski:

Trustee Kucarski had no discussion items for review. She asked if there were any questions regarding her consent agenda. There were none.

Motion by Kucharski, seconded by Ronstadt to:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible Union employees for Holiday Buy Backs from Fiscal Year 2019-2020 totaling \$81,450.40. Payments were made via payroll on the pay date of May 15, 2020.
- (b) Accept, as a matter of record, payments made to the Police Department's eligible employees for Sick Time Buy Backs from Fiscal Year 2019-2020 totaling \$60,844.05. Of this \$58,045.73 was paid to Union Members, \$2,798.32 to Civilian Employees. Payments will be made via payroll on the pay date of May 31, 2020.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:

Trustee Gelsomino had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

Motion by Gelsomino, seconded by Bielak to:

- (a) Approve the Managed Technology Services (MTS) Agreement dated May 13, 2020 from CDS Office Technologies for IT support services effective June 1, 2020 through April 30, 2020 at a monthly cost of \$5,900.00, replacing the previous agreement on file.
- (b) Approve the proposal dated March 12, 2020 from Granicus website hosting, maintenance and licensing fees for a term of three years with the following annual costs: 06/15/20-06/14/21 - \$8,103.38; 06/15/21-06/14/22 - \$8,508.55; 06/15/22-06/14/23 - \$8,933.98.
- (c) Approve Sidwell Company Invoice No. MN00000885, dated April 30, 2020 for Accela Civic Cloud Subscription (Land Management/Building Department Software) in the amount of \$29,018.40 for the period of July 8, 2020 to July 7, 2021.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: Trustee Larson:

Trustee Larson mentioned:

- (a) An ordinance is in the process of being prepared memorializing the snow route parking changes which will go into effect for the 2020/2021 winter season. Once the Board approves the ordinance, we will communicate the changes to the public.

Trustee Larson had no other discussion items. He asked if there were any questions regarding his consent agenda. There were none.

Motion by Larson, seconded by Ronstadt to:

- (a) Approve the request of Mrs. Wendy High, on behalf of School District 80, to hold a car-only parade, covering a portion of the District's boundaries, in lieu of traditional end of year activities, due to the school being closed given the pandemic situation. Cars will assembly at the Salvation Army (permission granted) at 10:00 AM on Friday, May 29th. Parade to start approximately 11:00 AM and will include approximately 60 cars. The rain date shall be June 1, 2020. Route map was submitted with the request.
- (b) Approve the request of Pat Rossi, on behalf of Ridgewood High School, to hold a drive-by graduation on June 23, 2020, with assembly at the AMC Parking Lot (assuming approval is received). The event will take place on RHS grounds; only the procession of graduates coming from the AMC to RHS will result in increased street traffic.

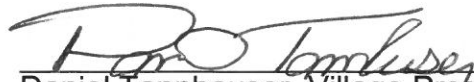
Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

GENERAL, Clerk Budnik:

There were no General discussion items mentioned.

Motion by Gelsomino seconded by Bielak, that, there being no further business, meeting be adjourned at 6:45 p.m.

Clerk Budnik called the role. Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried. Meeting adjourned.


Daniel Tannhauser, Village President

ATTEST:


Debra J. Budnik, Village Clerk