

REGULAR BOARD MEETING MINUTES

Wednesday, August 25, 2021

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

The meeting was called to order by President Tannhauser.

Clerk Krasinski called the roll. Present: President Tannhauser
Clerk Krasinski
Trustee Budnik
Trustee Ronstadt
Trustee Larson
Trustee Bielak
Trustee Avino
Trustee Gelsomino

Also Present: Joan Cherry, Village Attorney
Brian Gaseor, Village Engineer
Wayne Schober, Interim Police Chief
Joanna Skupien, Village Administrator

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

MOTION: by Trustee Gelsomino second by Trustee Larson to approve and adopt the minutes of the Regular Board Meeting of July 28, 2021 as presented.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

President's Report

President Tannhauser reviewed:

- (a) Village President's Executive Order relating to the corona virus pandemic, Supplement #16 remains in effect until August 31, 2021.

President Tannhauser stated the next agenda item should be (b) not (d)

- (d) Village President's Declaration of Local State of Emergency – Supplement # 16 remains in effect until August 31, 2021.

President Tannhauser had no other items:

Comments from the Public.

There were no comments emailed to the Village Administrator prior to the meeting. There were no Public comments in the board room.

FINANCE, LICENSES & CONTRACTS, *Trustee Avino:*

Trustee Avino had no discussion items for review. He asked if there were any questions regarding his consent agenda. There were none

MOTION: by Trustee Avino, seconded by Trustee Bielak to:

- (a) Accept check #521256677 dated August 3, 2021 from Comcast for Cable Franchise Fees covering the period April 1, 2021 to June 30, 2021 in the amount of \$36,897.09.
- (b) Accept ACH payment to be paid electronically on July 30, 2021, from Illinois Bell Telephone Company LLC / AT&T in the amount of \$5,950.98 for Cable and Video Franchise Fees (AT&T U-verse) for the period of April 1, 2021 to June 30, 2021.
- (c) Accept the General Fund Accounts Payable Check Register for the month of July, 2021, as published.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated May 5, 2021, in the amount of \$10,625.60 for the Village's share of Personal Property Replacement Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated May 6, 2021, in the amount of \$276,848.29 for the Village's share of Sales Tax.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated May 6, 2021, in the amount of \$322,018.26 for the Village's share of Home Rule Sales Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated May 11, 2021, in the amount of \$15,226.09, for the Village's share of Telecommunications Tax revenues.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated May 11, 2021, in the amount of \$245,204.30 for the Village's share of Income Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated May 11, 2021, in the amount of \$37,897.57 for the Village's share of Use Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated May 11, 2021, in the amount of \$1,669.58 for the Village's share of Cannabis Use Tax.
- (k) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending May 31, 2021, as published.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

Trustee Bielak discussed items for review.

Item 1 in consent agenda: Through the 2021 ComEd Powering safe Communities Municipal Grand Program. The Village of Norridge was awarded \$6,607.00 for 3 flashing speed signs that are scheduled to go up near Leigh, Giles, and the park. Through the installation of these flashing speed, directional and information signs will be a major step taken by the village and police department to ensure the motoring public is aware that on school days and when near the park they must reduce their speed and be extra cautious.

Item 2 in consent agenda: Cook County has awarded the Village of Norridge an Invest in Cook County Grant for 50% of the cost associated with Phase 1 study of the intersection of Montrose Avenue and Oriole Avenue. This is important to the village because there are two schools, a park and a busy local ice cream shop within the vicinity of this intersection that generate a significant amount of foot traffic.

Trustee Budnik asked Trustee Bielak if with being awarded grant money does that mean we cannot move the location of the speed signs? Could we opt to move them to other higher traffic areas if we find them are not needed by Giles specifically, Oketo and Ozanam come to mind as alternate busier locations?

Trustee Bielak replied they do not have to be placed near schools.

Trustee Bielak also commended our village and police department for their hard work and diligence to go and seek out this grant funding.

