



REGULAR BOARD MEETING AGENDA

Wednesday, January 27, 2021

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

HORRIDGE

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******Meeting will be hybrid – in person & virtual******

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at jskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the virtual meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 4:00 PM, Wednesday, January 27, 2021 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of December 9 2020, as presented, and published and that they be made part of the record hereof.
- VI - President's Report.
 - (a) Congratulations to the 2020 Holiday House Decorating Contest Winners:
 - Jose & Tammy Hidalgo, 4352 N. Osceola Avenue
 - Dave & Mary Krebs, 4421 N. Redwood Drive
 - Susan & Mike Becker, 4145 N. Ozark Avenue

In addition, this year, 2 separate judges drove around Norridge and chose the two homes that they felt reflected the joy of the season. One of those homes was an entry in the contest, and one was not. The winner are:

 - Kevin Santiago, 7035 W. Agatite
 - Bryon & Sharon MacDonald, 8146 Charmaine
 - (b) Declaration of Local State of Emergency – Supplement #10, was issued and signed by President Tannhauser on January 21, 2021 and will be in effect until February 28, 2021.
 - (c) Village President's Executive Order Relating to the corona virus pandemic, Supplement #11 was issued and signed by President Tannhauser on January 22,

2021. Additionally, Supplement #12 was issued and signed on January 25, 2021.

1. Supplements and Continues Prior Executive Orders.

- A. This Village President's Executive Order #12 supplements and continues my previous Executive Orders dated March 23, 2020, April 8, 2020, April 27, 2020, May 29, 2020, June 16, 2020, June 30, 2020, August 10, 2020, September 21, 2020, October 7, 2020, November 4, 2020, December 4, 2020 and January 22, 2021.
- B. **Garage and Estate Sales.** Garage and Estate Sales are permitted subject to compliance with Governor Pritzker's Phase 4 Guidelines and new mitigation restrictions issued by Governor Pritzker on October 26, 2020 and effective Wednesday October 28, 2020. Face coverings, six (6) foot social distancing, and limitation of the lesser of 25 persons or 25% of overall capacity both indoors and outdoors are required.

2. **Authority.** This Executive Order is issued by me under my authority as Village President and Local Liquor Commissioner pursuant to Chapter 26 of the Revised Municipal Code of the Village of Norridge - 2002 and Ordinance 1986-20 and Village Code Chapter 6, Section 6-43 8.e. wherein the Local Liquor Commissioner shall have the authority to amend, alter, suspend, or revoke, or expand regulations relating to those license classes subject to regulation under the Village Code, with reasonable notice to affected licensees, by executive order during the effective period of the Gubernatorial Disaster Proclamation and Gubernatorial Executive Order 2020-07, subsequent Gubernatorial Disaster Proclamations, the most recent one dated December 11, 2020, and subsequent Executive Orders 2020-55, 2020-63, 2020-72, 2020-73, 2021-01, without the prior approval of the Village Board of Trustees.

3. **T-E Licensees – Indoor Dining, Outdoor Dining and Service of Alcoholic Liquor.** During Phase 4 of the Restore Illinois Plan and the Declaration of Local State of Emergency, the Local Liquor Control Commissioner of the Village may, subject to Phase 4 of the Restore Illinois Plan and Village Ordinance 1994-20 permit a holder of a T-E license to continue to provide outdoor dining and/or service of alcoholic liquor in accordance with the Phase 4 Restore Illinois Plan Guidelines for Restaurants and Bars until June 2, 2021. The resurgence of Covid-19 virus throughout the State and Suburban Cook County caused the Governor to issue enhanced statewide Tier 3 mitigation measures for restaurants and bars which he then relaxed to Tier 2 mitigation measures on January 15, 2021, and further relaxed to Tier 1 mitigation measures on January 23, 2021. Some examples of relaxed mitigations in Tier 1 include limited indoor dining, the return of group fitness classes, return of lower-risk youth and recreational sports, and the reopening of cultural institutions like museums at 25% capacity.”

