



REGULAR BOARD MEETING AGENDA

Wednesday, September 28, 2022

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at iskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, September 28, 2022 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of August 24, 2022, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
 - (a) Declaration of Local State of Emergency – Supplement #27, was issued and signed by President Tannhauser on July 1, 2022 and will be in effect until July 31, 2022.
 - (b) Declaration of Local State of Emergency – Supplement #28, was issued and signed by President Tannhauser on August 1, 2022 and will be in effect until August 31, 2022.
 - (c) Declaration of Local State of Emergency – Supplement #29, was issued and signed by President Tannhauser on September 1, 2022 and will be in effect until September 30, 2022.
 - (d) Village President's Executive Order relating to the corona virus pandemic, Supplement #27 was issued and signed on July 1, 2022 and will be in effect until July 31, 2022.
 - (e) Village President's Executive Order relating to the corona virus pandemic, Supplement #28 was issued and signed on August 1, 2022 and will be in effect until August 31, 2022.
 - (f) Village President's Executive Order relating to the corona virus pandemic, Supplement #29 was issued and signed on September 1, 2022 and will be in effect

until September 30, 2022.

VII - Accolades

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1)
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending June 30, 2022, as published, copy to be attached and made a part of the record hereof.
- (b) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending July 31, 2022, as published, copy to be attached and made a part of the record hereof.
- (c) Accept the General Fund Accounts Payable Check Register for the month of August 2022, as published and copy to be attached and made part of the record hereof.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated July 7, 2022, in the amount of \$14,661.07 for the Village's share of Personal Property Replacement Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated July 8, 2022, in the amount of \$393,668.42 for the Village's share of Sales Tax.

- (f) Accept ACH payment from the Illinois Comptroller's Office, dated July 8, 2022 in the amount of \$477,806.69 for the Village's share of Home Rule Sales Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022 in the amount of \$14,676.93 for the Village's share of Telecommunications Tax revenues.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022, in the amount of \$240,070.20 for the Village's share of Income Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022, in the amount of \$41,717.00 for the Village's share of Use Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022, in the amount of \$1,758.40 for the Village's share of Cannabis Use Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated August 4, 2022, in the amount of \$1,673.85 the Village's share of Personal Property Replacement Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated August 4, 2022, in the amount of \$401,074.25 for the Village's share of Sales Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated August 4, 2022 in the amount of \$490,434.94 for the Village's share of Home Rule Sales Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022, in the amount of \$123,649.88 for the Village's share of Income Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022, in the amount of \$47,562.26 for the Village's share of Use Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022 in the amount of \$14,844.20 for the Village's share of Telecommunications Tax revenues.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022, in the amount of \$2,459.72 for the Village's share of Cannabis Use Tax.
- (r) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated June 2, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$49,049.35 comprised of \$28,591.62 for the monthly Motor Fuel Tax Allotment and \$20,457.73 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (s) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated July 5, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$50,779.40 comprised of \$29,607.60 for the monthly Motor Fuel Tax Allotment and \$21,171.80 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (t) Accept ACH payment made by DIRECTV, LLC made on July 30, 2022 in the amount of \$5,063.35 for Cable and Video Franchise Fees (AT&T Uverse) for the period of 04/01/2022 - 6/30/2022.
- (u) Approve Invoice #1569 dated August 25, 2022 from Administrative Consulting

Specialists, LLC, 2990 Farmington Drive, Lindenhurst, IL in the amount of \$15,000.00 for the Annual Grant and Administrative Service Agreement for the period of August 1, 2022 – July 31, 2023.

- (v) Grant request, dated August 22, 2022 from Norridge Harwood Heights Little League Secretary Shannon Dymurski for reimbursement of the 2022 Norridge participants in Little League (95 participants) at \$40 per participant, for a total reimbursement amount of \$3,800.00.
- (w) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended July 31, 2022.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2086-22)

(Next Resolution No. 22-11)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 2084-22, “AN ORDINANCE AUTHORIZING RENEWAL OF AGGREGATION PROGRAM FOR ELECTRICAL LOAD: An Ordinance Approving an Amendment to the Existing Electrical Aggregation Program Agreement,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Adopt and approve Ordinance No. 2085-22, “AN ORDINANCE AMENDING CHAPTER 38 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE-2022: An Ordinance Repealing Section 38-18 Buildings, Subsection B.1.b. Regarding New Construction Sewer and Water Permit Fees,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (c) Adopt and Approve Resolution No. 22-08 “RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF MUNICIPAL MONEYS”: a Resolution authorizing that Daniel Tannhauser and Joanna Skupien be the authorized signers on the Checking Account at Parkway Bank (previously the signers were Daniel Tannhauser, Joanna Skupien, Jacqueline Gregorio), authorized to sign orders or checks, endorse deposits, withdraw funds and transfer funds between accounts on behalf of the Organization (the Village of Norridge).
- (d) Adopt and approve Resolution No. 22-09, “A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE”, the resolution for Winona (from Courtland Avenue to Canfield Road), Charmaine (from Pittsburg Avenue to Canfield Road), Winnemac (Courtland Avenue to Canfield Road) and Courtland (from Winona Street to Winnemac Avenue) Improvements Project using Rebuild Illinois (IDOT) funds. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (e) Adopt and approve Resolution No. 22-10, “A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE”, the resolution for Winona (from Courtland

