

## Application for Fence Permit

4000 North Olcott Avenue

Norridge, Illinois 60706

Phone: 708.453.0311 ■ Fax: 708.453.1971

[buildingdepartment@villageofnorridge.com](mailto:buildingdepartment@villageofnorridge.com)

### *Property Owner Information (please print)*

First Name/Business Name		Last Name	
Property Address		Unit #	
Home/Business Phone	Cell Phone	Email	
Owner (if different)	Address	City, State, Zip	
Owner Phone	PIN	24 Hour Emergency Number	

### *Valuation and Permit Fee*

Valuation of Work \$	Permit Fee \$	Stop Work Order Fee \$
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### *Project Information*

Description of work	Fence material	Post material
Post dimensions (size/diameter/length)	Linear feet	Fence height

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### *Contractor Information (please print)*

Company Name		
Street Address		
City	State	Zip
Business Phone	Business Fax	Email

### *Information Regarding the Permit*

See Attached Sheet

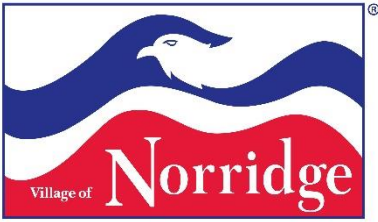
### *Office Use Only*

Received By	Date Received
Approved By	Date Approved
Permit Number	Date Issued

Applicant Signature

Print Name

Date



# BUILDING DEPARTMENT

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## BUILDING DEPARTMENT FOR YOUR SAFETY

**INSPECTIONS:** It is the responsibility of either the contractor or the homeowner to obtain all required trade inspections. Appointments are to be made not less than 24 hours prior to the inspection date and time requested. All exposed construction materials, during the course of the project, will be brought up to applicable code requirements. Additional trade permits may need to be applied for once any existing violation is discovered. A “*rough inspection*” is required before all permitted work is either closed over or covered over for all trade codes involved in the project. A “*final inspection*” is required upon completion of all permitted work prior to the expiration of the permit. All inspection reports must be available to the inspectors on the job site. All work must be visible to the inspector.

If the permit expires prior to the final inspection it must be renewed and additional fees will be required.

Permission is granted for Village of Norridge Building Inspector to enter the property for observation of a permitted project or verification of application for permit.

This inspection can be by either appointment or by absence of property owner or principle agent contracted to perform trade work as stated on permit.

### *Building Codes Enacted by the Village of Norridge*

Illinois Accessibility Code 2018	International Property Maintenance Code 2018
International Building Code 2018	International Residential Code 2018
Illinois Plumbing Code 2014	International Solar Energy Provisions 2018
International Energy Conservation Code 2018	International Swimming Pool and Spa Code 2018
International Existing Building Code 2018	International Urban-Wildland Code 2018
International Fire Code 2018	National Electric Code 2017
International Fuel Gas Code 2018	NFPA Life Safety Code 2015
International Mechanical Code 2018	Village Amendments

**Failure to obtain a “rough inspection” may result in the inspector requiring removal of any building materials or fill to observe workmanship and code requirements. Failure to obtain a “final inspection” prior to the expiration of the permit will result in penalties and fines. By signing Building Department forms, I certify the information on this application is correct and complete.**

Acknowledgement of requirements listed above:

\_\_\_\_\_  
Contractor/Homeowner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Building Department Agent



## *Requirements for a Fence*

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This list is to provide the general requirements when erecting a fence and is not intended to state the entire ordinance.

It is the complete responsibility of the party or parties erecting fence to comply with the Village Ordinance.

- A Plat of Survey is required.
- Permit is required to erect and maintain a fence.
- Fences may be constructed of any durable material; such as wood, metal, stone, brick, or suitable synthetic material and shall be designed to resist horizontal wind pressures of not less than thirty (30) pounds per square foot.
- Fences cannot be facing or back-to-back of each other (no fence on fence), or on the same property line.
- Fences cannot exceed six (6) feet in height. The height shall be established from the existing grade. Decorative post, spindles, can be no more than twelve (12) inches above top of fence.
- Where a lot line is adjacent to non-residentially zoned property, there shall be an eight (8) foot limit on the height of the fence along the lot line.
- The fence is to be located entirely within the property lines and positioned in such a way that it can be properly maintained.
- Post hole depth and inclusive post shall not be less than forty two (42) inches in depth from existing grade.
- Post hole diameter shall be twice (2x) the greater dimension of the post.
- No concrete shall be poured in post holes until inspected by the Norridge Building Department. Arrangements to have an inspection must be scheduled twenty four (24) hours in advance.
- The finished side of any fence shall face outward or toward the public view.
- Barbed wire, spike nail, or other pointed type fence are strictly prohibited.
- Electrically charged fences are strictly prohibited.
- Fences shall not extent beyond the front of the house.
- Fences on easements will require a letter of consent from the utility company.
- Keep foundation (concrete) from fence posts within your lot lines.

Acknowledgement: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Applicant Signature

Date: \_\_\_\_\_

## ARTICLE VI. – FENCES

### Sec. 18-173. - Location.

- A. No fence shall be erected between the established front building line and the front property lot line in any area zoned for residential purposes.
- B. No fence shall hereafter be constructed, nor shall any existing constructed fence be altered or enlarged to protrude any closer to the street line than the front setback line of the building.
- C. It shall be unlawful to construct a fence of any height in the parkway.
- D. The owner shall be obligated to locate the fence entirely within the property lines and positioned in such a way that proper maintenance can be effected without ingress onto the adjacent property. No fence shall hereafter be constructed, nor shall any existing fence be altered or added to, causing two fences to be back to back or on the same property line.

### Sec. 18-175. – Finish side to face outward.

The finished side of any fence shall face outward or toward the public view.

### Sec. 18-176. - Height.

It shall be unlawful for any person to erect or cause to have erected a fence that exceeds six (6) feet in height. This height shall be established from the existing grade. Decorative posts, spindles, lattice work and chains shall be included when computing the height of the fence.

Limitations on the height of fence and posts are subject to the following exceptions:

- A. Where a fence is on a lot line which is adjacent to one of the following streets that fence may be seven (7) feet in height along such lot line.
  - 1. Cumberland Avenue
  - 2. Foster Avenue
  - 3. Lawrence Avenue
  - 4. Montrose Avenue
- B. Where a fence is on a lot line which is adjacent to or across a public alley from nonresidential zoned property there shall be an eight (8) foot limit on the height of the fence along such lot line.
- C. Decorative posts, spindles and lights may be installed to a height of one (1) foot above the top of six (6) foot fence only.