The Tier 1 mitigation measures applicable to Suburban Cook County (Region 10) are as follows:

Restaurants and Bars

All bars and restaurants close at 11:00 p.m. and may reopen no earlier than 6:00 a.m. the following day.

- Indoor service limited to the lesser of 25 guests or 25% capacity per room
- Establishments offering indoor service must serve food
- Indoor service reservations limited to 2-hour maximum duration and maximum 4 persons per party (dining only with members of the same household recommended)
- All bar and restaurant patrons should be seated at tables
- No ordering, seating, or congregating at bar (bar stools should be removed)
- Tables should be 6 feet apart
- No standing or congregating indoors or outdoors while waiting for a table or exiting
- No dancing or standing indoors
- Reservations required for each party
- No seating of multiple parties at one table
- Includes private clubs and country clubs

Phase 4 regulations regarding the indoor seated area capacity of restaurants and bars as set forth in my Executive Order Supplement #8 are modified and superseded by the Tier 1 mitigations effective January 23, 2021 for Region 10 (suburban Cook County). If the average positivity rate increases again over seven out of 10 days and the hospital admissions for COVID-19 like illness continues to increase over seven out of 10 days, more stringent mitigations can be applied. If the metrics remain stable, the region will continue to be monitored.

Employees are required to wear face coverings over their nose and mouth where maintaining a six (6) foot social distance is not possible at all times. Patrons should wear face coverings over their nose and mouth while on premises, except while eating and drinking at table (outdoor only dining permitted at this time) (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering).

Updated DCEO *Safety Guidelines For Patrons of Restaurants and Bars* effective August 26, 2020, reiterate that Patrons wear face coverings over their nose and mouth:

- a. When approached and serviced by establishment employees, including but not limited to, when employees take patron orders, deliver food and beverages, and service tables, if dining outdoor; and
- b. When picking up carry out orders, and
- c. Are encouraged to wear face coverings over their nose and mouth when picking up food at a drive-thru window, and,

each of these new or updated DCEO guidelines are included as requirements in this Executive Order Supplement #12.

Exceptions to the Protective Face Covering requirements are:

- a. Children under two (2) years of age, or for those with medical issues that would be compromised by wearing a face covering.
- b. When engaged in physical activity such as walking or running while maintaining social distancing from others of not less than six (6) feet.
- c. When alone or with members of the same household.
- d. When eating or drinking, whether in public or private.

4. Indoor Dining and Outdoor Dining – Restaurant With No Liquor License.

During the Declaration of Local State of Emergency, restaurants that do not have a liquor license and wish to provide outdoor dining not including the service of alcoholic liquor may continue do so subject to Village Ordinance 1996-20 and Phase 4 of the Restore Illinois Plan Guidelines for Restaurants and Bars and the Governor's Executive Order 2020-63. All Phase 4 and the more stringent Tier 1 operational and capacity limitations and regulations regarding social distancing and face coverings for holders of T-E licenses set forth in Item 3 of this Executive Order shall apply equally to restaurants without liquor licenses. All resurgence mitigation regulations set forth in Item 3 of this Executive Order and Governor's Executive Orders 2020-63, 2020-71 and 2020-73, shall apply equally to restaurants without liquor licenses.

5. **Village Regulations Apply.** All restaurants whether licensed to serve alcohol beverages, or not, and all T-E license holders wishing to continue to provide outdoor dining and/or service of alcoholic liquor (if applicable), and indoor dining shall meet all State and Village health, sanitation, inspection and permitting requirements.
6. **Delivery and Carryout of Mixed Drinks and Cocktails for Consumption Off-Premises.** Delivery and carryout of mixed drinks and cocktails for consumption off-premises may continue during the effective period of the Declaration of Local State of Emergency by a holder of a T-E license to June 2, 2021 as set forth in Village Ordinance 1994-20 and additional Village ordinances.
7. **T-E Licensees – Additional State Law Requirements.** This Executive Order Supplement #12 continues the requirements for T-E licensees for off-premises consumption set forth in Village Ordinance 1994-20 and additional Village ordinances.
8. **Insurance Requirements.** This Executive Order Supplement #12 continues the insurance requirements for T-E licensees set forth in Village Ordinance 1994-20.
9. **Tier 1 Mitigations for Other Types of Businesses and Services.** The Governor's resurgence Tier 1 mitigation regulations apply to Region 10 as of January 23, 2021 for Meetings, Social Events and Gatherings and Office and Retail apply to businesses other than bars and restaurants with the complete list including requirements for manufacturing available at <https://coronavirus.illinois.gov/s/restore-illinois-mitigation-plan>. These are (in part):

