



## REGULAR BOARD MEETING AGENDA

Wednesday, November 11, 2020

Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706  
6:30 P.M.

**\*\*\*\*Meeting held IN PERSON\*\*\*\***

**Please note: Temperature checks will be taken prior to entry. No one will be allowed to enter without proper face covering. Seating will be arranged with social distancing in mind. Capacity limited to 25 as per the Resurgence Mitigations for Region 10. You are required to sign in upon entry for contact tracing purposes.**

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of October 14, 2020, as presented, and published and that they be made part of the record hereof.
- VI - President's Report.
  - (a) Declaration of Local State of Emergency – Supplement #8, was issued and signed by President Tannhauser on November 4, 2020 and will be in effect until November 30, 2020.
  - (b) Village President's Executive Order Relating to the corona virus pandemic, Supplement #9 was issued and signed by President Tannhauser on November 4, 2020:
    1. **Supplements and Continues Prior Executive Orders.**
      - A. This Village President's Executive Order #9 supplements and continues my previous Executive Orders dated March 23, 2020, April 8, 2020, April 27, 2020, May 29, 2020, June 16, 2020, June 30, 2020, August 10, 2020, September 21, 2020 and October 7, 2020.
      - B. **Garage and Estate Sales.** Garage and Estate Sales are permitted subject to compliance with Governor Pritzker's Phase 4 Guidelines and new mitigation restrictions issued by Governor Pritzker on October 26, 2020 and effective Wednesday October 28, 2020. Face coverings, six (6) foot social distancing, and limitation of the lesser of 25 persons or 25% of overall capacity both indoors

and outdoors are required.

2. **Authority.** This Executive Order is issued by me under my authority as Village President and Local Liquor Commissioner pursuant to Chapter 26 of the Revised Municipal Code of the Village of Norridge - 2002 and Ordinance 1986-20 and Village Code Chapter 6, Section 6-43 8.e. wherein the Local Liquor Commissioner shall have the authority to amend, alter, suspend, or revoke, or expand regulations relating to those license classes subject to regulation under the Village Code, with reasonable notice to affected licensees, by executive order during the effective period of the Gubernatorial Disaster Proclamation and subsequent Executive Order 2020-07 and the Gubernatorial Disaster Proclamation dated September 18, 2020, Executive Order 2020-55, and Executive Order 2020-63 without the prior approval of the Village Board of Trustees.
  
3. **T-E Licensees – Indoor Dining and Outdoor Dining and Service of Alcoholic Liquor.** During Phase 4 of the Restore Illinois Plan and the Declaration of Local State of Emergency, the Local Liquor Control Commissioner of the Village may, subject to Phase 4 of the Restore Illinois Plan and Village Ordinance 1994-20 permit a holder of a T-E license to continue to provide outdoor dining and/or service of alcoholic liquor in accordance with the Phase 4 Restore Illinois Plan Guidelines for Restaurants and Bars until June 2, 2021. However, the resurgence of the Covid-19 virus throughout the State of Illinois and Suburban Cook County has caused the Governor to issue enhanced mitigation measures for restaurants and bars. The sustained increases seen in Suburban Cook County (Region 10) exceeds the thresholds set for establishing mitigation measures under the state's Restore Illinois Resurgence Plan. New mitigation restrictions issued by Governor Pritzker in Governor's Executive Order 2020-63, effective October 28, 2020 are as follows:

#### **Bars**

- No indoor service
- All outside bar service closes at 11:00 p.m.
- All bar patrons should be seated at tables outside
- No ordering, seating, or congregating at bar (bar stools should be removed)
- Tables should be 6 feet apart
- No standing or congregating indoors or outdoors while waiting for a table or exiting
- No dancing or standing indoors
- Reservations required for each party
- No seating of multiple parties at one table

#### **Restaurants**

- No indoor dining or bar service
- All outdoor dining closes at 11:00 p.m.
- Outside dining tables should be 6 feet apart
- No standing or congregating indoors or outdoors while waiting for a table or exiting
- Reservations required for each party
- No seating of multiple parties at one table

