



REGULAR BOARD MEETING AGENDA

Wednesday, June 29, 2022

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at jskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, June 29, 2022 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.

Request from Trustee Donald Gelsomino to attend the meeting electronically.

After establishing that there is a quorum physically present at a meeting where a member desires to attend electronically, the presiding officer shall state that (a) a notice was received from a member in accordance with these rules, and (b) the member will be deemed authorized to attend the meeting electronically unless a motion objecting to the member's electronic attendance is made, seconded, and approved by two-thirds of the members of the public body physically present at the meeting.

- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of May 25, 2022, as presented, and published and that they be made part of the record hereof.
 - Motion to approve and adopt the minutes of the Special Board Meeting of June 10, 2022, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
 - (a) Declaration of Local State of Emergency – Supplement #26, was issued and signed by President Tannhauser on June 4, 2022 and will be in effect until June 30, 2022.
 - (b) Village President's Executive Order relating to the corona virus pandemic, Supplement #26 was issued and signed on June 1, 2022 and will be in effect until June 30, 2022.

(c) Proclamation for Honorary Street.

VII - Accolades

- Life Saving Award Presented to Officer Christopher Smith #12
- Life Saving Award Presented to Officer Anna Karkula #23
- Life Saving Award Presented to Officer Thomas Wysocki #14
- Life Saving Award Presented to Officer Nina Biram #19
- Life Saving Award Presented to Corporal Timothy Mazurkiewicz #105
- Honorable Mention Presented to Officer David Drwal #36
- Honorable Mention Presented to Melanie Pina #24
- Honorable Mention Presented to Officer Luis Rosado #20
- Department Commendation Presented to Sergeant Salvatore Auriemma #204

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1)
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending April 30, 2022, revised May 24, 2022 with end of Fiscal Year Budget Adjustments as published, copy to be attached and made a part of the record hereof.
- (b) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three

months ended April 30, 2022.

(c) Consideration to be given to motion that the Village Board approve the proposed Village Budget for the Fiscal Year May 1, 2022 to April 30, 2023 and that it be referred to the Law and Ordinance Committee to adopt the necessary ordinance.

(d) Authorize the Village Administrator to transfer funds as shown on the attached sheet with details:

END OF THE YEAR BUDGET ADJUSTMENTS – GENERAL FUND
FY ENDING 04/30/2022

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2078-22)

(Next Resolution No. 22-08)

A. Discussion:

(a) Request received from Mr. Wladyslaw Mecinski, 4257 N. Olcott Avenue, to keep bee hives at his residence due to a medical condition. We are evaluating this and will provide a formal response soon.

B. Consent Agenda:

(a) Adopt and approve Ordinance No. 2075-22, "AN ORDINANCE PROVIDING AN APPROPRIATION FOR CORPORATE PURPOSES AND STATEMENT OF ANTICIPATED REVENUES FOR THE FISCAL YEAR COMMENCING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR THE VILLAGE OF NORRIDGE, COOK COUNTY ILLINOIS: The Budget and Appropriation Ordinance and Statement of Anticipated Revenues," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

(b) Adopt and approve Ordinance No. 2076-22, "AN ORDINANCE GRANTING VARIATIONS FROM LIMITATIONS OF THE REQUIREMENTS OF THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS FOR THE PROPERTY COMMONLY KNOWN AS 5001 PITTSBURGH AVENUE: An Ordinance Granting Variations From the Requirements of the Zoning Ordinance Article IV-A, Section 3, Subsection 3.3 Rear Yard Setback," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