Meetings, social events and gatherings (including weddings, funerals, potlucks, etc.)

- Limit to lesser of 25 guests or 25% of overall room capacity both indoors and outdoors
- Applicable to professional, cultural and social group gatherings.
- Not applicable to students participating in-person classroom learning, or sports.
- This does not reduce the overall facility capacity dictated by general Phase 4
- business guidance such as office, personal care, retail, etc.
- No party buses

Office

- All employees who can work remotely should work remotely.

Organized group recreational activities (fitness centers, sports, etc.)

- Sports should follow the mitigation measures set forth in the All Sport
- Guidelines, which outlines appropriate levels of practice and competition based on individual sport risk
- Face coverings must be worn at all times in fitness centers, including while engaged in individual exercise regardless of person or machine spacing
- Recreation, fitness centers and outdoor activities (not included in the preceding item regarding limitations on meetings, social events and gatherings (including weddings, funerals, potlucks, etc. settings) shall follow the state's Phase 4 guidance

Retail (including service counters)

For more information on guidance for businesses, please visit the FAQ on DCEO's website.

10. **Video Gaming. Tier 1 mitigations.** Video gaming at licensed video gaming locations in Tier 1 is restricted within the hours of 8:00 a.m. to 11:00 p.m. daily. Food and beverage service inside the video gaming area is suspended. Food and beverage service within the establishment is allowed pursuant to applicable IDPH guidance for bars and restaurants. Masks must be worn at all times inside the video gaming area. Congregating around video gaming terminals is prohibited and there is a one person per video gaming terminal limitation. Existing social distancing, sanitizing and other mitigation protocols and measures in approved Terminal Operator Pandemic Resumption Plans remain in effect. For more information, please see the Illinois Gaming Board's Website <https://www.igb.illinois.gov> .
11. **No Block Parties.** Block parties will not be until further notice and no permits will be issued until further notice.
12. **Pace Bus Service.** Effective August 31, 2020, the Village Pace Bus service has an expanded schedule of Mondays, Wednesdays, and Fridays from 8:00 A.M. to 12:00 P.M. and 1:00 P.M. to 3:00 P.M. only.

13. **Village Hall Hours.** Village Hall hours are Monday – Friday 9:00 A.M. – 5:00 P.M. and Saturday 9:00 A.M. – 12:00 Noon.
14. **Face Coverings and Social Distancing.** To continue success in keeping the COVID-19 from spreading, Governor Pritzker’s Executive Order 2020-43 dated June 26, 2020, requires all individuals to wear face coverings when it is not possible to maintain six (6) feet of separation from people outside of your home. Subsequent gubernatorial executive orders confirm these requirements. Everyone needs to follow health agency guidelines frequently wash your hands for at least twenty (20) seconds, avoid close contact with people who are sick, stay home when you are sick, cover your coughs and sneezes with a tissue and clean surfaces and objects that are frequently touched.

Ordinance 1999-20 approved by the Village Board of Trustees on August 26, 2020 requires that all persons within Village boundaries engaging in any activity outside of their residence, while other people are present, shall wear protective face coverings when they must leave their home or report to work. Examples of when face coverings are required include, but are not limited to:

- Shopping or working at retail businesses, like grocery stores or pharmacies;
- Picking up food from a drive-through or curbside pickup;
- Visiting a health care provider;
- Traveling on public transportation, taxis or rideshare;
- Interacting with customers, clients, or coworkers at a place of business or worship that is open to the general public;
- Performing services for state and local government agencies, where close interactions with other people are unavoidable; and
- When feeling sick, coughing, or sneezing or otherwise ill.

