

REGULAR BOARD MEETING MINUTES

Wednesday, May 26, 2021

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

The meeting was called to order by President Tannhauser.

Clerk Krasinski called the roll.

Present:

President Tannhauser
Clerk Krasinski
Trustee Budnik
Trustee Ronstadt
Trustee Larson
Trustee Bielak
Trustee Avino
Trustee Gelsomino

Also Present:

Joan Cherry, Village Attorney
Brian Gaseor, Village Engineer
Wayne Schober, Deputy Police Chief
Joanna Skupian, Village Administrator

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

MOTION: by Trustee Ronstadt second by Trustee Avino to approve and adopt the minutes of the Regular Board Meeting of April 28, 2021 as presented.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried.

MOTION: by Trustee Bielak second by Trustee Larson to approve and adopt the minutes of the Special Board Meeting of May 12, 2021 as presented

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

President's Report.

President Tannhauser reviewed:

- (a) Village President's Declaration of Local State of Emergency – Supplement # 14 will be issued on or by May 31, 2021.
- (b) Village President's Executive Order relating to the corona virus pandemic, Supplement #15 will be issued on or before May 31, 2021

President Tannhauser had no other items.

Comments from the Public.

Joanna Skupian received an Email Comment from Colleen Lizak regarding mail delivery. Email stated that daily mail delivery is an issue and would like the Village to address the issues.

There were no Public Comments

FINANCE, LICENSES & CONTRACTS, *Trustee Avino:*

Trustee Avino had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

MOTION: by Trustee Avino, seconded by Trustee Bielak to:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending February 28, 2021;
- (b) Accept ACH payment from the Illinois Comptroller's Office, dated March 3, 2021, in the amount of \$1,764.56 for the Village's share of Personal Property Replacement Tax.
- (c) Accept ACH payment from the Illinois Comptroller's Office, dated March 9, 2021, in the amount of \$455,769.87 for the Village's share of Sales Tax.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated March 9, 2021, in the amount of \$569,226.21 for the Village's share of Home Rule Sales Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$112,577.58 for the Village's share of Income Tax.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$16,247.55, for the Village's share of Telecommunications Tax revenues.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$86,687.82 for the Village's share of Use Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated March 16, 2021, in the amount of \$1,278.88 for the Village's share of Cannabis Use Tax.
- (i) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending March 31, 2021, as published.
- (j) As a matter of record, record that payment #4 of 20 was made on May 7, 2021 in the amount of \$89,536.84 of the \$1,500,000.00 Promissory Note Series 2019, interest rate of 3.50%, Wintrust Bank.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2021, in the amount of \$8,245.03 for the Village's share of Personal Property Replacement Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated April 6, 2021, in the amount of \$284,264.90 for the Village's share of Sales Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated April 6, 2021, in the amount of \$320,356.89 for the Village's share of Home Rule Sales Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$179,503.89 for the Village's share of Income Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$15,895.00, for the Village's share of Telecommunications Tax revenues.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$42,501.56 for the Village's share of Use Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated April 13, 2021, in the amount of \$1,651.18 for the Village's share of Cannabis Use Tax.
- (r) Accept ACH payment received on April 30, 2021 from Illinois Bell Telephone Company/AT&T in the amount of \$6,055.86 for Cable and Video Franchise Fees (AT&T U-verse) for the period of January 1, 2021 to March 31, 2021.
- (s) Accept the General Fund Accounts Payable Check Register for the month of April, 2021.

- (t) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending April 30, 2021, as published.
- (u) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated February 2, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$42,165.45 comprised of \$23,432.22 for the monthly Motor Fuel Tax Allotment and \$18,733.23 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (v) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated March 2, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$39,819.48 comprised of \$21,967.16 for the monthly Motor Fuel Tax Allotment and \$17,852.32 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (w) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated April 1, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$41,258.03 comprised of \$23,841.65 for the monthly Motor Fuel Tax Allotment and \$17,416.38 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (x) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated May 4, 2021, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$48,004.46 comprised of \$28,145.30 for the monthly Motor Fuel Tax Allotment and \$19,859.16 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (y) Ratify the agreement entered into between Administrative Consulting Specialists, LLC and the Village of Norridge, signed on May 10, 2021, for the purpose of conducting search and recruitment services related to the job opening for the Chief of Police position, at a cost of \$8,000.00.
- (z) Accept Check #5705 in the amount of \$5,600.00 from Illinois Convenience and Safety Corp. for revenue for the 2020 bus shelter operations, as per the terms of the agreement.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