Phase 4 regulations regarding the seated area capacity of restaurants and bars as set forth in my Executive Order Supplement #8 are halted during the suspension of indoor dining and indoor bar service in Region 10 (suburban Cook County). Phase 4 regulations regarding indoor dining and bar service will be reinstated when the positivity rate in Region 10 averages less than or equal to 6.5% over a three-day period, there is a decrease in hospital admissions for COVID-19 like illness over a three-day period, and the three-day rolling averages of ICU bed availability and medical/surgical bed availability is greater than or equal to 20% over a seven-day period. Only then will Region 10 return to Phase 4 mitigations under the Governor's Restore Illinois Plan. Conversely, if the average positivity rate continues to increase over seven out of 10 days and the hospital admissions for COVID-19 like illness continues to increase over seven out of 10 days, more stringent mitigations can be applied. If the metrics remain stable, the region will continue to be monitored.

Employees are required to wear face coverings over their nose and mouth where maintaining a six (6) foot social distance is not possible at all times. Patrons should wear face coverings over their nose and mouth while on premises, except while eating and drinking at table (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering). Updated DCEO *Safety Guidelines For Patrons of Restaurants and Bars* effective August 26, 2020, reiterate that Patrons wear face coverings over their nose and mouth:

- a. When approached and serviced by establishment employees, including but not limited to, when employees take patron orders, deliver food and beverages, and service tables, whether dining indoor or outdoor; and
- b. When picking up carry out orders, and
- c. Are encouraged to wear face coverings over their nose and mouth when picking up food at a drive-thru window, and,

each of these new or updated DCEO guidelines are included as requirements in this Executive Order Supplement #9.

Exceptions to the Protective Face Covering requirements are:

- a. Children under two (2) years of age, or for those with medical issues that would be compromised by wearing a face covering.
- b. When engaged in physical activity such as walking or running while maintaining social distancing from others of not less than six (6) feet.
- c. When alone or with members of the same household.
- d. When eating or drinking, whether in public or private.

**4. Indoor Dining and Outdoor Dining – Restaurant With No Liquor License.**

During the Declaration of Local State of Emergency, restaurants that do not have a liquor license and wish to provide outdoor dining not including the service of alcoholic liquor may continue do so subject to Village Ordinance 1996-20 and Phase 4 of the Restore Illinois Plan Guidelines for Restaurants and Bars and the Governor's Executive Order 2020-63. All Phase 4 capacity limitations and

regulations regarding social distancing and face coverings for holders of T-E licenses set forth in Item 3 of this Executive Order shall apply equally to restaurants without liquor licenses. All resurgence mitigation regulations set forth in Item 3 of this Executive Order and Governor's Executive Order 2020-63 effective October 28, 2020, shall apply equally to restaurants without liquor licenses.

5. **Village Regulations Apply.** All restaurants whether licensed to serve alcohol beverages, or not, and all T-E license holders wishing to continue to provide outdoor dining and/or service of alcoholic liquor (if applicable), and indoor dining shall meet all State and Village health, sanitation, inspection and permitting requirements.
6. **Delivery and Carryout of Mixed Drinks and Cocktails for Consumption Off-Premises.** Delivery and carryout of mixed drinks and cocktails for consumption off-premises may continue during the effective period of the Declaration of Local State of Emergency by a holder of a T-E license to June 2, 2021-as set forth in Village Ordinance 1994-20 and additional Village ordinances.
7. **T-E Licensees – Additional State Law Requirements.** This Executive Order Supplement #9 continues the requirements for T-E licensees for off-premises consumption set forth in Village Ordinance 1994-20 and additional Village ordinances.
8. **Insurance Requirements.** This Executive Order Supplement #9 continues the insurance requirements for T-E licensees set forth in Village Ordinance 1994-20.
9. **Phase 4 Capacity Limits for Other Types of Businesses and Services – Region 10 Resurgent Mitigation Measures.** The Governor's resurgence mitigation regulations with respect for Region 10 for Meeting, Social Events and Gatherings apply to businesses other than bars and restaurants and are effective on Wednesday October 28, 2020. These are:

**Meetings, social events and gatherings (including weddings, funerals, potlucks, etc.)**

- Limit to lesser of 25 guests or 25% of overall room capacity both indoors and outdoors
- No party buses
- Gaming and Casinos close at 11:00 p.m., are limited to 25 percent capacity, and follow mitigations for bars and restaurants, if applicable.

