



REGULAR BOARD MEETING AGENDA

Wednesday, December 8, 2021

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at iskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, December 8, 2021 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of November 10, 2021 as presented, and published and that they be made part of the record hereof.
- VI - President's Report

The President makes various appointments, including to Boards, Committees and Commissions.

- (a) Village President's Executive Order relating to the corona virus pandemic, Supplement #20 was issued and signed on December 1, 2021 and will be in effect until December 31, 2021.
- (b) Declaration of Local State of Emergency – Supplement #20, was issued and signed by President Tannhauser on December 1, 2021 and will be in effect until December 31, 2021.
- (c) Motion to appoint Brian Goss to serve as a representative of the Village of Norridge on the Municipal Consolidated Dispatch (MCD) Joint Emergency Telephone System (JETS) Board of Directors effective January 1, 2022 until April 30, 2022.

- VII - Accolades
 - Letter of Recognition to Patty Spain, Rosanne Radicke & Kamila Szmidt-Sokolski for perfect score on Acceptance Facility Review Report
 - Live Saving Award Presented to Ofc. Christopher Smith #12
 - Department Commendation Presented to Ofc. Panagiotis Giannakopoulos #40

- Department Commendation Presented to Ofc. Melanie Pina #24
- Department Honorable Mention Presented to Ofc. Eliot Cortez #31
- Live Saving Award Presented to Ofc. Anita Sasiadek #38
- Live Saving Award Presented to Ofc. Melanie Pina #24 (September 4, 2021)
- Live Saving Award Presented to Ofc. Melanie Pina #24 (October 20, 2021)_

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

- State your full name, spelling it out for the Village Clerk to note in the minutes;
- State your address; and
- Limit your comments to five minutes.

IX - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept Check #521298027 dated November 2, 2021 from Comcast for Cable Franchise Fees covering the period 07/01/2021 to 09/30/2021 in the amount of \$36,740.52.
- (b) Accept the General Fund Accounts Payable Check Register for the month of October, 2021, as published and copy to be attached and made part of the record hereof.
- (c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending August 31, 2021, as published, copy to be attached and made a part of the record hereof.
- (d) Accept Check #30632 in the amount of \$4,426.27 from Wright Advertising Corp. for bench advertising revenues for the period of October, 2020 through September, 2021.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak***:

(Next Ordinance No. 2053-21)
(Next Resolution No. 21-13)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 2051-21, "AN ORDINANCE GRANTING VARIATIONS FROM LIMITATIONS OF THE REQUIREMENTS OF THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS FOR THE PROPERTY COMMONLY KNOWN AS 5116 N. MONTEREY AVENUE: An Ordinance Granting Variations from the Requirements of the Zoning Ordinance Article IV, Section 3, Subsection 3.3 Rear Yard Setback and Article II, Section 1.32 – Garage, Private," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Adopt and approve Ordinance No. 2052-21, "AN ORDINANCE PROPOSING THE DESIGNATION OF A BUSINESS DISTRICT IN THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS, AND THE SCHEDULING OF A PUBLIC HEARING IN CONNECTION THEREWITH FOR PROPOSED BUSINESS DISTRICT NO. 1: An Ordinance Proposing a Business District and Setting a Public Hearing Thereon," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (c) Adopt and approve Resolution No. 21-12, "A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF NORRIDGE AND PACE RELATING TO PARATRANSIT TRANSPORTATION SERVICES: A Resolution Authorizing an Intergovernmental Agreement for the Provision of Paratransit Transportation Services," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed November 15, 2021 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept the Water Fund Accounts Payable Check Register for the month of October, 2021, as published and copy to be attached and made part of the record hereof.
- (c) Accept proposal dated December 3, 2021 from Baxter & Woodman Consulting Engineers regarding Water System Improvements – Conceptual Design Engineering Services for SCADA Upgrades and Cumberland Pump Station Improvements. With total not to exceed \$12,500.00.
- (d) Accept Agreement dated December, 2021 between Edwin Hancock Engineering Company and the Village of Norridge for Furnishing of Professional Design and

4. **POLICE, Trustee Budnik:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept letter dated November 24, 2021 from Police Chief Brian Goss and concur with his recommendation that Nicole Brzezinska be appointed as Probationary Auxiliary Officer, retroactive to November 16, 2021, at an hourly rate of \$16.64 an hour with an 18 month probation.
- (b) Accept letter dated November 24, 2021 from Police Chief Brian Goss and concur with his recommendation that Santiago Riano be appointed as Probationary Auxiliary Officer, retroactive to November 16, 2021, at an hourly rate of \$16.64 an hour with an 18 month probation.
- (c) Accept letter dated November 24, 2021 from Chief of Police Brian Goss advising President Daniel Tannhauser and the Board of Trustees that Auxiliary Officer David Kolk will be resigning from the Norridge Police Department retroactive to November 25, 2021.
- (d) Accept letter dated November 29, 2021 from Police Chief Brian Goss, requesting that the Village Board concur with the recommendation of the Police and Fire Commission and appoint John Rein to the position of full-time Probationary Police Officer, effective January 3, 2022, at a starting annual salary of \$64,028.17, contingent upon successful passing of the POWER test. Motion to concur with the recommendation of the Police and Fire Commission.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve an invoice from Illinois Municipal League for 2022 Membership Year (January 1, 2022 – December 31, 2022) dues in the amount of \$1,500.00.
- (b) Accept and approve the annual renewal of the GIS Consortium Service Provider Contract which will go into effect January 1, 2022, replacing any previous Service Provider Contract, for costs not to exceed \$42,922.00.
- (c) Approve the Statement of Work from SCube, Inc. and the Village of Norridge, IL, to provide as-needed technical support for the client's Accela system. Services may include, but are not limited to, modifications, enhancements, general debugging and troubleshooting support, and training at a rate of \$150.00 per hour. This hourly rate is