Trustee Bielak mentioned to keep item (a) in Committee:

- (a) Request from Peter Parashis (architect) on behalf of Patel Haresh for approval, in regards to Zoning Hearing Case #646 for 4750 N. Ozanam and 7801 Lawrence.

MOTION: by Trustee Bielak, seconded by Trustee Ronstadt to:

- (b) Adopt and approve Ordinance No. 2028-21, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-222 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Relating to Parking for Persons with Disabilities," the President and Clerk to be authorized to sign.
- (c) Adopt and approve Ordinance No. 2029-21, "AN ORDINANCE AMENDING ORDINANCES 1987-20, 1988-20, 1994-20, 2011-20, 2018-20 AND CHAPTER 6, ARTICLE 11, DIVISION 2, SECTION 6-43 REGULATING CLASS T-E LIQUOR LICENSES OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Amending T-E Liquor Licenses Providing for the Sale and Consumption of Alcoholic Liquor During the Bridge to Phase 5, and Phase 5 of the Governor's Restore Illinois Plan to Combat COVID-19, Repealing Regulations Permitting the Off-Site Delivery of Alcoholic Liquor, Cocktails, Beer and Wine and

- Extending the Expiration Date of T-E Liquor License Regulations for Outdoor Seating and Service of Alcoholic Liquor,” the President and Clerk to be authorized to sign.
- (d) Adopt and approve Ordinance No. 2030-21, “AN ORDINANCE ENACTING CHAPTER 70, ARTICLE IV, ‘SECONDHAND GOODS’, REGULATING CLOTHING AND HOUSEHOLD GOODS DONATION BOXES AND AMENDING CHAPTER 38-70 FINES, FEES AND PENALTIES ASSOCIATED WITH ENACTMENT OF CHAPTER 70, ARTICLE IV OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Enacting Donation Box Regulations and Corresponding Fines, Fees and Penalties Associated with Those Regulations,” the President and Clerk to be authorized to sign.
 - (e) Adopt and approve Ordinance No. 2031-21, “AN ORDINANCE AMENDING CHAPTER 50 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 ‘HEALTH AND SANITATION’ BY REPEALING CHAPTER 50 ARTICLE 1, SECTION 3, REQUIRING FACE COVERINGS AND ENACTING CHAPTER 50 ARTICLE 1, SECTION 4, REGARDING FACE COVERINGS: An Ordinance Repealing Certain Mandatory Face Covering Regulations to Protect Public Health,” the President and Clerk to be authorized to sign.
 - (f) Adopt and approve Ordinance No. 2032-21, “AN ORDINANCE REPEALING CHAPTER 50, SECTION 46 ‘RESTAURANTS AND BARS – GOVERNOR’S RESTORE ILLINOIS PLAN PHASE 4 TEMPORARY OUTDOOR SEATING AND LIMITED CAPACITY INDOOR SEATING AND DINING’ AND ENACTING CHAPTER 50, SECTION 47 EXTENDING TEMPORARY OUTDOOR DINING TO NOVEMBER 1, 2021 FOR ALL RESTAURANTS OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Repealing Phase 4 Regulations for Restaurants and Bars, Amending the Bridge to Phase 5 Indoor and Outdoor Dining Requirements and Extending the Expiration Date for the Outdoor Seating and Service of Alcoholic Liquor,” the President and Clerk to be authorized to sign.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

Trustee Ronstadt had no other discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

Motion: by Trustee Ronstadt, second by Trustee Larson to:

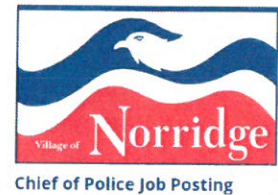
- (a) Accept the Water Fund Accounts Payable Check Register for the month of April, 2021.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed April 19, 2021.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed May 3, 2021.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

POLICE, Trustee Budnik:

Trustee Budnik mentioned:

- (a) The Village of Norridge is looking to fill the position of Chief of Police. Please go to our website, www.villageofnorridge.com, and on the home page find the icon of the Norridge Flag which says "Chief of Police Job Posting". When you click on this flag, it will take you to a page with the Job Posting and the Recruitment Brochure, along with information about how to apply. Must apply by June 18, 2021.



