



REGULAR BOARD MEETING AGENDA

Wednesday, April 27, 2022

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at jskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, April 27, 2022 using the subject line “PUBLIC COMMENT”.

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.

Request from Trustee Jack Bielak to attend the meeting electronically.

After establishing that there is a quorum physically present at a meeting where a member desires to attend electronically, the presiding officer shall state that (a) a notice was received from a member in accordance with these rules, and (b) the member will be deemed authorized to attend the meeting electronically unless a motion objecting to the member's electronic attendance is made, seconded, and approved by two-thirds of the members of the public body physically present at the meeting.

- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of March 23, 2022 as presented, and published and that they be made part of the record hereof.
- VI - President's Report
 - (a) I, Daniel Tannhauser, President of the Village of Norridge, proclaimed April 23, 2022, as Dedication of the Little Free Library at 4000 N. Olcott Avenue, Norridge IL. Proclamation filed with the Village Clerk.
 - (b) I, Daniel Tannhauser, President of the Village of Norridge, proclaimed May 15 – 21, 2022, as National Public Works Week. Proclamation filed with the Village Clerk.

- (c) Declaration of Local State of Emergency – Supplement #24, was issued and signed by President Tannhauser on April 1, 2022 and will be in effect until April 30, 2022.
- (d) Village President’s Executive Order relating to the corona virus pandemic, Supplement #24 was issued and signed on April 1, 2022 and will be in effect until April 30, 2022.
- (e) The President makes various assignment to the Village Board of Trustees.
 - (a) Motion to concur with the President’s assignments for the Fiscal Year May 1, 2022 to April 30, 2023, as detailed on the attached sheet.
- (f) The President makes various appointments, including to Village Boards, Committees and Commissions.
 - (b) Motion to concur with the President’s appointments for the Fiscal Year May 1, 2022 to April 30, 2023, as detailed on the attached sheets.

VII - Accolades

- **Joe Spain** – A representative from the Illinois Section American Water Works Association (ISAWWA) will be present to recognize Mr. Spain for his dedication to educating our residents on the importance of the water industry
- **Szymon (Simon) Wajda** – Taking the initiative to go above and beyond to design the 2022/2023 Village of Norridge Vehicle Sticker.
- **Kamila Szmidt-Sokolski** – Taking the initiative to go above and beyond to develop the Snow Route Enforcement visual cartoon of “Jake & Kate” that was posted on the Village’s Facebook page to help the residents of the Odd/Even Snow Route Enforcement area understand the snow route changes that were implemented this year.

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1)
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending February 28, 2022, as published, copy to be attached and made a part of the record hereof.
- (b) Accept the General Fund Accounts Payable Check Register for the month of February, 2022, as published and copy to be attached and made part of the record hereof.
- (c) Accept the General Fund Accounts Payable Check Register for the month of March, 2022, as published and copy to be attached and made part of the record hereof.
- (d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated February 1, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$49,569.54 comprised of \$29,145.94 for the monthly Motor Fuel Tax Allotment and \$20,423.60 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated March 2, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$34,219.25 comprised of \$16,439.08 for the monthly Motor Fuel Tax Allotment and \$17,780.17 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated February 4, 2022, in the amount of \$387,678.17 for the Village's share of Sales Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated February 4, 2022, in the amount of \$470,013.69 for the Village's share of Home Rule Sales Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated February 9, 2022, in the amount of \$14,073.64 for the Village's share of Telecommunications Tax revenues.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated February 9, 2022, in the amount of \$259,105.17 for the Village's share of Income Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated February 9, 2022, in the amount of \$54,726.95 for the Village's share of Use Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated February 9, 2022, in the amount of \$2,118.41 for the Village's share of Cannabis Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated March 4 2022, in the amount of \$12,865.36 for the Village's share of Personal Property Replacement Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated March 8, 2022, in the amount of \$546,785.49 for the Village's share of Sales Tax.