MOTION: by Trustee Bielak, second by Trustee Ronstadt to:

- (a) Adopt and approve Resolution No. 21-09, "A RESOLUTION APPROVING THE ASSIGNMENT OF A CONTRACT FROM ILLINOIS CONVENIENCE & SAFETY CORPORATION TO VIEW CHICAGO TRANSIT, LLC: A Resolution Approving the Assignment of an Existing Contract," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (b) Adopt and approve Resolution No. 21-10, "A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF NORRIDGE AND THE COUNTY OF COOK REGARDING 'INVEST IN COOK COUNTY PROGRAM' FUNDING: A Resolution Authorizing an Intergovernmental Agreement Regarding Distribution of *Connecting Cook County* Funding," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (c) Adopt and approve Ordinance No. 2037-21, "AN ORDINANCE ADOPTING AND APPROVING AMENDMENTS TO CHAPTER 14, ARTICLE IV 'ANIMALS, HUMANE CARE' OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE - 2002: An Ordinance Adopting Amendments Regarding the Humane Care of Animals," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (d) Adopt and approve Ordinance No. 2038-21, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-222 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Relating to Parking for Persons with Disabilities," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (e) Refer the petition of George Tavoularis and John Argianas, requesting that the zoning be changed from B-2 Restricted (Shopping Center) Business District to B-3 General Business District of the Zoning Ordinance of the Village of Norridge for the property they own at 4840 N. Cumberland Avenue to the Zoning Board of Appeals for a Public Hearing on October 4, 2021 and their recommendation to the Village Board.
- (f) Adopt and approve Ordinance No. 2039-21, "AN ORDINANCE ADOPTING AND APPROVING AMENDMENTS TO CHAPTER 2, 'ADMINISTRATION' ARTICLE IV, 'OFFICERS AND EMPLOYEES', DIVISION 2 'DEPUTY CLERKS' OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Increasing the Number of Deputy Village Clerks from One to Two," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (g) Adopt and approve Ordinance No. 2040-21, "AN ORDINANCE ADOPTING AND APPROVING AMENDMENTS TO THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF NORRIDGE, ILLINOIS: An Ordinance Adopting Revisions to the Village of Norridge Employee Handbook," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (h) Adopt and approve Ordinance No. 2041-21, "AN ORDINANCE CONTINUING THE SUSPENSION OF THE PROCESSING AND GRANTING OF APPLICATIONS FOR CERTAIN VIDEO GAMING LICENSES AND ASSOCIATED CLASS A, D, F AND G LIQUOR LICENSES: An Ordinance Continuing the Suspension of the Processing and Granting of Certain Applications for Video Gaming Licenses and Associated Liquor Licenses," the President and Clerk to be authorized to sign, the Clerk be directed to

publish in pamphlet form.

- (i) Adopt and approve Ordinance No. 2042-21, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-196 ENACTING SUBSECTION 58 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 ENACTING PARKING RESTRICTIONS AT A SPECIFIC LOCATION: An Ordinance Enacting Certain Overnight Parking Restrictions for the 4000 Block of Olcott Avenue," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

Trustee Ronstadt had no other discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

MOTION: by Trustee Ronstadt, second by Trustee Larson to:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed July 20, 2021 covering locations.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 9, 2021 covering locations.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of July, 2021, as published.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

POLICE, *Trustee Budnik:*

Trustee Budnik mentioned that on September 14, 2021 Rotary Club will host a membership drive event at Rocco Vino's at 5pm. The Rotary Club is always looking for new members.

Trustee Budnik had no other discussion items for review. She asked if there were any questions regarding her consent agenda. There were none.

MOTION: by Trustee Budnik, second by Trustee Avino to:

- (a) Accept letter dated August 6, 2021 from Probationary Police Officer Adam La Luz, resigning from the Norridge Police Department as of August 6, 2021 and concur with the recommendation of the Interim Chief of Police Wayne Schober to accept the resignation.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:*

Trustee Gelsomino had no other discussion items for review. He asked if there were any questions regarding his consent agenda. There were none.

