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FRANK J. BAKER & COMPANY, LTD.

CERTIFIED PUBLIC ACCOUNTANTS

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DES PLAINES, ILLINOIS 60016-6575

ROBERT J. HUGHES, CPA KURT P. HOFFMAN, CPA RONALD E. FEIEREISEL, CPA

October 21, 2020

President and Board of Trustees of the Village of Norridge 4000 N. Olcott Avenue Norridge, Illinois 60706

Ladies and Gentlemen:

We have compiled the cash receipts and cash disbursements of the General Fund, Motor Fuel Tax Fund, and the Wireless 911 Tax Fund of the Village of Norridge. The results of our compilation have produced the following exhibits:

Statement of Cash Balances and Certificates of Denosit

as of July 31, 2020	EXHIBIT I
Summary of Expenditures and Reconciliation of General Fund Cash Available for the three months ended July 31, 2020	Exhibit II
Statement of Revenues for the three months ended July 31, 2020	Exhibit III
Analysis of Expenditures, Budget Appropriation, and Budget Balance General Fund as of July 31, 2020	Exhibit IV
Statement of Cash Receipts and Cash Disbursements Motor Fuel Tax Fund for the three months ended July 31, 2020	Exhibit V

The accompanying financial information is presented for internal analysis purposes. Our compilation of basic financial data for presentation of this report did not contemplate detailed audit procedures or the expression of a formal opinion.

Respectfully submitted,

Frank J. Baker & Company, Ltd. Frank J. Baker & Company, Ltd. Certified Public Accountants

Evhibit I

VILLAGE OF NORRIDGE STATEMENT OF CASH BALANCES AND CERTIFICATES OF DEPOSIT AS OF JULY 31, 2020

CASH Cash in bank - General Fund - Checking and Escrow Cash in bank - General Fund - Illinois Funds Cash on hand - Petty Cash Total General Fund Cash Available			\$	486,875.78 1,764,514.22 600.00	\$ 2,251,990.00
Cash in bank - Auxiliary Police Insurance Account					8,650.24
Cash in bank - Motor Fuel Tax Fund - Money Market - Byline Cash in bank - Motor Fuel Tax Fund - Illinois Funds Total Motor Fuel Tax Fund Cash Available			\$	20,840.14 383,106.42	403,946.56
TOTAL CASH					\$ 2,664,586.80
CERTIFICATES OF DEPOSIT General Fund - Unreserved Motor Fuel Tax Fund - Unreserved TOTAL CURRENT AVAILABLE FUNDS			\$	756,413.16 256,487.00	\$ 1,012,900.16 3,677,486.96
STATEMENT OF CURR	ENT A	SSETS BY FU	ND		
GENERAL FUND Cash in bank - General Fund - Checking and Escrow Cash in bank - General Fund - Illinois Funds Cash on hand - Petty Cash Certificates of Deposit - Unreserved Byline Bank (1.495%; 09/03/2020) Wintrust Bank (1.54%; 02/13/2021) Total General Fund Cash Available Cash in bank - Auxiliary Police Insurance Account	\$	252,816.19 503,596.97	\$	486,875.78 1,764,514.22 600.00 756,413.16 3,008,403.16 8,650.24	
TOTAL GENERAL FUND MOTOR FUEL TAX FUND Cash in bank - Motor Fuel Tax Fund - Money Market - Byline Cash in bank - Motor Fuel Tax Fund - Illinois Funds Certificates of Deposit - Unreserved Wintrust Bank (.25%; 09/28/2020) TOTAL MOTOR FUEL TAX FUND TOTAL CURRENT AVAILABLE FUNDS			\$	20,840.14 383,106.42 256,487.00	3,017,053.40 660,433.56 3,677,486.96

VILLAGE OF NORRIDGE

SUMMARY OF EXPENDITURES AND RECONCILIATION OF GENERAL FUND CASH AVAILABLE FOR THE THREE MONTHS ENDED JULY 31, 2020

AVAILABLE CASH BALANCE, MAY 1, 2020		\$ 2,215,250.39
TOTAL REVENUES		3,146,045.35
SUBTOTAL		\$ 5,361,295.74
EXPENDITURES		
General Government	\$ 477,047.66	
Police Department	1,634,902.90	
Street Department	304,220.73	
Garbage Department	340,515.48	
Village Properties	349,720.14	
Purchase of Certificates of Deposit	2,898.83	
		 3,109,305.74
AVAILABLE CASH BALANCE, JULY 31, 2020		\$ 2,251,990.00
CERTIFICATES OF DEPOSIT		 756,413.16
TOTAL		\$ 3,008,403.16