(c) Adopt and approve Ordinance No. 2077-22, "AN ORDINANCE AMENDING CHAPTER 6, "ALCOHOLIC LIQUOR" ARTICLE 1, SECTION 1 "DEFINITIONS", ARTICLE II, DIVISION 2, SECTION 6-43 "CLASSES OF LICENSES" AND SECTION 6-44 "NUMBERS TO BE ISSUED" AND AMENDING CHAPTER 38-22 "FINES, PENALTIES AND FEES FOR BUSINESSES" OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE -2002: An Ordinance Creating a Class PB liquor license, Revising the Classes of Licenses and Including the PB License in the Numbers of Licenses to be Issued and Revising Fines, Penalties and Fees for Businesses," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (d) Motion to concur with the recommendation of the Zoning Board of Appeals to GRANT the petition of Anthony Santucci, requesting a variance for 8109 W. Courtland for the garage square footage of 1,176 resulting in a 516 square foot variance and a two foot height variance for the purpose of constructing a larger garage than permitted by section 1.32 of the zoning ordinance, at the hearing held on May 2, 2022 and continued to June 6, 2022, Case No. 656, and upon receiving the approved minutes from the Zoning Board of Appeals, refer the matter to the Village Attorney to prepare the necessary amendatory ordinance.

In Committee:

- (e) Adopt and approve Ordinance No. 2074-22, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE III, SECTION 94-150 ENACTING SUBSECTION 197 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 APPROVING A STOP INTERSECTION AT A SPECIFIC LOCATION: An Ordinance Approving a Stop Intersection for East and Westbound Traffic on Wilson Avenue at Orange Avenue," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a) The preconstruction meeting for the 2022 Water Main Improvement Project for the 4000-4300 blocks of Oketo Avenue and the 7200-7300 blocks of Cullom Avenue has taken place. The tentative start date for the project is July 18. We will be holding community meetings on July 9, 2022 for residents of the 4000-4300 blocks of Oketo Avenue to inform them about the project and to answer any questions related to the project. We will also be holding community meetings for the residents of Cullom Avenue at a later date as they will be affected by construction at a later date.
- (b) Thank you to everyone that has completed the mandatory Lead Service Line survey. To date, we have been able to increase our verified inventory of water service lines to 2,620. There are 5,067 service lines in the village. If you have not yet completed the survey, please go to our website, www.villageofnorrIDGE.com, and from the homepage, click on the "Lead Water Service Line Replacement Survey" box in the center of the page. Alternatively, a paper survey was mailed out with the most recent edition of the Village Newsletter, which you received with your water bill the first week of June. Paper copies are also available at Village Hall.

B. Consent Agenda:

- (a) Accept Water Fund Monthly Financial Report for the month ending February 28, 2022 as published, copy to be attached and made a part of the record hereof.
- (b) Accept Water Fund Monthly Financial Report for the month ending March 31, 2022 as published, copy to be attached and made a part of the record hereof.
- (c) Accept Water Fund Monthly Financial Report for the month ending April 30, 2022 as published, copy to be attached and made a part of the record hereof.

- (d) Accept Water Fund Monthly Financial Report for the month ending April 30, 2022 with budget adjustments updated 6/13/2022 as published, copy to be attached and made a part of the record hereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed June 6, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed June 20, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (g) Authorize the Village Administrator to transfer funds as shown on the attached sheet with details:

END OF THE YEAR BUDGET ADJUSTMENTS – Water FUND
FY ENDING 04/30/2022

4. **POLICE, Trustee Budnik:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept letter dated June 13, 2022 from Police Chief Brain Goss informing President Tannhauser and the Board of Trustees that Crossing Guard Linda Ejnik will be resigning from the Norridge Police Department as of June 8, 2022 and concur with the recommendation of the Chief of Police Brian Goss to accept the resignation.
- (b) Accept letter dated June 13, 2022 from Police Chief Brian Goss, requesting that the Village Board concur with the recommendation of the Police and Fire Commission and hire Jeremy Claudio to the position of full-time Probationary Patrol Officer, Tier 2, effective June 16, 2022, at a starting annual salary of \$67,927.49.
- (c) Accept, as a matter of record, payments made to the Police Department's eligible employees for Sick Time Buy Backs from Fiscal Year 2021-2022 totaling \$57,553.62. These include payments to 19 Police Department Union employees and 4 Police Department Civilian employees. Payments were made via payroll on the pay date of May 31, 2022.
- (d) Approve the application of and grant the issuance of a solicitor's permit to Phyllisea Torian for the purpose of solicitation related to Nestle Waters Ready Refresh, employed by Campbell Marketing Solutions, 2454 E Dempster, Des Plaines, IL, 60016. A 2-week Solicitor's I.D. will be issued and required to be worn visibly at all times.
- (e) Approve the application of and grant the issuance of a solicitor's permit to Nicole Lindahl for the purpose of solicitation related to Nestle Waters Ready Refresh, employed by Campbell Marketing Solutions, 2454 E Dempster, Des Plaines, IL, 60016. A 2-week Solicitor's I.D. will be issued and required to be worn visibly at all times.