- (n) Accept ACH payment from the Illinois Comptroller's Office, dated March 8, 2022, in the amount of \$692,582.64 for the Village's share of Home Rule Sales Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated March 15, 2022, in the amount of \$15,094.71 for the Village's share of Telecommunications Tax revenues.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated March 15, 2022, in the amount of \$112,307.16 for the Village's share of Income Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated March 15, 2022, in the amount of \$69,369.16 for the Village's share of Use Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated March 15, 2022, in the amount of \$2,241.54 for the Village's share of Cannabis Use Tax.
- (s) Approve Springbrook Invoice #INV-008753 in the amount of \$23,357.57 for the annual cost of the Utility Billing Maintenance (Water Billing Module), Licenses and Permits Maintenance (Business Licensing Module) and Finance Suite Maintenance (General Ledger, Accounts Payable, Cash Receipts and Bank Recon Modules) software for the term of May 1, 2022 to April 30, 2023.
- (t) At the recommendation of the Liquor Commissioner, grant the request from Michele Lasaponara of Bella's of Norridge to change the classification of their license from a Class D Liquor License (beer & wine only) to a Class A liquor license (retail sales of alcoholic beverages). The change in classification will change the hours of operation from 7:00 A.M. to 12:00 A.M to 7:00 A.M to 2:00 A.M.
- (u) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended January 31, 2022.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2072-22)
 (Next Resolution No. 22-07)

A. Discussion:

- (a)

B. Consent Agenda:

IN COMMITTEE:

- (a) Concur with the recommendation of the Zoning Board of Appeals to GRANT the petition of Justin Kannaley, requesting variances for property known as 8500 Lawrence to the rear setback from 10 feet to 1 foot and the variance of business setback from residential from 30 feet to 1 foot with the eight conditions as outlined in the Zoning Board of Appeals Meeting Minutes dated February 7, 2022, hearing held on February 7, 2022, Case No. 655. Additionally, the amendatory ordinance shall include as a condition to the variances, a provision regarding spacing between the neighboring existing structure and the proposed structure to be either 0 feet or a minimum of 3 feet to allow for maintenance of both structures to be determined by the Building Commissioner in consultation with the Petitioner as part of the development process, and refer the matter to the Village Attorney to prepare the necessary amendatory

ordinance.

CONSENT AGENDA:

- (b) Concur with the recommendation of the Zoning Board of Appeals to GRANT the petition of Justin Kannaley, requesting variances for property known as 8500 Lawrence to the rear setback from 10 feet to 1 foot and the variance of business setback from residential from 30 feet to 1 foot with the eight conditions as outlined in the Zoning Board of Appeals Meeting Minutes dated February 7, 2022, hearing held on February 7, 2022, Case No. 655. Additionally, the amendatory ordinance shall include as a condition to the variances, a provision regarding spacing between the neighboring existing structure and the proposed structure to be either 0 feet or a minimum of 3 feet to allow for maintenance of both structures to be determined by the Building Commissioner in consultation with the Petitioner as part of the development process, and refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.
- (c) Adopt and approve Ordinance No. 2068-22, "AN ORDINANCE APPROVING A DISPOSAL SERVICE AGREEMENT BETWEEN BOSMAN ENTERPRISES, INC. D/B/A BOSMAN DISPOSAL AND THE VILLAGE OF NORRIDGE, ILLINOIS: An Ordinance Approving an Disposal Services Agreement," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (d) Adopt and approve Ordinance No. 2069-22, "AN ORDINANCE AMENDING CHAPTER 38 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE - 2002: An Ordinance Implementing a Pass-Through of the City of Chicago June 1, 2022 Water Rate Increase," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (e) Adopt and approve Ordinance No. 2070-22, "AN ORDINANCE ENACTING CHAPTER 22, ARTICLE X, "SHORT TERM RENTALS" AND ENACTING CHAPTER 38-22-425 FINES, FEES AND PENALTIES ASSOCIATED WITH ENACTMENT OF CHAPTER 22, ARTICLE X OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Establishing a Moratorium on Short Term Residential Rentals Pending Consideration of Amendments to the Village Zoning Ordinance and Adopting Fines and Penalties Relating Thereto," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (f) Adopt and approve Ordinance No. 2071-22, "AN ORDINANCE AMENDING CHAPTER 6, ARTICLE II, DIVISION 2, SECTON 6-44 "ALCOHOLIC LIQUOR' OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE-2002: An Ordinance Revising the Number of Alcoholic Liquor Licenses and Creating a Class B Liquor License for a New Retail Business; Reclassifying Licenses for Certain Alcoholic Liquor License Holders to License Classes More Closely Reflecting That Particular Business; and Creating Supplemental Alcoholic Liquor Licenses for Only Those Current Holders of Video Gaming Licenses Consistent with Ordinance 2062-22 and the Number of Retail