<u>VILLAGE OF NORRIDGE</u> <u>STATEMENT OF REVENUES - GENERAL FUND</u> <u>FOR THE THREE MONTHS ENDED JULY 31, 2020</u>

REVENUES	_	For the Three Months Ended July 31, 2020
Road and Bridge Tax	\$	11,211.65
Illinois Sales Tax		704,624.81
Home Rule Sales Tax		748,909.68
State of Illinois Income Tax		382,422.57
Use Tax		131,080.81
Replacement Tax - State		8,312.00
Telecommunications Tax		53,641.15
Cannabis Use Tax		1,929.72
Gasoline Tax		40,608.89
Amusement Tax		0.00
Video Gaming		58,035.71
Storage Tax		6,651.40
Misc. Tax Revenue		0.00
DCEO Grant		375,000.00
Rebuild Illinois Grant		
Miscellaneous Grants		160,058.69 22,094.00
Interest Certificates of Deposit		2,898.83
Interest from Illinois Funds		2,348.24
Cable Franchise Fee		35,940.01
Tree Planting Service		1,100.00
Pace Bus Subsidy		0.00
Rental Income		8,274.86
Passport Sales		735.00
Police Fines - Office		32,115.60
Police Fines - Agency		4,052.36
Police Fines - Court		6,482.31
Police Fines - DUI		466.67
Tow/Impound Admin Fee		3,500.00
Police Reports		450.00
Adjudication Court Costs/Fees		1,820.00
AT&T Cable/Video Fee (U-verse)		6,934.23
Zoning and Maps Fee		1,300.00
Animal Tags		3,350.00
Building Department Fines		1,000.00
Miscellaneous Fees and Fines		40.00
Vehicle Licenses		96,300.00
Garage Sale Permits		290.00
Business Licenses		113,312.50
Alarm Permit Fees/Fines		8,676.00
IL Dept. of Natural Resources		(22.25)
Contractor Licenses		15,600.00
Building Permits Revenue		85,753.15
Miscellaneous Revenue		6,546.76
Excavation Permits (i.e. Net Escrow Deposits)		2,200.00
Redeemed Certificates of Deposit		0.00
TOTAL REVENUES	\$	3,146,045.35

$\frac{\text{VILLAGE OF NORRIDGE}}{\text{ANALYSIS OF EXPENDITURES, BUDGET APPROPRIATIONS AND BUDGET BALANCE - GENERAL FUND}}{\text{AS OF JULY 31, 2020}}$