MOTION: by Trustee Budnik, second by Trustee Avino to:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Holiday Buy Backs from Fiscal Year 2020-2021 totaling \$79,460.37. These include payments to 26 Police Department Union employees. Payments were made via payroll on the pay date of May 15, 2021.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:

Trustee Gelsomino had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none

MOTION: by Trustee Gelsomino, seconded by Trustee Budnik to:

- (a) Approve the Accela annual renewal for the Civic Cloud Subscription, effective July 8, 2021 to July 7, 2022 for an annual cost of \$18,025.18. The renewal covers software for Building Department permitting and inspections.
- (b) Approve the Statement of Work from SCube, Inc. for the Client ArcGIS Server Update project with Accela, for the purpose of transferring data from a retiring server to the new server (the retired server will be de-commissioned on October 1, 2021) at a rate of \$150.00 per hour, with a not-to-exceed amount of 10 hours.
- (c) Approve the renewal of the Seamless Docs, now known as GovOS, agreement for the purpose of building web form (forms are electronic converted to fillable forms that can be submitted electronically via the website), effective July 1, 2021 to June 30, 2022 for an annual cost of \$3,327.50.
- (d) Accept the request, as required pursuant to Section 9.2.2 of the Employee Handbook, of Village employee Joseph Spain dated May 20, 2021, requesting additional sick leave (first request approved at the January 27, 2021 Board Meeting) from May 24, 2021 through May 31, 2021, and approve the additional paid sick leave, up to a cumulative maximum of 90 paid sick days (or 720 hours), as related to this specific leave.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT
PROJECT: *Trustee Larson:*

Trustee Larson mentioned:

- (a) The Village will once again have the Concrete Reimbursement Program available to property owners for Fiscal Year 2021-2022. More information, including the application, can be found on our website or by contacting the Building Department.

Trustee Larson introduced Brad Clark, P.E., from Edwin Hancock Engineering Co who gave a presentation on NPDES MS4 Stormwater Management Program Plan. Presentation to be found on Village Website.

MOTION: by Trustee Larson, seconded by Trustee Bielak to:

- (a) Accept request dated May 18, 2021 from Nicole Rusak and grant approval to hold a block party on the 7700 Block of Windsor Avenue on Saturday, July 10, 2021 from 10:00 AM to 11:00 PM. In addition to the Village of Norridge Block Party Agreement, the requestor has signed and agreed to comply with current COVID-19 safety guidelines.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

GENERAL, Clerk Krasinski:

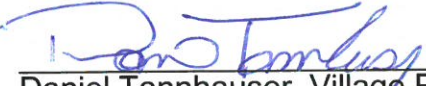
Clerk Krasinski mentioned:

- (a) Our annual Memorial Day Observance Ceremony will take place on Sunday, May 30, 2021 at noon, in front of the Veterans Memorial. Please call the Village Hall to RSVP if you will be attending. This will allow us to plan ahead and arrange seating so as to follow social distancing guidelines.
- (b) Save the dates for our upcoming events:
- June 14 – Flag Day Retirement Ceremony
 - August 7 – Touch-a-Truck
 - September 18 – Car Show (rain date September 25)
 - October 2 – Fall Recycling Event
 - November 27 – Open House and Tree Lighting
 - December 18 – Santa Send-Off

There were no other general comments

MOTION: by Trustee Gelsomino, seconded by Trustee Larson that, there being no further business, meeting adjourned at 6:52 p.m.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried


Daniel Tannhauser, Village President

ATTEST:


Gabriela Krasinski, Village Clerk