



## REGULAR BOARD MEETING AGENDA

Wednesday, July 22, 2020

Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706  
6:30 P.M.

**\*\*\*\*Meeting held IN PERSON\*\*\*\***

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of June 24, 2020, as presented and published and that they be made part of the record hereof.
- VI - Motion to approve and adopt the minutes of the Budget Hearing of June 24, 2020, as presented and published and that they be made part of the record hereof.
- VII - President's Report.
  - (a) Declaration of Local State of Emergency – Supplement #4, was issued and signed by President Tannhauser on June 30, 2020 and will be in effect until July 31, 2020.
  - (b) Village President's Executive Order Relating to the corona virus pandemic, Supplement #5 was issued and signed by President Tannhauser on June 30, 2020:
    1. **Supplements and Continues Prior Executive Orders.**
      - A. This Village President's Executive Order #5 supplements and continues my previous Executive Orders dated March 23, 2020, April 8, 2020, April 27, 2020, May 29, 2020 and June 16, 2020.
      - B. Section #1B of my previous Village President's Executive Order #4 dated June 16, 2020 be and hereby is modified as follows: **Garage and Estate Sales** are now permitted subject to compliance with Governor Pritzker's Phase 4 Guidelines. Face coverings, six-foot social distancing, and limitation of no more than 50 persons in a gathering at any one time is required.
    2. **Authority.** This Executive Order is issued by me under my authority as Village President and Local Liquor Commissioner pursuant to Chapter 26 of the Revised Municipal Code of the Village of Norridge - 2002 ("Village Code") and Ordinance 1986-20 and Village Code Chapter 6, Section 6-43 8.e. wherein the Local Liquor Commissioner shall have the authority to amend, alter, suspend, or revoke, or

expand regulations relating to those license classes subject to regulation under the Village Code, with reasonable notice to affected licensees, by executive order during the effective period of the Gubernatorial Disaster Proclamation and subsequent Executive Order 2020-07 and the Gubernatorial Disaster Proclamation dated June 26, 2020 and Executive Order 2020-43, and without the prior approval of the Village Board of Trustees.

3. **T-E Licensees – Indoor Dining and Outdoor Dining and Service of Alcoholic Liquor.** During Phase 4 of the Restore Illinois Plan and the Declaration of Local State of Emergency, the Local Liquor Control Commissioner of the Village may, subject to Phase 4 of the Restore Illinois Plan issued by the Governor effective June 27, 2020, and Village Ordinance 1994-20 permit a holder of a T-E license to continue to provide outdoor dining and/or service of alcoholic liquor in accordance with the Phase 4 Restore Illinois Plan Guidelines for Restaurants and Bars until October 31, 2020. Seated area capacity of restaurants and bars shall be determined by arranging seating to provide a minimum of six feet between tables or other designated patron service areas. Indoor dining can reopen with groups of 10 or less, with tables spaced 6-feet apart in seated areas and with standing areas at no more than 25% of capacity. Employees are required to wear face coverings over their nose and mouth where maintaining a 6-foot social distance is not possible at all times. Patrons should wear face coverings over their nose and mouth while on premises, except while eating and drinking at table (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering).
4. **Indoor Dining and Outdoor Dining – Restaurant With No Liquor License.** During the Declaration of Local State of Emergency, restaurants that do not have a liquor license and wish to provide outdoor dining not including the service of alcoholic liquor may continue do so subject to Village Ordinance 1996-20 and Phase 4 of the Restore Illinois Plan Guidelines for Restaurants and Bars. All Phase 4 capacity limitations and regulations regarding social distancing and face coverings for holders of T-E licenses set forth in Item 3 of this Executive Order shall apply equally to restaurants without liquor licenses.
5. **Village Regulations Apply.** All restaurants whether licensed to serve alcohol beverages, or not, and all T-E license holders wishing to continue to provide outdoor dining and/or service of alcoholic liquor (if applicable), and indoor dining shall meet all State and Village health, sanitation, inspection and permitting requirements
6. **Delivery and Carryout of Mixed Drinks and Cocktails for Consumption Off-Premises.** Delivery and carryout of mixed drinks and cocktails for consumption off-premises may continue during the effective period of the Declaration of Local State of Emergency by a holder of a T-E license to October 31, 2020 as set forth in Village Ordinance 1994-20 and summarized in Item 6 and 7 of my Executive Order Supplement #4 dated June 16, 2020.
7. **T-E Licensees – Additional State Law Requirements.** This Executive Order Supplement #5 continues the requirements for T-E licensees for off-premises

consumption set forth in Item 7 of Executive Order supplement #4 and Village Ordinance Number Village Ordinance 1994-20.