Liquor Dealer Video Gaming Licensed Establishment Supplemental Licenses is Neither Increased Nor Reduced by These Revisions,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (g) Direct the Zoning Board of Appeals to review the following sections of the Village of Norridge Zoning Ordinance that may impact the issue of short term rentals, leases or licenses, including but not limited to: Article II Definitions 1.9, 1.11, 1.15, 1.25, 1.27, 1.37; Article IV, R-1 Single -Family Residence District Section 1 and Section 4; Article IV-A R-1A Single-Family Residence District Section 1 and Section 4; Article V R-2 Two-Family Residence District Section 1 and 4; Article V-A R-2A Three-Family Residence District Section 1 and Section 4; Article VI R-3 Multiple-Family Residence District Section 1 and Section 4, Article VI-A Multiple Family Residential District (Special Condominium Use Section 1, 2 and 10; Article VI-B R-5 Multiple Family Residence District (Housing for the Elderly) Section 1; Article VII Business Districts Section 1; Article VIII B-1 Restricted Neighborhood Business District Section 2 and Section 4; Article IX B-2 Restricted (Shopping Center) Business District Section 2 and Section 4; Article X B-3 General Business District Section 2 and Section 4; Article X-A B-4 Public Business District Section 2 and Section 3; Article X-B C Commercial District Section 2 and 3, and recommend any technical changes, amendments, updates, enactments, new regulations or clarifications of existing regulations to be included in the Village of Norridge Zoning Ordinance, and hold the necessary public hearing and submit any recommended changes, amendments, updates, and revisions in ordinance form prepared by the Village Attorney and transmitted to the Village Board of Trustees for its consideration.
- (h) Adopt and Approve Resolution No. 22-05 “RESOLUTION OF ASSOCIATION OR ORGANIZATION: a Resolution authorizing that Daniel Tannhauser (replacing James Chmura) and Joanna Skupien be the signers on a Certificate of Deposit ending in 8038 at Wintrust Bank, authorized to open accounts, deposit or withdraw funds, as well as to sign Agreements on behalf of the Organization.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a) The Village of Norridge is conducting a mandatory Lead Water Service Line Replacement Survey that must be completed and submitted back to the Village by August 1, 2022. A paper copy of the survey will be in the Village Newsletter which you will receive the first week of June. Alternatively, you are able to complete the survey online, on our website. Visit our homepage for a quick link.

B. Consent Agenda:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of February, 2022.
- (b) Accept the Water Fund Accounts Payable Check Register for the month of March, 2022.

- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed March 21, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed April 4, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept and approve the proposal dated April 20, 2022 from Robinson Engineering for Professional Engineering Services for lead service line replacements, as they relate to the submission of a Public Water Supply Loan Program, and its relevant and required documents, including, but not limited to, the Lead Service Line Replacement Project Plan. Costs shall be \$25,000.00 for the Project Plan (Item B in the proposal), \$140,000.00 to conduct the design phase of the project (Item C in the proposal, excluding C.5) and \$7,000.00 for loan application preparation (Item C.5 in the proposal); for the total sum of \$172,000.00 which shall be billed on a percentage completion basis.
- (f) Accept Water Fund Monthly Financial Report for the month ending December 31, 2021 as published, copy to be attached and made a part of the record hereof.

4. **POLICE, Trustee Budnik:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Resolution No. 22-06, "A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234: A Resolution Approving an Intergovernmental Agreement Between the Village of Norridge, Cook County, Illinois and Ridgewood Community High School District 234 Providing a Police Liaison to the High School," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept and approve the proposal dated April 20, 2022 from Administrative Consulting Specialists (A.C.S), LLC, 9476 Bellaire Lane, Spring Grove, IL, in the amount of \$5,000.00 for services related to the search and recruitment of a full-time Information Technology Specialist.
- (b) Approval of Granicus Proposal in the amount of \$18,200 to upgrade the Village of

Norridge current website. The annual subscription fees for the new website will be \$14,508.55. These costs include a Communication Cloud feature which will improve communication with residents and businesses. The Agreement will begin on date of signature and will continue through the end of the then current billing term, and will continue for an additional 48 months thereafter.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

(a)

B. Consent Agenda:

(a) Accept request dated March 22, 2022 from Carolynn Cardone and grant approval to hold a block party on the 7000 block of Agatite (Nottingham to Sayre) on Saturday, July 16, 2022 from 1:00 P.M to 10:00 P.M.

7. **GENERAL, *Clerk Krasinski:***

A. Discussion:

(a) Save the dates for upcoming events:

- Spring Recycling Event – May 7, 2022 from 9:00 AM to 1:00 PM
- Ridgewood Bingo – May 14, 2022
- Memorial Day Ceremony – May 29, 2022 12pm

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at p.m.