**Organized group recreational activities (fitness centers, sports, etc.)**

- No change
- All Sports Guidance effective August 15, 2020, remains in effect
- Outdoor Activities (not included in the above exposure settings) continue per current DCEO guidance

Workers and patrons must follow the Phase 4 health and safety guidelines established by the Illinois Department of Public Health and Governor Pritzker's

Executive Order 2020-43 dated June 26, 2020, that requires all individuals to wear face coverings when it is not possible to maintain six (6) feet of separation from people outside of your home.

10. **Video Gaming.** The Illinois Gaming Board has announced that as of October 28, 2020 in Region 10 (suburban Cook County) that video gaming locations are subject to mitigation protocols and that food and beverage service in video gaming locations is suspended. Outdoor service, curbside and carryout is permitted. Current mitigation measures will remain in effect, so that all video gaming operations at all licensed video gaming locations will be limited to the hours of 8:00 AM to 11:00 PM daily - with no exceptions. Masks must be worn at all times inside the video gaming area. Congregating around video gaming terminals is prohibited and there is a one person per video gaming terminal limitation. Existing social distancing, sanitizing and other mitigation protocols and measures in approved Terminal Operator Pandemic Resumption Plans remain in effect.

The Illinois Gaming Board's Resumption Protocols for terminal operators are on the Gaming Board's website and include: a six (6) foot separation between terminals or the installation of barriers between terminals; required face coverings and temperature screening for all employees and patrons; adherence to Phase 4 capacity and occupancy guidelines for bars and restaurants (but no in premises food or bar service as those services are suspended during the Restore Illinois Resurgence Plan mitigation period); and established cleaning protocols, provision of personal protective equipment, wipes, and hand sanitizer stations. The Governor's resurgence mitigation regulations with respect for Region 10 for Gaming and Casinos took effect on Wednesday October 28, 2020 and provide that Gaming and Casinos close at 11:00 p.m., are limited to 25 percent capacity, and follow mitigations for bars and restaurants, if applicable.

11. **No Block Parties.** Block parties will not be allowed for the remainder of the year and no permits will be issued.
12. **Resumption of Pace Bus Service.** Effective August 31, 2020, the Village Pace Bus service has an expanded schedule of Mondays, Wednesdays, and Fridays from 8:00 A.M. to 12:00 P.M. and 1:00 P.M. to 3:00 P.M. only.
13. **Village Hall Hours.** Village Hall hours are Monday – Friday 9:00 A.M. – 5:00 P.M. and Saturday 9:00 A.M. – 12:00 Noon.
14. **Face Coverings and Social Distancing.** To continue success in keeping the COVID-19 from spreading, Governor Pritzker's Executive Order 2020-43 dated June 26, 2020, requires all individuals to wear face coverings when it is not possible to maintain six (6) feet of separation from people outside of your home. Subsequent gubernatorial executive orders confirm these requirements. Everyone needs to follow health agency guidelines frequently wash your hands for at least twenty (20) seconds, avoid close contact with people who are sick, stay home when you are sick, cover your coughs and sneezes with a tissue and clean

surfaces and objects that are frequently touched.

Ordinance 1999-20 approved by the Village Board of Trustees on August 26, 2020 requires that all persons within Village boundaries engaging in any activity outside of their residence, while other people are present, shall wear protective face coverings when they must leave their home or report to work. Examples of when face coverings are required include, but are not limited to:

Examples of when face coverings are required include, but are not limited to:

- Shopping or working at retail businesses, like grocery stores or pharmacies;
- Picking up food from a drive-through or curbside pickup;
- Visiting a health care provider;
- Traveling on public transportation, taxis or rideshare;
- Interacting with customers, clients, or coworkers at a place of business or worship that is open to the general public;
- Performing services for state and local government agencies, where close interactions with other people are unavoidable; and
- When feeling sick, coughing, or sneezing or otherwise ill.

Updated DCEO *Safety Guidelines For Patrons of Restaurants and Bars* effective August 26, 2020 are included in Item 3 of this Executive Order and requires patrons of bars and restaurants to wear face coverings over their nose and mouth in additional circumstances.

