

REGULAR BOARD MEETING AGENDA

Wednesday, May 26, 2021

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

NORRIDGE

2021 MAY 24 PM 3:26

RECEIVED

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at jskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, May 26, 2021 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of April 28, 2021 as presented, and published and that they be made part of the record hereof.

Motion to approve and adopt the minutes of the Special Board Meeting of May 12, 2021 as presented, and published and that they be made part of the record hereof.
- VI - President's Report.
 - (a) Village President's Declaration of Local State of Emergency – Supplement # 14 will be issued on or by May 31, 2021.
 - (b) Village President's Executive Order relating to the corona virus pandemic, Supplement #15 will be issued on or before May 31, 2021

VII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

- State your full name, spelling it out for the Village Clerk to note in the minutes;
- State your address; and
- Limit your comments to five minutes.

VIII - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending February 28, 2021, as published, copy to be attached and made a part of the record hereof.
- (b) Accept ACH payment from the Illinois Comptroller's Office, dated March 3, 2021, in the amount of \$1,764.56 for the Village's share of Personal Property Replacement Tax.
- (c) Accept ACH payment from the Illinois Comptroller's Office, dated March 9, 2021, in the amount of \$455,769.87 for the Village's share of Sales Tax.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated March 9, 2021, in the amount of \$569,226.21 for the Village's share of Home Rule Sales Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$112,577.58 for the Village's share of Income Tax.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$16,247.55, for the Village's share of Telecommunications Tax revenues.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$86,687.82 for the Village's share of Use Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$1,278.88 for the Village's share of Cannabis Use Tax.
- (i) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending March 31, 2021, as published, copy to be attached and made a part of the record hereof.
- (j) As a matter of record, record that payment #4 of 20 was made on May 7, 2021 in the amount of \$89,536.84 of the \$1,500,000.00 Promissory Note Series 2019, interest rate of 3.50%, Wintrust Bank.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2021, in the amount of \$8,245.03 for the Village's share of Personal Property Replacement Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated April 6, 2021, in the amount of \$284,264.90 for the Village's share of Sales Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated April 6, 2021, in the amount of \$320,356.89 for the Village's share of Home Rule Sales Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$179,503.89 for the Village's share of Income Tax.

- (o) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$15,895.00, for the Village's share of Telecommunications Tax revenues.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$42,501.56 for the Village's share of Use Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$1,651.18 for the Village's share of Cannabis Use Tax.
- (r) Accept ACH payment received on April 30, 2021 from Illinois Bell Telephone Company/AT&T in the amount of \$6,055.86 for Cable and Video Franchise Fees (AT&T U-verse) for the period of January 1, 2021 to March 31, 2021.
- (s) Accept the General Fund Accounts Payable Check Register for the month of April, 2021.
- (t) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending April 30, 2021, as published, copy to be attached and made a part of the record hereof.
- (u) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated February 2, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$42,165.45 comprised of \$23,432.22 for the monthly Motor Fuel Tax Allotment and \$18,733.23 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (v) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated March 2, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$39,819.48 comprised of \$21,967.16 for the monthly Motor Fuel Tax Allotment and \$17,852.32 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (w) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated April 1, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$41,258.03 comprised of \$23,841.65 for the monthly Motor Fuel Tax Allotment and \$17,416.38 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (x) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated May 4, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$48,004.46 comprised of \$28,145.30 for the monthly Motor Fuel Tax Allotment and \$19,859.16 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (y) Ratify the agreement entered into between Administrative Consulting Specialists, LLC and the Village of Norridge, signed on May 10, 2021, for the purpose of conducting search and recruitment services related to the job opening for the Chief of Police position, at a cost of \$8,000.00.
- (z) Accept Check #5705 in the amount of \$5,600.00 from Illinois Convenience and Safety Corp. for revenue for the 2020 bus shelter operations, as per the terms of the agreement.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2033-21)
(Next Resolution No. 21-07)

A. Discussion:

(a)

B. Consent Agenda:

IN COMMITTEE:

- (a) Request from Peter Parashis (architect) on behalf of Patel Haresh for approval, in regards to Zoning Hearing Case #646 for 4750 N. Ozanam and 7801 Lawrence.

CONSENT AGENDA:

- (b) Adopt and approve Ordinance No. 2028-21, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-222 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Relating to Parking for Persons with Disabilities," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (c) Adopt and approve Ordinance No. 2029-21, "AN ORDINANCE AMENDING ORDINANCES 1987-20, 1988-20, 1994-20, 2011-20, 2018-20 AND CHAPTER 6, ARTICLE 11, DIVISION 2, SECTION 6-43 REGULATING CLASS T-E LIQUOR LICENSES OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Amending T-E Liquor Licenses Providing for the Sale and Consumption of Alcoholic Liquor During the Bridge to Phase 5, and Phase 5 of the Governor's Restore Illinois Plan to Combat COVID-19, Repealing Regulations Permitting the Off-Site Delivery of Alcoholic Liquor, Cocktails, Beer and Wine and Extending the Expiration Date of T-E Liquor License Regulations for Outdoor Seating and Service of Alcoholic Liquor," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (d) Adopt and approve Ordinance No. 2030-21, "AN ORDINANCE ENACTING CHAPTER 70, ARTICLE IV, 'SECONDHAND GOODS', REGULATING CLOTHING AND HOUSEHOLD GOODS DONATION BOXES AND AMENDING CHAPTER 38-70 FINES, FEES AND PENALTIES ASSOCIATED WITH ENACTMENT OF CHAPTER 70, ARTICLE IV OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Enacting Donation Box Regulations and Corresponding Fines, Fees and Penalties Associated with Those Regulations," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (e) Adopt and approve Ordinance No. 2031-21, "AN ORDINANCE AMENDING CHAPTER 50 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 'HEALTH AND SANITATION' BY REPEALING CHAPTER 50 ARTICLE 1, SECTION 3, REQUIRING FACE COVERINGS AND ENACTING CHAPTER 50 ARTICLE 1, SECTION 4, REGARDING FACE COVERINGS: An Ordinance Repealing Certain