ACCOUNT NUMBERS	GENERAL GOVERNMENT	Budget Appropriation		Expenditures For the Three Months Ended July 31, 2020	_	Budget Balance	Percent of Budget Used
10-11-5001	Salary-Village President	\$ 30,000.00	\$	7,500.00	\$	22,500.00	25.00 %
10-11-5002	Salary-Village Clerk	12,000.00	4	3,000.00	•	9,000.00	25.00
10-11-5003	Salary-Village Trustees	96,000.00		23,999.94		72,000.06	25.00
10-11-5004	Salary-Building Commissioner/Engineer/Director of PW	145,000.00		36,059.94		108,940.06	24.87
10-11-5005	Salary-Village Administrator	89,026.00		22,256.34		66,769.66	25.00
10-11-5008	Salary-Office Personnel (Full-Time)	195,000.00		47,746.94		147,253.06	24.49
10-11-5009	Salary-Part-time Administrative Personnel	14,000.00		765.58		13,234.42	5.47
10-11-5010	Salary-Liquor Commissioner	20,000.00		4,999.98		15,000.02	25.00
10-11-5014	Salary-Part-time Building Dept Code Enforcement	42,000.00		1,179.50		40,820.50	2.81
10-11-5015	Salary-Build. Dept. F/T Code Enforce. Officers & Office Pers	168,000.00		41,897.64		126,102.36	24.94
10-11-5017	Salary-Zoning Board Members	37,000.00		5,400.00		31,600.00	14.59
10-11-5018	Salary-Advisory Review Committee / Plan Commissioners	5,000.00		400.00		4,600.00	8.00
10-11-5019	Salary-Police Commissioners	10,500.00		2,625.00		7,875.00	25.00
10-11-5020	Salary-Senior's Assistance Center Personnel	65,000.00		15,142.78		49,857.22	23.30
10-11-5023	Salary-Health Commissioner	5,000.00		1,249.98		3,750.02	25.00
10-11-5501	Payroll Tax Expense-FICA	190,000.00		26,166.25		163,833.75	13.77
10-11-5502	IL Municipal Retirement Fund	250,000.00		49,553.63		200,446.37	19.82
10-11-5503	Payroll Tax Expense-Medicare	31,000.00		5,774.93		25,225.07	18.63
10-11-5504	Insurance-Unemployment	23,000.00		495.96		22,504.04	2.16
10-11-5602 10-11-5603	Village Prosecutor Services	27,000.00		6,750.00		20,250.00	25.00
10-11-5605	External Legal Services External Auditing Expenses	300,000.00		55,525.52		244,474.48	18.51
10-11-5606	External Accounting Services	33,000.00 13,000.00		0.00 1,750.00		33,000.00	0.00
10-11-5607	Outside Inspections	33,000.00		5,416.00		11,250.00 27,584.00	13.46
10-11-5611	Training, Classes, Seminars, & Conventions	4,000.00		121.97			16.41
10-11-5614	Computer Consultant	90,000.00		18,300.00		3,878.03 71,700.00	3.05 20.33
10-11-5615	Tuition Reimbursement	5,000.00		0.00		5,000.00	0.00
10-11-5625	Payroll Expenses	10,000.00		1,489.55		8,510.45	14.90
10-11-6002	Purchase of Office Supplies/Office Related Expenses	18,000.00		3,843.98		14,156.02	21.36
10-11-6003	Purchase of Computer Software	40,000.00		12,473.05		27,526.95	31.18
10-11-6501	Purchase of Office Equipment / Rental	15,000.00		5,453.79		9,546.21	36.36
10-11-6806	Purchase of Computer Equipment	10,000.00		0.00		10,000.00	0.00
10-11-7001	Building Maintenance Supplies	5,000.00		665.53		4,334.47	13.31
10-11-8001	Insurance-Hospital & Dental	200,000.00		35,680.07		164,319.93	17.84
10-11-8002	Extended Disability	14,000.00		2,143.33		11,856.67	15.31
10-11-9001	Postage Meter & Postage Supplies	20,000.00		4,944.91		15,055.09	24.72
10-11-9002	Village Printing	32,000.00		11,823.83		20,176.17	36.95
10-11-9006	Veterans Memorial Committee	4,000.00		150.00		3,850.00	3.75
10-11-9007	Senior Citizen and Youth Program	60,000.00		0.00		60,000.00	0.00
10-11-9008	Salary-Bus Drivers	95,000.00		18,391.62		76,608.38	19.36
10-11-9009	Public Transportation	7,000.00		0.00		7,000.00	0.00
10-11-9010	Uniforms	3,000.00		784.00		2,216.00	26.13
10-11-9016	Green Team Expenses	3,000.00		0.00		3,000.00	0.00
10-11-9017	Expenses for Village Officials	4,000.00		0.00		4,000.00	0.00
10-11-9018	Expenses for Police Board Commissioners	24,000.00		0.00		24,000.00	0.00
10-11-9019	Expenses for Historical Committee	2,000.00		0.00		2,000.00	0.00
10-11-9020	Licenses and Memberships Mans: Zoning Source Etc.	11,000.00		2,215.75		8,784.25	20.14
10-11-9021 10-11-9022	Maps: Zoning, Sewer, Etc.	5,000.00		200.00		4,800.00	4.00
10-11-9022	Cellular Phone Expense Merit Pay/Vacation Buy Backs	23,000.00 15,000.00		1,761.85		21,238.15	7.66
10-11-9030	Contingencies	50,000.00	-	0.00 (9,051.48)		15,000.00 59,051.48	0.00 (18.10)
	TOTAL GENERAL GOVERNMENT	\$ 2,602,526.00	\$	477,047.66	\$ 2	2,125,478.34	