MOTION: by Trustee Gelsomino, second by Trustee Bielak to:

- (a) Accept Quote #Q-227372 dated May 28, 2021 from KnowBe4 and approve the renewal agreement for integrated security awareness training and simulated phishing platform access, for up to 125 users, for 36 months, at a total cost of \$6,210.00.
- (b) Accept Quote dated August 18, 2021 from Sentinel Technologies, Inc., 2550

Warrenville Road, Downers Grove, IL 60515, and approve the renewal of the service agreement for the Cisco switches, servers, firewalls, routers and phone system software at various Village locations including Public Works, Village Hall, Police Department, Police Garage and Estelle Sieb Community Center for the purpose of technical support, firmware updates and parts replacement on the devices at an annual cost of \$19, 535.57, agreement ending September 16, 2022.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:*

Trustee Larson reviewed:

- (a) Reminder: This winter season, 2021/2022, the second phase of the snow parking restrictions which were approved on August 26, 2020 will be going into effect.

The second phase includes parking restrictions related to snow on the streets in the historical section of the Village. Specific information will be coming out in the October newsletter and will also be sent out via a notification call to those registered with the BlackBoard Connect Notification System. Information will also be available on our website. Signage on street affected by these restrictions will be erected in the next few months.

Please remember, parking restrictions go into effect after 2 inches of snow have fallen. The Village activates the snow hotline to inform residents when parking restrictions are in effect.

After reviewing the information, any resident who has questions may contact the Village Hall for assistance.

- (b) On August 31, 2021 there will be a bid opening for the 2021 MFT Street Resurfacing Project. In order to not have to wait until the next Village Board Meeting which is not until September 22, 2021 and which would delay the project, the Village will be having a Special Meeting in early September for the sole purpose of awarding the bid to the lowest, qualified bidder. The meeting will be posted on the Village website, Calendar of Events and the agenda will be posted in accordance with OMA requirements.

MOTION: by Trustee Larson second by Trustee Ronstadt to:

- (a) Accept request dated July 20, 2021 from Ellen M. Angel and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of her home at 4322 N. Ottawa Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (b) Accept bid packet from Marvel Cement Inc., 5190 N. Pittsburgh Avenue, Norridge, IL 60706 for the 2021 Concrete Maintenance Program, as per RFP 2021-23, and award the 2021 Concrete Maintenance Program to Marvel Cement at the following unit pricing: \$45.00 per lineal foot of curb and gutter; \$9.50 per square foot for 5" concrete. Because the total cost of the Project, based on obtained costs, would exceed the appropriated budget, the project will need to be scaled back. Final amount paid to contractor will be based on above unit price and shall not exceed the amount appropriated in the adopted Village budget, which is \$60,000.00 for Fiscal Year 21-22.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

GENERAL, Clerk Krasinski:

Clerk Krasinski mentioned to:

Save the dates for our upcoming events:

- September 18 – Car Show (rain date September 25)
- October 2 – Fall Recycling Event
- November 27 – Open House and Tree Lighting
- December 18 – Santa Send-Off

Leave in IN COMMITTEE (tabled at the July 28, 2021 Regular Board Meeting)

- (a) Appoint Village Administrator, Joanna Skupien, to act as Deputy Clerk, as needed, retroactive to May 12, 2021.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

MOTION: by Trustee Avino second by Trustee Bielak to:

- (b) Appoint Village Administrator, Joanna Skupien, to act as Deputy Clerk, as needed, retroactive to May 12, 2021.

Appoint Office Manager/Executive Assistant/Customer Service Supervisor/Business Licensing Supervisor/Public Affairs Coordinator & FOIA Officer Katherine Gaseor to act as Deputy Clerk, as needed, retroactive to May 12, 2021.


- (c) Consider letter dated July 2021 from The Salvation Army, Metropolitan Division, and grant approval to conduct the annual Red Kettle Campaign and to seek permission from private property owners regarding collection of funds in front of their establishments. Campaign to take place Monday – Saturday, November 1 – December 24, 2021.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

There were no other general comments.

MOTION: by Trustee Gelsomino seconded by Trustee Larson that, there being no further business, meeting be adjourned at 6:42 p.m.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried.
Meeting Adjourned.


Daniel Tannhauser, Village President

ATTEST:



Gabriela Krasinski, Village Clerk