8. **Insurance Requirements.** This Executive Order Supplement #5 continues the insurance requirements for T-E licensees set forth in Item 8 of Executive Order Supplement #4 and Village Ordinance Number Village Ordinance 1994-20.
9. **Phase 4 Capacity Limits for Other Types of Businesses and Services.** Phase 4 permits gatherings of 50 people or fewer and with restrictions on capacity limits, retail stores, theaters, cinemas, health clubs, personal care services, day camps, indoor and outdoor recreation, museums and youth and recreational sports is allowed. Workers and patrons must follow the Phase 4 health and safety guidelines established by the Illinois Department of Public Health and Governor Pritzker's Executive Order 2020-43 dated June 26, 2020, that requires all individuals to wear face coverings when it is not possible to maintain 6-feet of separation from people outside of your home.
10. **Video Gaming.** Video Gaming will resume July 1, 2020 at 9:00 A.M. The Illinois Gaming Board issued Resumption Protocols to guide terminal operators which are available on the Gaming Board's website and include: 6 foot separation between terminals or the installation of barriers between terminals; required face coverings and temperature screening for all employees and patrons; adherence to Phase 4 capacity and occupancy guidelines for bars and restaurants; and established cleaning protocols, provision of personal protective equipment, wipes, and hand sanitizer stations.
11. **No Block Parties.** Block parties will not be allowed for the remainder of the year and no permits will be issued.
12. **Resumption of Pace Bus Service.** The Village Pace Bus service will resume Monday, July 6 2020 and run Mondays, Wednesdays, and Fridays from 8:00 AM to 12:00 PM only.
13. **Village Hall Hours.** Village Hall hours are Monday – Friday 9:00 A.M. – 5:00 P.M. and Saturday 9:00 A.M. – 12:00 Noon.
14. **Face Coverings and Social Distancing.** To continue success in keeping the COVID-19 from spreading, Governor Pritzker's Executive Order 2020-43 dated June 26, 2020, requires all individuals to wear face coverings when it is not possible to maintain 6-feet of separation from people outside of your home. It is recommended that everyone follow guidelines, per health agencies, and frequently wash your hands for at least 20 seconds, avoid close contact with people who are sick, stay home when you are sick, cover your coughs and sneezes with a tissue and clean surfaces and objects that are frequently touched.
15. **Expiration Date.** This Executive Order Supplement #5 shall remain in effect until July 31, 2020, or until further order of the Village President and the Local Liquor Commissioner, or repeal or amendment of these regulations by ordinance by the Village President and Village Board of Trustees, or unless superseded by State

law, or by further executive order of the Governor of the State of Illinois, whichever is earlier.

16. **Governor's Authority.** This Executive Order Supplement #5 shall remain in effect until July 31, 2020, or until further order of the Village President and the Local Liquor Commissioner, or repeal or amendment of these regulations by ordinance by the Village President and Village Board of Trustees, or unless superseded by State law, or by further executive order of the Governor of the State of Illinois, whichever is earlier.
17. **Enforcement.** The Governor's Executive Order 2020-43 dated June 26, 2020 may be enforced by local law enforcement pursuant to Section 7, Section 15, Section 18, and Section 19 of the Illinois Emergency Management Agency Act, 20 ILCS 3305 and applicable Village Ordinances.
18. **Effective Date.** This Executive Order #5 shall be effective immediately upon its promulgation and shall be deposited with the Village Clerk, posted at Village Hall, and entered on the Village's website.

VIII - Comments from the Public.