Mandatory Face Covering Regulations to Protect Public Health,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (f) Adopt and approve Ordinance No. 2032-21, “AN ORDINANCE REPEALING CHAPTER 50, SECTION 46 ‘RESTAURANTS AND BARS – GOVERNOR’S RESTORE ILLINOIS PLAN PHASE 4 TEMPORARY OUTDOOR SEATING AND LIMITED CAPACITY INDOOR SEATING AND DINING’ AND ENACTING CHAPTER 50, SECTION 47 EXTENDING TEMPORARY OUTDOOR DINING TO NOVEMBER 1, 2021 FOR ALL RESTAURANTS OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Repealing Phase 4 Regulations for Restaurants and Bars, Amending the Bridge to Phase 5 Indoor and Outdoor Dining Requirements and Extending the Expiration Date for the Outdoor Seating and Service of Alcoholic Liquor,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

(a)

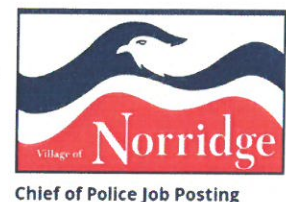
B. Consent Agenda:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of April, 2021.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed April 19, 2021 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed May 3, 2021 covering locations listed, place the report on file and make a part of the record thereof.

4. **POLICE, *Trustee Budnik:***

A. Discussion:

- (a) The Village of Norridge is looking to fill the position of Chief of Police. Please go to our website, www.villageofnorridge.com, and on the home page find the icon of the Norridge Flag which says “Chief of Police Job Posting”. When you click on this flag, it will take you to a page with the Job Posting and the Recruitment Brochure, along with information about how to apply. Must apply by June 18, 2021.



B. Consent Agenda:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Holiday Buy Backs from Fiscal Year 2020-2021 totaling \$79,460.37. These include payments to 26 Police Department Union employees. Payments were made via payroll on the pay date of May 15, 2021.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino*:**

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Approve the Accela annual renewal for the Civic Cloud Subscription, effective July 8, 2021 to July 7, 2022 for an annual cost of \$18,025.18. The renewal covers software for Building Department permitting and inspections.
- (b) Approve the Statement of Work from SCube, Inc. for the Client ArcGIS Server Update project with Accela, for the purpose of transferring data from a retiring server to the new server (the retired server will be de-commissioned on October 1, 2021) at a rate of \$150.00 per hour, with a not-to-exceed amount of 10 hours.
- (c) Approve the renewal of the Seamless Docs, now known as GovOS, agreement for the purpose of building web form (forms are electronic converted to fillable forms that can be submitted electronically via the website), effective July 1, 2021 to June 30, 2022 for an annual cost of \$3,327.50.
- (d) Accept the request, as required pursuant to Section 9.2.2 of the Employee Handbook, of Village employee Joseph Spain dated May 20, 2021, requesting additional sick leave (first request approved at the January 27, 2021 Board Meeting) from May 24, 2021 through May 31, 2021, and approve the additional paid sick leave, up to a cumulative maximum of 90 paid sick days (or 720 hours), as related to this specific leave.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson*:**

A. Discussion:

- (a) The Village will once again have the Concrete Reimbursement Program available to property owners for Fiscal Year 2021-2022. More information, including the application, can be found on our website or by contacting the Building Department.
- (b) Village of Norridge NPDES MS4 Stormwater Management Program Plan -presentation by Stephen B. Clark, P.E., Edwin Hancock Engineering Co.

B. Consent Agenda:

- (a) Accept request dated May 18, 2021 from Nicole Rusak and grant approval to hold a block party on the 7700 Block of Windsor Avenue on Saturday, July 10, 2021 from 10:00 AM to 11:00 PM. In addition to the Village of Norridge Block Party Agreement, the requestor has signed and agreed to comply with current COVID-19 safety guidelines.

7. GENERAL, Clerk Krasinski:

A. Discussion:

- (a) Our annual Memorial Day Observance Ceremony will take place on Sunday, May 30, 2021 at noon, in front of the Veterans Memorial. Please call the Village Hall to RSVP if you will be attending. This will allow us to plan ahead and arrange seating so as to follow social distancing guidelines.
- (b) Save the dates for our upcoming events:
- June 14 – Flag Day Retirement Ceremony
 - August 7 – Touch-a-Truck
 - September 18 – Car Show (rain date September 25)
 - October 2 – Fall Recycling Event
 - November 27 – Open House and Tree Lighting
 - December 18 – Santa Send-Off

B. Consent Agenda:

- (a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at p.m.