$\frac{\text{VILLAGE OF NORRIDGE}}{\text{ANALYSIS OF EXPENDITURES, BUDGET APPROPRIATIONS AND BUDGET BALANCE - GENERAL FUND}}{\text{AS OF JULY 31, 2020}}$

ACCOUNT NUMBERS	POLICE DEPARTMENT		Budget Appropriation		Expenditures For the Three Months Ended July 31, 2020		Budget Balance	Percent of Budget Used
10-12-5200	Salary-Chief	\$	129,855.00	\$	32,463.54	\$	97,391.46	25.00 %
10-12-5202	Salary-Commander	•	121,198.00	Ψ	30,299.28	Ψ	90,898.72	25.00
10-12-5203	Salary-Police Officers		3,500,000.00		815,834.70		2,684,165.30	23.31
10-12-5204	Salary-Court Time		30,000.00		305.34		29,694.66	1.02
10-12-5206	Salary-Secretary/Clerk		54,386.00		11,842.01		42,543.99	21.77
10-12-5207	Salary-Auxiliary Police		150,000.00		3,012.00		146,988.00	2.01
10-12-5208	Salary-Crossing Guards		80,000.00		0.00		80,000.00	0.00
10-12-5209	Salary-Community Service Officer		121,365.00		30,339.96		91,025.04	25.00
10-12-5210	Salary-Records Clerks		93,610.00		23,400.96		70,209.04	25.00
10-12-5212	Salary-Court Officer		20,000.00		1,125.51		18,874.49	5.63
10-12-5220	Buy Backs-Union (Sick, Vacation, Holiday)		210,000.00		139,625.57		70,374.43	66.49
10-12-5221	Buy Backs-Civilians (Sick, Vacation, Holiday)		10,000.00		2,798.32		7,201.68	27.98
10-12-5450	Salary-O/T Traffic Safety Grants		9,000.00		565.32		8,434.68	6.28
10-12-5451	Salary-O/T Police		113,000.00		22,366.48		90,633.52	19.79
10-12-5453	Salary-O/T Records		1,000.00		0.00		1,000.00	0.00
10-12-5454	Salary-O/T Community Service Officer		1,000.00		0.00		1,000.00	0.00
10-12-5503	Medicare		68,000.00		16,021.50		51,978.50	23.56
10-12-5610	Animal Services		12,000.00		1,115.00		10,885.00	9.29
10-12-5611	Training, Classes, Seminars, & Convention		18,000.00		4,974.00		13,026.00	27.63
10-12-5613	Grant Writing Services		15,000.00		0.00		15,000.00	0.00
10-12-5615	Tuition Reimbursement		5,000.00		8,000.00		(3,000.00)	160.00
10-12-5616	Pre-Employment Testing/Health Immunizations		7,000.00		250.50		6,749.50	3.58
10-12-6002	Office Equip., Supplies, and Rental, Maintenance		15,000.00		5,398.83		9,601.17	35.99
10-12-6003	Computer Software (RMS, POSS)		100,000.00		13,873.06		86,126.94	13.87
10-12-6004	Purchase Gasoline & Oil		70,000.00		12,135.09		57,864.91	17.34
10-12-6005	Computer Lease for Squad Cars		21,000.00		2,305.13		18,694.87	10.98
10-12-6800	Purch. of Office Furniture/Equipment		2,000.00		421.75		1,578.25	21.09
10-12-6802	Purchase of Police Vehicles		40,000.00		0.00		40,000.00	0.00
10-12-6803	Purchase of New Police Equipment		50,000.00		19,048.04		30,951.96	38.10
10-12-6806	Purchase of Computer Equipment		30,000.00		0.00		30,000.00	0.00
10-12-6808	Vest Replacement		40,000.00		4,770.00		35,230.00	11.93
10-12-7003	Maintenance of Police Vehicles		55,000.00		12,866.74		42,133.26	23.39
10-12-7012	Maintenance of Police Equipment		4,000.00		1,711.17		2,288.83	42.78
10-12-7015	Police Range Expenses		15,000.00		1,664.72		13,335.28	11.10
10-12-8001	Insurance-Hospital & Dental		1,190,000.00		243,661.68		946,338.32	20.48
10-12-8004	Death Benefit for Auxiliary Police		10,000.00		0.00		10,000.00	0.00
10-12-9002	Police Printing		6,000.00		534.07		5,465.93	8.90
10-12-9010	Uniform Allowance		35,000.00		13,500.00		21,500.00	38.57
10-12-9013	911 Emergency Service		630,000.00		153,509.25		476,490.75	24.37
10-12-9014	Police Programs-DARE, Senior, etc.		15,000.00		53.13		14,946.87	0.35
10-12-9015	Safety Town Expense (PR & AP)		20,000.00		0.00		20,000.00	0.00
10-12-9020	Licenses, Memberships & Organizations		10,000.00		120.00		9,880.00	1.20
10-12-9025	N.I.P.A.S.		10,000.00		4,800.00		5,200.00	48.00
10-12-9999	Contingencies		50,000.00		190.25	_	49,809.75	0.38
	TOTAL POLICE DEPARTMENT	\$ 7	7,187,414.00	\$	1,634,902.90	\$	5,552,511.10	