guaranteed until June 30, 2022. No work will be performed or billed unless requested by the Village.

- (d) Approve adjustment to proposal from AI Air Inc. Original proposal dated March 18, 2021 and approved at the June 23, 2021 Regular Board Meeting. Due to the current state of the economy, shipping and supply shortages, we are no longer able to obtain the Renzor Unit Heaters at the March 18, 2021 quoted price of \$4,875.00 per unit. New price is \$5,275.00 per unit. Approve new price of \$5,275.00 per unit, which equals to an additional \$400.00 per unit and approve Invoice 484208 for 3 units, at \$5,275.00 per unit, minus \$500.00 discount per unit, for a grand total due of \$14,325.00.
- (e) Approve the hiring of Steven Klobucnik to the position of Probationary Full-Time Public Works Laborer, at an annual salary of \$48,000.00. Effective date December 13, 2021. His probationary period will be 18 months.
- (f) Accept the request (as required pursuant to Section 9.2.2 of the Employee Handbook) of Public Works Laborer Brian Field dated November 29, 2021, who has been absent from work since October 15, 2021 and grant paid sick leave from October 15, 2021 through January 17, 2022 or unless released to duty by a licensed doctor at an earlier date and subsequently released by the Village's clinic doctor.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept request dated November 29, 2021 from Denise Copija and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of her home at 4210 N Ottawa and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.
- (b) Accept rates for tree maintenance services, based on APPENDIX A, part 2, of BID #2021-24 from Robert W. Hendricksen Co. Tree Care, 2131 S. Foster, Wheeling, IL, as follows:
 - Tree Removal (any size tree) - \$105/hour/laborer
 - Tree Removal (any size tree), Emergency, Monday-Friday 7:00 AM-3:30 PM - \$135/hour/laborer
 - Tree Removal (any size tree), Emergency, Monday-Friday 3:31 PM-6:59 AM & Saturdays - \$145/hour/laborer
 - Tree Removal (any size tree), Emergency, Holidays & Sundays - \$175/hour/laborer
 - Core Stumping (any size tree) - \$105/hour/laborer
 - Removal of stumping debris (any size tree) - \$105/hour/laborer and includes disposal fee

Prices shall be good through April 30, 2024 and the Village will utilize these services on an as-needed basis.

- (c) Accept the bid packet for BID #2021-24 from Robert W. Hendricksen Co. Tree

Care, 2131 S. Foster, Wheeling, IL, for a Tree Pruning Program, for the following sections (sections as per the GIS map attached to the bid packet) and costs:

- Winter 21/22, Section 2B – costs not to exceed \$33,000.00
- Winter 22/23, Section 3 – costs not to exceed \$53,530.00
- Winter 22/23, Section 5 – costs not to exceed \$71,820.00
- Winter 23/24, Section 4 – costs not to exceed \$42,840.00

The above is contingent upon the contractor executing an Independent Contractor Agreement, meeting all requirements of the Contract, and may not exceed the budgeted amount appropriated annually for the Tree Pruning Program.

7. **GENERAL, Clerk Krasinski:**

A. Discussion:

(a) Save the dates for our upcoming events:

- December 10 – Covid Vaccine and Booster Shots Event
 - Rep Brad Stephens, Commissioner Peter Silvestri, Village President Daniel Tannhauser
 - 9am – 12 Noon
 - Estelle Sieb Ctr - 7774 W. Irving Park Road, Norridge
- December 10 – 2021 Holiday House Decorating Contest nominations due.
 - Residents of single family homes within the corporate limits of Norridge are invited to participate or nominate a neighbor's house.
 - Nomination forms can be found on our website or FaceBook page.
- December 11 – Ridgewood High School Bingo – Salvation Army Food Drive
- December 18 – Santa Send-Off – Kicking off at 12:00 Noon

Christmas

The Village Hall will be closed Friday, December 24th, Saturday, December 25th and Monday, December 27, 2021.

New Year's Eve and New Year's Day

The Village Hall will be open Friday, December 31st from 9:00am to 3:00 PM.

We will be closed on Saturday, January 1, 2022.

B. Consent Agenda:

- (a) Approve the 2022 Schedule of Meetings and direct the Village Clerk to publish a Legal Notice of said schedule in a newspaper of general circulation.

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.