



REGULAR BOARD MEETING MINUTES

Wednesday, August 26, 2020

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

******Meeting held IN PERSON******

The meeting was called to order by President Tannhauser.

Clerk Budnik called the roll.

Present:

President Tannhauser
Clerk Budnik
Trustee Kucharski
Trustee Larson
Trustee Ronstadt
Trustee Bielak
Trustee Gregorio
Trustee Gelsomino

Present via video:

Also Present:

Joan Cherry, Village Attorney
Brian Gaseor, Village Engineer
Dave Disselhorst, Chief of Police
Joanna Skupien, Village Administrator

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

Motion by Gelsomino, seconded by Bielak to approve and adopt the minutes of the Regular Board Meeting of July 22, 2020, as presented.

Verbal roll: Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

President's Report

President Tannhauser stated:

- (a) Declaration of Local State of Emergency – Supplement #5, was issued and signed by President Tannhauser on July 31, 2020 and will be in effect until August 31, 2020.
- (b) Village President's Executive Order Relating to the corona virus pandemic, Supplement #6 was issued and signed by President Tannhauser on August 10, 2020:
 - 1A. **Supplements and Continues Prior Executive Orders.** This Village President's Executive Order #6 supplements and continues my previous Executive Orders dated March 23, 2020, April 8, 2020, April 27, 2020, May 29, 2020, June 16, 2020 and June 30, 2020.
 - 1B. **Garage and Estate Sales.** Section 1B of my Executive Order #5 is reissued in

its entirety and extended through August 31, 2020.

2. **Authority.** This Executive Order is issued by me under my authority as Village President and Local Liquor Commissioner pursuant to Chapter 26 of the Revised Municipal Code of the Village of Norridge - 2002 ("Village Code") and Ordinance 1986-20 and Village Code Chapter 6, Section 6-43 8.e. wherein the Local Liquor Commissioner shall have the authority to amend, alter, suspend, or revoke, or expand regulations relating to those license classes subject to regulation under the Village Code, with reasonable notice to affected licensees, by Executive Order during the effective period of the Gubernatorial Disaster Proclamation and subsequent Executive Order 2020-07 and the Gubernatorial Disaster Proclamation dated July 24, 2020 and Gubernatorial Executive Order 2020-45 dated July 24, 2020, and without the prior approval of the Village Board of Trustees.
3. **T-E Licensees – Indoor Dining and Outdoor Dining and Service of Alcoholic Liquor.** Section 3 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
4. **Indoor Dining and Outdoor Dining – Restaurant With No Liquor License.** Section 4 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
5. **Village Regulations Apply.** Section 5 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
6. **Delivery and Carryout of Mixed Drinks and Cocktails for Consumption Off-Premises.** Section 6 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
7. **T-E Licensees – Additional State Law Requirements.** Section 7 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
8. **Insurance Requirements.** Section 8 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
9. **Phase 4 Capacity Limits for Other Types of Businesses and Services.** Section 9 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
10. **Video Gaming.** Section 10 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
11. **No Block Parties.** Section 11 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
12. **Resumption of Pace Bus Service.** Section 12 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
13. **Village Hall Hours.** Section 13 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020.
14. **Face Coverings and Social Distancing.** Section 14 of my Executive Order #5 is reissued in its entirety and extended through August 31, 2020 and is supplemented by the following:
All persons within Village boundaries engaging in any activity outside of their residence, while other people are present, shall wear protective face coverings when they must leave their home or report to work.

Examples of when face coverings are required include, but are not limited to:

- Shopping or working at retail businesses, like grocery stores or pharmacies;

- Picking up food from a drive-through or curbside pickup;
- Visiting a health care provider;
- Traveling on public transportation, taxis or rideshare;
- Interacting with customers, clients, or coworkers at a place of business or worship that is open to the general public;
- Performing services for state and local government agencies, where close interactions with other people are unavoidable; and
- When feeling sick, coughing, or sneezing or otherwise ill.

Exceptions to this requirement are as follows:

- a. Protective face coverings are not required for children under two years of age, or for those with medical issues that would be compromised by wearing a face covering.
- b. Protective face coverings are not required when engaged in physical activity such as walking or running while maintaining social distancing from others of not less than six feet.
- c. Protective face coverings are not required when alone or with members of the same household.
- d. Protective face coverings are not required when eating or drinking, whether in public or private.