**If you are unable to attend the meeting in person, you may e-mail the Village Administrator at [jskupien@villageofnorridge.com](mailto:jskupien@villageofnorridge.com) with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 4:00 PM, Wednesday, July 22, 2020 using the subject line "PUBLIC COMMENT".**

IX - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:***

A. Discussion:

- (a) As a matter of record: In accordance with Illinois Public Act 97-609, all employees whose total compensation package, as defined by the act, exceeds \$75,000.00 annually, have been posted to the website, under the Finance Department Tab.
- (b) In 2019, the Illinois General Assembly passed Public Act 101-0504. The law requires IMRF to post certain employer cost and participation information on its website. Furthermore, the Act requires that employers who participate in IMRF post a link to that IMRF page no later than January 1, 2021. Let the record reflect that we have added this information to our webpage earlier this month, under the Finance Department Tab.

B. Consent Agenda:

- (a) Accept the General Fund Accounts Payable Check Register for the month of June, 2020, as published and copy to be attached and made part of the record hereof.
- (b) Accept Check #521033170 dated May 1, 2020 from Comcast for Cable Franchise Fees covering the period January 1, 2020 to March 31, 2020 in the amount of \$35,940.01.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 1999-20)  
(Next Resolution No. 2020-07)

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 1998-20, "AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR A PERMANENT COSMETIC ESTABLISHMENT IN 5050 N. CUMBERLAND AVENUE, UNTI 24Y: An Ordinance Establishing a Special Use for a Tattoo Establishment in the B-3 General Business District," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Consider a request by the property owner Makray Manufacturing and the contract purchaser GW Properties LLC, of an application for a plat of subdivision and any necessary variations thereto, in conjunction with a proposed Planned Unit Development for the property at 4400 North Harlem Avenue located in the "M" Restricted Light Manufacturing District (Article XI), consisting of approximately 4.5 acres, to the Zoning Board of Appeals for its consideration and recommendation at a hearing on August 3, 2020.

- (c) Refer the petition of Iwona and Tomasz Petryszak , requesting a variation from the requirements of Article IV - A Single Family Residential District, Section 3 - Area Regulations, 3.3 - Rear Yard Depth of the Zoning Ordinance of the Village of Norridge – 2016 for the purpose of constructing a covered ground level patio in to the rear yard at 8260 West Argyle Avenue, to the Zoning Board of Appeals for a Public hearing on September 14, 2020 and their recommendation to the Village Board.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of June 2020, as published and copy to be attached and made part of the record hereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed July 6, 2020 covering locations listed, place the report on file and make a part of the record thereof.

4. **POLICE, *Trustee Kucharski:***

A. Discussion:

(a)

B. Consent Agenda:

(a)

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

A. Discussion:

- (a) As a matter of record, on June 3, 2020 the Village received a \$22,094.00 Safety Grant through Illinois Public Risk Fund to be used for safety and educational expenses.

B. Consent Agenda:

- (a) Approve the termination of employment for Custodian Vincent Ghilarducci effective June 27, 2020.
- (b) Approve the UPS Maintenance Renewal Agreement from SEPS, Inc. for a one-year on-site service plan for repairs, parts and labor for the battery back-ups for servers located

in the Police Station. Contract dates of August 7, 2020 to August 6, 2021 for an annual cost of \$2,125.46.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

- (a) The Village of Norridge is accepting bids for the 2020 Concrete Maintenance Program. Interested bidders can obtain RFP #2020-22 from the Village's website or by contacting the Village Administrator. Bids are due by 9:15 AM on August 3.

B. Consent Agenda:

- (a) Accept letter dated July 15, 2020 from Edwin Hancock Engineering Company and concur with their recommendation to award the 2020 Motor Fuel Tax Fund Street Improvement Project to the lowest bidder, Schroder Asphalt Services, Inc., in the amount of \$256,526.50. The contract shall be contingent upon meeting the eight-day waiting period after the bid opening, which will be July 23, 2020. This project includes new curbs, driveways and street resurfacing for the 4600-4700 blocks of Overhill Avenue.

7. **GENERAL, *Clerk Budnik:***

A. Discussion:

- (a) The Fall 2020 Recycling Event will take place on Saturday, October 3. Modifications to this event will include that it will be "contact-less" and residents will not be allowed to exit their vehicles. More information to follow.

B. Consent Agenda:

- (a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at \_\_\_\_\_ p.m.