$\frac{\text{VILLAGE OF NORRIDGE}}{\text{ANALYSIS OF EXPENDITURES, BUDGET APPROPRIATIONS AND BUDGET BALANCE - GENERAL FUND}}{\text{AS OF JULY 31, 2020}}$

ACCOUNT NUMBERS		_	Budget Appropriation	_	Expenditures For the Three Months Ended July 31, 2020		Budget Balance	Percent of Budget Used
10-13-5302	Salary-Street Maintenance Laborers	\$	470,530.00	\$	117,632.34	\$	352,897.66	25.00 %
10-13-5303	Salary-Snow Removal (OT and Contractors)		30,000.00		0.00		30,000.00	0.00
10-13-5304	SalarySuperintendent of PW		113,625.00		28,405.56		85,219.44	25.00
10-13-5450	Salary-Overtime (Water Breaks & Call Outs)		40,000.00		3,363.22		36,636.78	8.41
10-13-5611	Training, Classes, Seminars, Conventions)		3,000.00		0.00		3,000.00	0.00
10-13-5615	Tuition Reimbursement		3,000.00		0.00		3,000.00	0.00
10-13-5617	Drug and Alcohol Testing		2,000.00		0.00		2,000.00	0.00
10-13-6001	Purchase-Street Materials		65,000.00		9,605.62		55,394.38	14.78
10-13-6004	Purchase-Gasoline & Oil		45,000.00		4,134.26		40,865.74	9.19
10-13-6500 10-13-6805	Rental of Equip., Vehicles, & Operators		8,000.00		370.00		7,630.00	4.63
10-13-0803	Purchase New Equipment Maintenance & Repair-Vehicles & Equipment		125,000.00		55,095.00		69,905.00	44.08
10-13-7005	Maint./Repair/Construction - Street Lights		100,000.00 150,000.00		7,217.13		92,782.87	7.22
10-13-7006	Maintenance/Repair/Construction-Sewers		90,000.00		15,196.43 15,756.27		134,803.57 74,243.73	10.13 17.51
10-13-7008	Maintenance & Repair-Streets/Street Improvements		20,000.00		0.00		20,000.00	0.00
10-13-7009	Maintenance/Repair/Construction-Sidewalks & Curbs		60,000.00		675.00		59,325.00	1.13
10-13-7010	Resident Concrete Reimbusement Program		10,000.00		1,865.50		8,134.50	18.66
10-13-7103	Debris Disposal		40,000.00		2,275.00		37,725.00	5.69
10-13-8001	Insurance-Hospital & Dental		172,000.00		41,085.65		130,914.35	23.89
10-13-9010	Uniforms		4,000.00		1,427.97		2,572.03	35.70
10-13-9020	Lincenses & Memberships		1,500.00		118.00		1,382.00	7.87
10-13-9999	Contingencies		150,000.00	_	(2.22)	_	150,002.22	0.00
	TOTAL STREET DEPARTMENT	\$	1,702,655.00	\$	304,220.73	\$	1,398,434.27	
	GARBAGE DEPARTMENT							
10-14-7101	Scavenger/Recycling Services	\$	1,310,000.00	\$	340,515.48	\$	969,484.52	25.99 %
10-14-7105	Purchase of Garbage Carts	-	15,000.00	4	0.00	Ψ	15,000.00	0.00
10-14-9999	Contingencies		30,000.00		0.00		30,000.00	0.00
	TOTAL GARBAGE DEPARTMENT	\$	1,355,000.00	\$	340,515.48	\$	1,014,484.52	
	VILLAGE PROPERTIES DEPARTMENT							
10-18-5100	Salary-Community Center Custodian Staff	\$	181,000.00	\$	32,229.23	\$	148,770.77	17.81 %
10-18-5630	Mosquito Control		40,000.00		27,928.50		12,071.50	69.82
10-18-5640	Credit Card Processing Fees		2,500.00		(141.10)		2,641.10	(5.64)
10-18-5641	Banking/Checking Account Fees		7,000.00		469.64		6,530.36	6.71
10-18-6004	Purchase-Gasoline & Oil		8,000.00		721.75		7,278.25	9.02
10-18-7001	Maintenance of Estelle Sieb Building/Tom Green Estate Gift		82.25		0.00		82.25	0.00
10-18-7002	Maintenance of Village Buildings/Property/Equipment		300,000.00		51,044.10		248,955.90	17.01
10-18-7003	Maint./Repair-Vehicles (Build. Dept. & VP Dept.)		12,000.00		1,513.71		10,486.29	12.61
10-18-7023 10-18-7024	Construction		20,000.00		0.00		20,000.00	0.00
10-18-7024	Acquisitions & Improvements/HIP -Agreement		600,000.00		0.00		600,000.00	0.00
10-18-7030	Tree Maintenance & Pruning Program Tree Planting Program		45,000.00		8,798.00		36,202.00	19.55
10-18-7031	Tree Removal Expenses		30,000.00 20,000.00		6,125.00		23,875.00	20.42
10-18-7034	Web Design, Internet Services, GIS		410,000.00		4,360.00 66,351.21		15,640.00 343,648.79	21.80
10-18-8008	Insurance		550,000.00		36,424.79		513,575.21	16.18 6.62
10-18-8010	Promissory Note 2019 repayment		179,073.68		89,536.84		89,536.84	50.00
10-18-9003	Utilities (General, Police, Street)		90,000.00		5,068.06		84,931.94	5.63
10-18-9004	Village Beautification		5,000.00		2,365.00		2,635.00	47.30
10-18-9300	Utilities-Street Lights		75,000.00		16,925.41		58,074.59	22.57
10-18-9999	Contingencies		50,000.00		0.00	_	50,000.00	0.00
	TOTAL VILLAGE PROPERTIES	\$ 2	2,624,655.93	\$	349,720.14	\$	2,274,935.79	