15. **Executive Order Expiration Date.** Section 15 of my Executive Order #5 is reissued and extended through August 31, 2020.
16. **Governor's Authority.** Nothing in this Executive Order Supplement #6 shall supersede the Governor's authority and any orders that may be issued by the Governor related to the operation of businesses and/or the sale of alcoholic liquor in the State of Illinois.
17. **Enforcement.** The Governor's Executive Order 2020-48 dated July 24, 2020 may be enforced by local law enforcement pursuant to Section 7, Section 15, Section 18, and Section 19 of the Illinois Emergency Management Agency Act, 20 ILCS 3305 and applicable Village Ordinances.
This Executive Order Supplement #6 and all prior Executive Orders may also be enforced by local law enforcement pursuant to Chapter 26, Section 1 of the Revised Municipal Code of the Village of Norridge – 2002.
18. **Effective Date.** This Executive Order #6 shall be effective immediately upon its promulgation and shall be deposited with the Village Clerk, posted at Village Hall, and entered on the Village's website.

The President makes various appointments, including to Village Boards, Committees and Commissions.

Motion by Bielak, seconded by Larson to:

- (c) Appoint Mike Straughn to the Zoning Board of Appeals.
- (d) Appoint Jennifer Geu Adams to the Advisory Review Committee / Plan Commission.
- (e) Appoint the following to the Green Team: Mariel Ringelstein, Sarah Straughn and Kali Spain.

Verbal roll: Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

Comments from the Public

Miltiadis Froustis

Gas station on Harlem and Montrose concerns.

Residents on Pensacola heard of the development near her home. She has a concern with another gas station. Heard it will be 24 hours with diesel fuel available. This location is close to the high school with lots of traffic already. Pollution is also a concern. She does not like the idea of the station.

President Tannhauser thanked for her comments and will take them under advisement.

Carmella Mico

7229 W. Montrose

She is a 28 year resident of this block. They have concerns with a 24 hour gas station being added as well as traffic and pollution.

Being across from the factory there are currently issues with trucks going in and out. She has a concern with the entrance near homes.

Would like to avoid additional traffic on Montrose

Wants area developed but please reconsider the driveway access, noise and lights from cars shining into homes.

Mitch

Is the developer of the project on Montrose. There will be no diesel fuel offered at this location

Trucks will enter and exit off of Agitate not Montrose

Lights will stay on the property and not bleed out into the residential area

Developer will be adding a 3 foot wall to property to help protect the residents. They are also working with the staff at PNC Bank to help residents with concerns in the thru way.

There were no other public comments.

FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:*

Trustee Gregorio had no discussion items for review. She asked if there were any questions regarding her consent agenda items. There were none.

Motion by Gregorio, seconded by Kucharski to

- (a) Accept the General Fund Accounts Payable Check Register for the month of July, 2020.
- (b) Accept ACH payment received on July 30, 2020 from Illinois Bell Telephone Company/AT&T in the amount of \$6,934.23 for Cable and Video Franchise Fees (AT&T Uverse) for the period of April 1, 2020 to June 30, 2020.
- (c) Accept Check #521079852 dated August 3, 2020 from Comcast for Cable Franchise Fees covering the period April 1, 2020 to June 30, 2020 in the amount of \$34,356.46.

Verbal roll: Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

Trustee Bielak had no discussion items for review. He asked if there were any questions regarding his consent agenda items. There were none.