Updated DCEO *Safety Guidelines For Patrons of Restaurants and Bars* effective August 26, 2020 are included in Item 3 of this Executive Order and requires patrons of bars and restaurants to wear face coverings over their nose and mouth in additional circumstances.

15. **Expiration Date.** This Executive Order Supplement #12 shall remain in effect until February 28, 2021 or until further order of the Village President and the Local Liquor Commissioner, or repeal or amendment of these regulations by ordinance by the Village President and Village Board of Trustees, or unless superseded by State law, or by further Executive Order of the Governor of the State of Illinois, whichever is earlier.
16. **Governor’s Authority.** Nothing in this Executive Order Supplement #12 shall supersede the Governor’s authority and any orders that may be issued by the Governor related to the operation of businesses and/or the sale of alcoholic liquor in the State of Illinois.

17. **Enforcement.** The Governor's Executive Order 2021-01 dated January 8, 2021, and the Governor's prior executive orders may be enforced by local law enforcement pursuant to Section 7, Section 15, Section 18, and Section 19 of the Illinois Emergency Management Agency Act, 20 ILCS 3305 and applicable Village Ordinances. This Executive Order Supplement #12 and all prior Executive Orders and Village Ordinances including but not limited to Village Ordinance 2018-20 and 2019-20, may also be enforced by local law enforcement pursuant to Chapter 26, Section 1 of the Revised Municipal Code of the Village of Norridge – 2002.

18. **Effective Date.** This Executive Order Supplement #12 shall be effective immediately upon its promulgation and shall be deposited with the Village Clerk, posted at Village Hall, and entered on the Village's website.

VII - Comments from the Public.

For those members of the public who are attending in person or submitting a comment to the Village Administrator electronically:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. You will be called upon by the Chair.

After you have been called up:

- State your full name, spelling it out for the Village Clerk to note in the minutes;
- State your address; and
- Limit your comments to five minutes.

1. Village Administrator reports on any public comments received via e-mail.
2. In-person public comments:

VIII - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Gregorio:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending October 31, 2020, as amended on December 8, 2020, as published, copy to be attached and made a part of the record hereof.
- (b) Enter in an agreement with the Illinois Convenience & Safety Corporation for a four year term, agreement commencing on December 9, 2020. The agreement allows the Contractor to install and maintain transit advertising shelters upon the Village right-of-way, pursuant to the terms of the agreement, and requires the Contractor to pay 15% of Gross Billings generated by the rental space of shelters or a guaranteed minimum payment of \$400 per shelter, per year.
- (c) Accept the General Fund Accounts Payable Check Register for the month of December, 2020, as published and copy to be attached and made part of the record hereof.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2023-21)
(Next Resolution No. 21-01)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 2021-21, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-222 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Relating to Parking for Persons with Disabilities," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Adopt and approve Ordinance No. 2022-21, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-195 ENACTING SUBSECTION 94-195 A 13 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 ENACTING A PROHIBITION AGAINST PARKING ON UNIMPROVED PUBLIC PARKWAY AREAS: An Ordinance Enacting A Prohibition Against Parking on Unimproved Public Parkway Areas," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (c) Return and remand the matter of Zoning Board of Appeals Case # 646 – 4750 N. Ozanam & 7801 W. Lawrence Avenue first heard and considered by the Zoning Board of Appeals on December 7, 2020, to the Zoning Board of Appeals (Zoning Ordinance Article 15 Section 2.5) for further consideration and findings of the petition of Haresh Patel, requesting that the property located at 4750 North Ozanam Avenue be rezoned from R-1 Single Family Residence District to B-2 Restricted (Shopping Center) Business District and if approved a Special Use for a Drive-Thru as part of the existing Donut Shop at 7801 West Lawrence Avenue along with Parking Area Set Backs from the Zoning Ordinance of the Village of Norridge, to the Zoning Board of Appeals for a further public hearing on March 1, 2021 and their recommendation to the Village Board.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 7, 2020 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 14, 2020 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 4, 2021 covering locations listed, place the report on file and make a part of the record thereof.
- (d) Accept the Water Fund Accounts Payable Check Register for the month of December, 2020, as published and copy to be attached and made part of the record hereof.