Avenue to Canfield Road), Charmaine (from Pittsburg Avenue to Canfield Road), Winnemac (Courtland Avenue to Canfield Road) and Courtland (from Winona Street to Winnemac Avenue) Improvements Project using Motor Fuel Tax Funds (MFT) funds. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of August, 2022 as published, copy to be attached and made a part of the record thereof.
- (b) Accept Water Fund Monthly Financial Report for the month ending May 31, 2022 as published, copy to be attached and made a part of the record hereof.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 22, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed September 12, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed September 19, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Approve the engineering agreement from Baxter and Woodman/Boller Construction LLC for the design-build of the SCADA and Cumberland Pump Station Improvements project, total costs not to exceed \$2,079,000.00. Substantial completion of the entire work shall be achieved no later than October 31, 2023 and final completion of work shall be achieved no later than December 31, 2023, assuming no extraordinary supply chain issues.

4. **POLICE, *Trustee Budnik:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve the following agreements between the Village of Norridge and Enterprise FM Trust: Master Equity Lease Agreement, Amendment to Master Equity Lease Agreement, Indemnity Agreement, Agreement to Sell Customer Vehicles, Company Owned Vehicle Service Agreement, Consignment Auction Agreement and Service

Agreement for the purpose of a squad car lease program and vehicle service program through an Enterprise Fleet Management program, per the terms of the program.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve Invoice #0010307-IN dated August 31, 2022 from the West Central Municipal Conference for FY2022-2023 Membership Dues in the amount of \$13,895.02.
- (b) Authorize the ratification of the annual Accela Civic Platform – Subscription User’s agreement for a term of July 8, 2022 to July 7, 2023, covers 10 users at a cost of \$19,286.94, signed by Village Administrator on August 30, 2022. This is the cloud-based software used by the Building Department for inspections and permits.
- (c) Accept letter dated August 29, 2022 from Village Administrator Joanna Skupien recommending that the Village Board approve the hire of Cesar Gallarzo to the position of IT Specialist, effective September 12, 2022 at annual starting salary of \$90,000.00.
- (d) Approve Invoice #IN576480 from SolarWinds to renew annual agreement for \$5,404.00 for the annual period of November 30, 2022 to November 30, 2023.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve Hancock Engineering to perform Construction Engineering for the 2022 Surface Patching Project in the amount not to exceed \$40,000.00.
- (b) Accept the recommendation dated September 8, 2022 from Christopher Burke Engineering, Ltd. for the bid opening for the 2023 MFT Street Program (CBBEL project No. 22-0423) held on September 8, 2022 and award the project to Arrow Road Construction, the low responsive bidder, based on Alternate 2 Bid, costs not to exceed \$1,087,480.02.

7. **GENERAL, *Clerk Krasinski:***

A. Discussion:

(a) Save the dates for upcoming events:

- October 8, 2022 – Ridgewood Parents Club Bingo
- October 10 – 14, 2022 – Fall Clean up Week
- October 11, 2022 – Norridge Police Department Community Meeting
- October 12, 2022 – Village Regular Board Meeting (due to use of Board Room for early voting)
- October 14, 2022 – Kiwanis Bingo Auction 6pm Sieb Center
- October 15, 2022 – Fall Recycling Event 9am – 1pm

- October 1- 24, 2022 – Halloween Decorating Contest
- November 11, 2022 – Veterans Day Remembrance – 11am

NOTE EARLY VOTING for the November 8th General Election:

Monday, October 24th – Friday, October 28th 9:00 am – 5:00 pm and

Monday, October 31st – Friday, November 4th 9:00 am – 5:00 pm

Saturday, October 29th & November 5th 9:00 am – 5:00 pm

(Village staff available only until 12 noon)

Sunday, October 30th & Sunday, November 6th 10:00 am – 4:00 pm

Monday, November 7th 9:00 am – 5:00 pm

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.