Motion by Bielak, seconded by Ronstadt to

- (a) Adopt and approve Resolution No. 2020-07, A RESOLUTION OF CORPORATIONS, PARTNERSHIPS AND LLC's, TO DOCUMENT THE GRANTING OF DEPOSIT AUTHORITY BY THE GOVERNING BODY OF THE BUSINESS ENTITY TO SPECIFIED INDIVIDUALS; a Resolution updating account signers on the Norridge Police Department Confiscated Funds Checking Account at ByLine Bank, authorizing David Disselhorst, Brian Loughran, Wayne Schober as signers.
- (b) Adopt and approve Ordinance No. 1999-20, "AN ORDINANCE AMENDING CHAPTER 50 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 'HEALTH AND SANITATION' BY ENACTING CHAPTER 50 ARTICLE I, SECTION 3, REGARDING FACE COVERINGS TO PRESERVE AND PROTECT RESIDENTS: An Ordinance Regulating Face Coverings to Protect Public Health."
- (c) Adopt and approve Ordinance No. 2000-20, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-196 AMENDING SUBSECTIONS 34 AND 39 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, RESTRICTED PARKING AT SPECIFIC LOCATIONS AND TIMES: An Ordinance Amending Parking Restrictions for Odell Avenue and Irving Park Road."
- (d) CONCUR with the recommendation of the Zoning Board of Appeals to GRANT the petition of Mr. Mitch Goltz of GW Properties requesting variations from the parking stall size, setbacks, buffers, landscaping plan, height of building, and special uses for an Automobile Service Station (gas station), a drive-thru restaurant and plat of subdivision in conjunction with a proposed Planned Unit Development for the property at 4400 N. Harlem (previously occupied by Makray Manufacturing), located in the "M" Restricted Light Manufacturing District (Article XI), consisting of approximately 4.5 acres, hearing held on August 3, 2020, Case No. 643, and refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.
- (h) Adopt and approve Ordinance No. 2001-20, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV., STOPPING, STANDING OR PARKING, DIVISION 1. SECTION 94-188, 'SNOW ON STREETS', AND AMENDING CHAPTER 1 GENERAL PROVISIONS, SECTIONS 1-9A AND 1-9F 'CITATIONS' OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Regulating Snow Route Parking on Village Streets."

Verbal roll: Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none.
Motion carried.

Items (e), (f) and (g) were each called as two motions each.

Motion by Bielak, seconded by Ronstadt to

- (e) CONCUR in part with the recommendation of the Zoning Board of Appeals to GRANT the petition of Mr. Wajih Aklkayed, on behalf of Mr. Munther Sharawi, and APPROVE the plat of subdivision with the following recommended variations to Chapter 86 of Village Code: 15 foot lot variation, 941 square foot lot area variance, authorized

variation limitation of greater than 5% and that the property be allowed to be subdivided into two lots.

Verbal roll: Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

Motion by Bielak, seconded by Ronstadt to

Overrule the recommendation of the Zoning Board of Appeals to deny a requested variation for a corner side yard setback (on the Cumberland street side) to be reduced from 20% (11.9') to 13% (7.67') APPROVE a requested variation for a corner side yard setback (on the Cumberland street side) to be reduced from 20% (11.9') to 13% (7.67') and for the purpose of building two single-family homes on the property located at 5235 N. Cumberland Avenue, hearing held on July 13, 2020, Case No. 642, and refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.

Verbal roll: Kucharski, Ronstadt, Bielak, Gregorio, Gelsomino yea, Larson nay. Motion carried.

Motion by Bielak, seconded by Larson to

(f) CONCUR in part with the recommendation of the Zoning Board of Appeals to GRANT the petition of Mr. Wajih Akkayed, on behalf of Mr. Munther Sharawi, and APPROVE the following recommended variations to the Zoning Ordinance of the Village of Norridge: Article IV, Section 3 Area Regulations for a 941 square foot lot area variance from Required Lot Size; Article XV, Section 3 authorized variation limitation of greater than 5% to enable the property to be allowed to be subdivided into two lots.

Verbal roll: Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

Motion by Bielak, seconded by Gregorio to

Overrule the recommendation of the Zoning Board of Appeals to deny a requested variation for a corner side yard setback (on the Cumberland street side) to be reduced from 20% (11.9') to 13% (7.67') and APPROVE a requested variation for a corner side yard setback (on the Cumberland street side) to be reduced from 20% (11.9') to 13% (7.67') for the purpose of building two single-family homes on the property located at 5235 N. Cumberland Avenue, hearing held on July 13, 2020, Case No. 642, and refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.

Verbal roll: Kucharski, Ronstadt, Bielak, Gregorio, Gelsomino yea, Larson nay. Motion carried.