15. **Expiration Date.** This Executive Order Supplement #9 shall remain in effect until November 30, 2020, or until further order of the Village President and the Local Liquor Commissioner, or repeal or amendment of these regulations by ordinance by the Village President and Village Board of Trustees, or unless superseded by State law, or by further Executive Order of the Governor of the State of Illinois, whichever is earlier.
16. **Governor's Authority.** Nothing in this Executive Order Supplement #9 shall supersede the Governor's authority and any orders that may be issued by the Governor related to the operation of businesses and/or the sale of alcoholic liquor in the State of Illinois.
17. **Enforcement.** The Governor's Executive Order 2020-55 dated September 19, 2020, may be enforced by local law enforcement pursuant to Section 7, Section 15, Section 18, and Section 19 of the Illinois Emergency Management Agency Act, 20 ILCS 3305 and applicable Village Ordinances. This Executive Order Supplement #9 and all prior Executive Orders may also be enforced by local law enforcement pursuant to Chapter 26, Section 1 of the Revised Municipal Code of the Village of Norridge – 2002.
18. **Effective Date.** This Executive Order Supplement #9 shall be effective immediately upon its promulgation and shall be deposited with the Village Clerk, posted at Village Hall, and entered on the Village's website.

VII - Comments from the Public.

**If you are unable to attend the meeting in person, you may e-mail the Village Administrator at [jskupien@villageofnorridge.com](mailto:jskupien@villageofnorridge.com) with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 4:00 PM, Wednesday, November 11, 2020 using the subject line "PUBLIC COMMENT".**

**For those members of the public who are attending in person or submitting a comment to the Village Administrator:**

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge may do so by filling out a Public Participation Form. All forms will be collected and given to the Village Administrator. You will be called upon by the Chair.

After you have been called up:

- State your full name, spelling it out for the Village Clerk to note in the minutes;
- State your address; and
- Limit your comments to five minutes.

VIII - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending July 31, 2020, as published, copy to be attached and made a part of the record hereof.
- (b) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended July 31, 2020.
- (c) Accept the General Fund Accounts Payable Check Register for the month of September, 2020, as published and copy to be attached and made part of the record hereof.
- (d) Accept the General Fund Accounts Payable Check Register for the month of October, 2020, as published and copy to be attached and made part of the record hereof.
- (e) Renew the Illinois Municipal League membership and approve payment of the 2021 Membership Invoice in the amount of \$1,250.00.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2017-20)  
(Next Resolution No. 20-09)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 2017-20, "AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021: An Ordinance for the Levy of a Real Estate Tax for the Police Pension Fund," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Adopt and approve Ordinance No. 2018-20, "AN ORDINANCE AMENDING ORDINANCES 1987-20, 1988-20, 1994-20, 2011-20 AND CHAPTER 6, ARTICLE II, DIVISION 2, SECTION 6-43 REGULATING CLASS T-E LIQUOR LICENSES, OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE - 2002: An Ordinance Amending T-E Liquor Licenses Providing for Outdoor Dining and Consumption of Alcoholic Liquor During Phase 4 of the Governor's Restore Illinois Plan



to Combat COVID-19, Extending the Expiration Date of T-E Liquor Licenses, and Implementing Gubernatorial Executive Order 2020-63 Suspending Limited Indoor Dining and Bar Service, and Other Regulations for Bars and Restaurants,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (c) Adopt and approve Ordinance No. 2019-20, “AN ORDINANCE AMENDING ORDINANCE 2010-20 AND CHAPTER 50-46 ‘HEALTH AND SANITATION’ OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE - 2002: An Ordinance Amending Health and Sanitation Regulations For Restaurants and Bars During Phase 4 of the Governor’s Restore Illinois Plan to Combat COVID-19 and Implementing Gubernatorial Executive Order 2020-63 Suspending Limited Indoor Dining and Bar Service, and other Regulations for Bars and Restaurants,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (d) Adopt and approve Ordinance No. 2020-20, “AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-196 ENACTING SUBSECTION 56 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 ENACTING TWO HOUR PARKING RESTRICTIONS AT A SPECIFIC LOCATION AND TIME: An Ordinance Enacting Two Hour Parking Restrictions for the East Side of Overhill Avenue,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (e) Refer the petition of Haresh Patel, requesting that the property located at 4750 North Ozanam Avenue be rezoned from R-1 Single Family Residence District to B-2 Restricted (Shopping Center) Business District and if approved he is requesting a Special use for a Drive-Thru as part of the existing Donut Shop at 7801 West Lawrence Avenue along with Parking Area Set Backs from the Zoning Ordinance of the Village of Norridge, to the Zoning Board of Appeals for a public hearing on December 7, 2020 and their recommendation to the Village Board.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept Water Fund Monthly Financial Report for the month ending June 30, 2020 as published, copy to be attached and made a part of the record hereof.
- (b) Accept Water Fund Monthly Financial Report for the month ending July 31, 2020 as published, copy to be attached and made a part of the record hereof.
- (c) Accept Water Fund Monthly Financial Report for the month ending August 31, 2020 as published, copy to be attached and made a part of the record hereof.

- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed October 19, 2020 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed November 2, 2020 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Accept the Water Fund Accounts Payable Check Register for the month of September, 2020, as published and copy to be attached and made part of the record hereof.
- (g) Accept the Water Fund Accounts Payable Check Register for the month of October, 2020, as published and copy to be attached and made part of the record hereof.

4. **POLICE, Trustee Kucharski:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept e-mail dated October 19, 2020 from Vito Palazzolo, resigning from his position as Auxiliary Officer, Class 2 effective October 19, 2020.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the request (as required pursuant to Section 9.2.2 of the Employee Handbook) of Village employee Leona Ferraris dated November 3, 2020, who has been absent from work since September 30, 2020 and grant paid sick leave from September 30, 2020 through October 31, 2020, as well as from November 1, 2020 through November 30, 2020, or unless released to duty by a licensed doctor at an earlier date. Request made is accompanied by a doctor's note dated November 2, 2020, recommending employee stay off from work through at least November 30, 2020. Any sick leave beyond November 30, 2020 shall run concurrently with any vacation time, comp time, or any other time on the books which the employee may have.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

- (a) The resurfacing project for 4600 & 4700 Overhill Ave has been completed.
- (b) A final reminder that changes to the snow enforcement ordinance have been enacted and became effective October 1, 2020. Per the new ordinance, cars are prohibited from parking on designated snow route streets after 2 inches of snow has fallen (previously 3 inches), until snow removal is completed. In addition, the 4300 block of Nordica, the 4300 through 4500 blocks of Nottingham, both sides of the 7000 and 7100 blocks of Windsor, the south side of the 7000 block of Cullom and the 4200 block of Pensacola are now designed snow routes.

The Village snow hotline for residents to call to see if the snow route enforcement is in effect is 708-583-5775. We suggest keeping this number handy or storing it into your phone contact list.

B. Consent Agenda:

- (a)

7. **GENERAL, *Clerk Budnik:***

A. Discussion:

- (a) Triton College is looking for volunteers to help with the Tax Counseling for the Elderly (TCE) Program. For more information please call 708-456-0300, ext. 3603 or 3835.
- (b) Village Hall will be closed Thursday, November 26<sup>th</sup> and Friday, November 27<sup>th</sup>. Please note, only Thursday, November 26<sup>th</sup> (Thanksgiving Day) is a garbage and street maintenance Holiday.
- (c) We still have a few spots available for the Virtual Visit with Santa. On Saturday, November 28<sup>th</sup> from 12:00 Noon until 5:00 PM, Santa will be in front of the Village's holiday tree for a socially distanced visit. To reserve your spot, please visit <https://www.signupgenius.com/go/10c0d4eaaae22aafbc34-socially>
- (d) Watch for information regarding additional socially distanced events in the December issue of the F.Y.I. Newsletter.
- (e) We continue to accept donations of non-perishable food for the Salvation Army Norridge Citadel Holiday Food Drive. Please consider dropping off canned goods and other items in the Village Hall lobby, if you are able to.
- (f) The Norridge Village Hall and the Police Department lobbies are drop off locations for the Marine Corps Toys for Tots drive.
- (g) The next Regular Village Board Meeting will be December 9, 2020.

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at        p.m.