VILLAGE OF NORRIDGE STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS FOR THE THREE MONTHS ENDED JULY 31, 2020

MOTOR FUEL TAX FUND

Cash Receipts Illinois Motor Fuel Tax Allotment Illinois Transportation Renewal Fund Interest - Certificate of Deposit Interest - Money Market - Byline Bank Interest - Illinois Funds		For the Three Months Ended July 31, 2020 \$ 66,336.59 46,308.95 159.80 2.51 386.37 \$ 113,194.22		
Analysis of Expenditures, Budget Appropriations and Budg	et Balance			
Account Number 30-00-6010 Purchase of Salt & Eng. For Resolution 30-00-6011 Salt Bin Repairs 30-00-6013 Water Tower Concrete Repairs 30-00-9125 Various St. Improvements 30-00-9999 Contingencies	Budget Appropriation \$ 100,000.00 25,000.00 37,000.00 455,000.00 100,000.00 \$ 717,000.00	Expenditures For the Three Months Ended July 31, 2020 \$ - 19,000.00 - \$ 19,000.00	Budget Balance \$ 100,000.00 25,000.00 37,000.00 436,000.00 100,000.00 \$ 698,000.00	Percent of Budget Used 0.00 % 0.00 0.00 4.18 0.00
AVAILABLE CASH BALANCE, Beginning of the period Cash Receipts Expenditures AVAILABLE CASH BALANCE, End of the period		\$ 566,239.34 113,194.22 (19,000.00) \$ 660,433.56		