4. **POLICE, *Trustee Kucharski:***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept, as a matter of record, payments made to the Police Department Union employees for Vacation Buy Backs from Fiscal Year 2020-2021, in accordance with the terms of the Collective Bargaining Agreement, totaling \$16,976.68. Payments were made via payroll on the pay date of December 15, 2020.

- (b) Accept the letter dated January 15, 2021 from Chief of Police David Disselhorst, amending his previous letter dated September 30, 2020 (accepted and approved by the Village Board at the October 14, 2020 Board Meeting) to clarifying that although Samuel Rosado's last working day was December 29, 2020, his retirement is effective December 31, 2020.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Approve the permanent layoff of Part-Time Water Department Customer Service/Administrative Clerk Madeline Swagler effective January 14, 2021.
- (b) Accept the request (as required pursuant to Section 9.2.2 of the Employee Handbook) of Superintendent of Public Works Joseph Spain dated January 22, 2021, who has been absent from work since January 4, 2021 and grant paid sick leave from January 4, 2021 through February 19, 2021, or unless released to duty by a licensed doctor at an earlier date. Request made is accompanied by an FMLA certification.
- (c) Accept the renewal from Alliant Insurance Services for the Village's auto, property and casualty and worker's compensation insurance programs, effective December 31, 2020 through December 31, 2021 with the following carriers, and the following annual premiums:

Auto, Property, Casualty, Travelers	\$ 114,897.00
Worker's Compensation, IPRF	153,162.00
Crime, Hanover	1,805.00
Umbrella, Travelers	23,666.00
Cyber Liability, BCS	7,629.00
Blanket Accidental for Volunteers, QBE	300.00

and approve the invoices for the policies.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept the December 15, 2020 request of Nancy Komada to remove the handicap parking signage located at 4129 N. Odell.
- (b) Accept the January 5, 2021 request of Donna McDonough to remove the handicap

parking signage located at 7634 W. Irving Park Road.

- (c) Accept the January 12, 2021 request of Ledonia Monacelli to remove the handicap parking signage located at 4319 N. Ottawa.
- (d) Accept request dated November 9, 2020 from Jerry Viola and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of his home at 4230 N. Ozark Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.

7. **GENERAL, Clerk Budník:**

A. Discussion:

- (a) Holiday Lights Recycling Program - Unwanted or broken lights can be dropped off at the Village Hall lobby into the designated receptacle and they will be recycled. Collection ends February 28, 2021.
- (b) Please be aware that there will be a Consolidated PRMIARY Election on Tuesday, February 23, 2021 in addition to the Consolidated GENERAL Election on Tuesday, April 6, 2021.

EARLY VOTING for the February 23, 2021 Consolidated PRIMARY Election, at the Norridge Village Hall, 4000 N. Olcott Avenue is as follows:

Monday, February 8th – Friday, February 12th and
Monday, February 15th – Friday, February 19th
9:00 A.M. – 5:00 P.M.

Saturday, February 13th & Saturday, February 20th
9:00 A.M. – 5:00 P.M.
(Village staff available only until 12 noon)

Sunday, February 14th & Sunday, February 21st
10:00 A.M. – 4:00 P.M.

Monday, February 22nd
9:00 A.M. – 5:00 P.M.

(c) Save the Dates for our Spring and Fall Recycling Events:

- Spring Recycling Event: Saturday, May 15, 2021
- Fall Recycling Event: Saturday, October 2, 2021

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.