- (f) Approve the application of and grant the issuance of a solicitor's permit to Enrique Rocha for the purpose of solicitation related to Nestle Waters Ready Refresh, employed by Campbell Marketing Solutions, 2454 E Dempster, Des Plaines, IL, 60016. A 2-week Solicitor's I.D. will be issued and required to be worn visibly at all times.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino*:**

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Approve the hiring of David A. Ciszewski for part-time document scanning at an hourly rate of \$12.00, retroactive to June 10, 2022.
- (b) Ratify the 3-YEAR agreement with Sentinel Technologies for a 3-year Umbrella Security Subscription. This subscription blocks malware, botnets and phishing exploits from the Village's network. By subscribing to the Umbrella agreement, the Village will save money. The total cost of the agreement is \$22,680.00. With an estimated annual price of \$7,560.00. This covers the period June 15, 2022 to June 14, 2025.
- (c) Approve the annual renewal of the SEPS agreement for \$2,298.45 for the battery backups for servers located at the Village Police Station. Covered period of August 7, 2022 to August 8, 2023.
- (d) Accept letter dated June 24, 2022 from Village Engineer/Building Commissioner/Public Works Director, Brian Gaseor, giving notice of his retirement effective October 7, 2022.
- (e) Approve the renewal of the annual Sentinel's support and monitoring agreement for all the Village's Dell Equipment. We currently have 27 pieces of Dell equipment. The annual fee is \$4,805.21 and covers the period between July 2, 2022 – July 2, 2023.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson*:**

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept request dated May 11, 2022 from Mike Mango and grant approval to hold a block party on the 4400 & 4500 blocks of Osage Avenue on Saturday, July 30, 2022 from 12:00 P.M to 9:00 P.M.
- (b) Accept request dated June 16, 2022 from Mike Rojek and grant approval to hold a block party on the 4100 N. Ozark Avenue on Saturday, July 30, 2022 from 8:00 A.M. to 11:00 P.M.
- (c) Accept request dated May 2, 2022 from Jeanette Johnson and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of her home at 4033 N. Oketo Avenue and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance.

- (d) Accept the proposal dated May 17, 2022 from Christopher B. Burke Engineering, LTD., 9575 W. Higgins Road, Suite 600, Rosemont, Illinois for professional engineering services for design and construction engineering associated with the 2023 Street Program that will include grind & overlay resurfacing of the four following streets: Winona Street from Courtland Avenue to Canfield Avenue, Charmaine Road from Pittsburgh Avenue to Canfield Avenue, Winnemac Avenue from Courtland Avenue to Canfield Avenue and Courtland Avenue from Winona Street to Winnemac Avenue. Design and construction engineering costs not to exceed \$76,260.00.

7. **GENERAL, Clerk Krasinski:**

A. Discussion:

(a) Save the dates for upcoming events:

- July 7 – 10, 2022 – Island in the City @ Norridge Park
- August 2, 2022 – National Night Out @ Norridge Park
5:30 PM – 8:30 PM

REMINDER:

- The Village of Norridge will be closed in observance of the 4th of July holiday Saturday, July 2nd through Monday, July 4th. We will reopen on Tuesday, July 5th.
- Garbage pick-up will be one day later for the week of July 4th.
- Monday, July 4th is a street maintenance holiday and the Pace Bus will not be in service.
- As a reminder, fireworks are illegal in the State of Illinois and the Village of Norridge. Please leave the fireworks to the professionals.
- Island in the City – July 7 – 10, 2022 – Norridge Park District

Wishing everyone a safe and Happy 4th of July!

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.