Motion by Bielak, seconded by Gelsomino to

- (g) CONCUR with the recommendation of the Village Engineer approving the plat of subdivision on the petition of Mr. Wajih Aklkayed, on behalf of Mr. Munther Sharawi, and APPROVE the plat of subdivision for the property located at 5235 N. Cumberland Avenue, hearing held on July 13, 2020, Case No. 642, and refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.

Verbal roll: Kucharski, Ronstadt, Bielak, Gregorio, Gelsomino yea, Larson nay. Motion carried.

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

Trustee Ronstadt had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

Motion by Ronstadt, seconded by Kucharski to

- (a) Accept the Water Fund Accounts Payable Check Register for the month of July 2020.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed July 20, 2020.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 3, 2020.

Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:*

Trustee Gelsomino asked Joanna Skupien to update Pace Bus service. Joanna Skupien mentioned a request from the residents to expand the hours of the service. Effective Monday, August 31, 2020 new hours will be Monday, Wednesday and Friday 8am – Noon and 1 pm – 3pm. There will be no service on Labor Day, Monday, September 7, 2020.

Trustee Gelsomino had no other discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

Motion by Gelsomino, seconded by Bielak to

- (a) Approve the renewal from SDI USA, Inc. for a one-year TN3270 Plus Maintenance and Support Subscription agreement for a terminal connection used at the Police Department for the term of November 14, 2020 through November 13, 2021 and approve Invoice #E08212 in the amount of \$441.00.

Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:*

Trustee Larson updated the status of the resurfacing project for the 4600 and 4700 blocks of Overhill Ave. Under ground work has been mobilized. Concrete work will begin on the East side

of Overhill September 2, 2020 and the West side September 8, 2020. From September 20 -29, 2020 additional repaving work will begin. All residents have been notified of the schedule. All work is weather permitting.

Trustee Larson asked if there were any questions regarding his consent agenda. There were none.

Motion by Larson, seconded by Gregorio to

- (a) Accept bid packet from Marvel Cement Inc., 5190 N. Pittsburgh Avenue, Norridge, IL 60706 for the 2020 Concrete Maintenance Program, as per RFP 2020-22, and award the 2020 Concrete Maintenance Program to Marvel Cement at the following unit pricing: \$32.00 per lineal foot of curb and gutter; \$7.75 per square foot for 5" concrete. Project estimated to cost \$59,300 based on Village approximations of various locations needing removal and replacement of concrete; actual amount paid to contractor will be based on above unit price and shall not exceed the amount appropriated in the adopted Village budget.
- (b) Accept request dated August 7, 2020 from Charles Mosier and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of his home at 7106 W. Montrose Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.

Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried.

GENERAL, Clerk Budnik:

Clerk Budnik mentioned:

- (a) The Fall 2020 Recycling Event will take place on Saturday, October 3. This will be a "Contact Free" event. For social distancing purposes, residents will be required to stay in their cars and volunteers will remove all recycling items from cars. As in prior years:
 - At the Norridge Village Hall Parking Lot (4000 N. Olcott): paper shredding, prescription & over-the-counter drugs, ink jets, toner cartridges, cell phones, gym shoes, flags & eyeglasses
 - At the Montrose Police Garage (Montrose & Ottawa): electronics recycling and old bicycles. Please be aware that there is a \$20 per unit recycling fee for CRT's, flat screens, projection TV's and monitors. The remaining cost is subsidized by the Village.

The event is ONLY open to Norridge Residents; ID's will be checked.

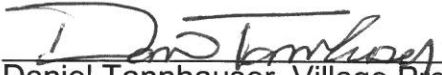
- (b) President Tannhauser will be hosting a "How to Appeal Your Property Tax Assessment Drive-Up Seminar" on Wednesday, September 9, 2020 from 5:00 PM to 7:00 PM at the Salvation Army Parking Lot. All residents must remain in their car and be wearing a face covering. Additionally, for those unable to make the drive-up seminar, forms will be available at the Norridge Village Hall.

There were no other General Comments.

Motion

by Gelsomino, seconded by Bielak that, there being no further business, meeting be adjourned at 6:33 p.m.

Kucharski, Larson, Ronstadt, Bielak, Gregorio, Gelsomino yea. Nays none. Motion carried. Meeting adjourned.


Daniel Tannhauser, Village President

ATTEST:


Debra J. Budnik, Village Clerk