



REGULAR BOARD MEETING AGENDA

Wednesday, October 12, 2022

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at iskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, October 12, 2022 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of September 28, 2022, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
 - (a) Declaration of Local State of Emergency – Supplement #30, was issued and signed by President Tannhauser on September 30, 2022 and will be in effect until October 31, 2022.
 - (b) Village President's Executive Order relating to the corona virus pandemic, Supplement #30 was issued and signed on October 1, 2022 and will be in effect until October 31, 2022.
- VII - Accolades
- VIII - Comments from the Public.
 - A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.
 - B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- (a) Motion to go into Executive Session to discuss Personnel and Employment Matters in accordance with Section 2-C-1 of the Illinois Open Meetings Act.

X - Committee Reports/Discussion and Action Items:

1. **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept and approve the Annual Treasurer's Report of all receipts and expenditures of the Village of Norridge for Fiscal Year May 1, 2021 through April 30, 2022 and direct the Village Clerk to publish the report, or the notice of availability, if requirements are met, in a newspaper of general circulation and to forward a certified copy to the Cook County Collector's Office with Certificate of Publication.
- (b) Accept the General Fund Accounts Payable Check Register for the month of September, 2022, as published and copy to be attached and made part of the record hereof.

2. **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak***:

(Next Ordinance No. 2086-22)

(Next Resolution No. 22-11)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve the Plat of GW Properties Subdivision for the property at the North West corner of Montrose and Harlem. The President and Clerk to be authorized to sign.

3. **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt***:

A. Discussion:

- (a) On behalf of the Water Committee, I'd like to give an update on the Lead Service Line Replacement Project. Our Project Plan, which is required in order to apply for the funding, was submitted to the IEPA on September 28, 2022. We will provide more information as to the status of our submitted application once we receive it.

B. Consent Agenda:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of September, 2022 as published, copy to be attached and made a part of the record thereof.

4. **POLICE, Trustee Budnik:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve the annual renewal of the Visual Computer Solutions, Inc. (VCS) agreement for \$4,434.76 for the Police Officer Scheduling Software system located at the Village of Norridge Police Station. The cost covers the period of December, 2022 to November, 2023.
- (b) Approve annual renewal of the Central Square agreement for \$6,563.74 for the CryWolf system located at the Village of Norridge Police Station. The cost covers the period of January 1, 2023 to December 31, 2023.
- (c) Accept letter dated October 6, 2022 from Police Chief Brian Goss and concur with his recommendation that Nicole Brzezinska, currently a part-time Axillary Police Officer, be hired as full-time Community Service Officer. Effective October 16, 2022. The starting salary of \$40,000.00
- (d) Accept letter dated October 6, 2022 from Police Chief Brian Goss and concur with his recommendation that Jorge Pena be hired as a full-time Crossing Guard, retroactive to October 4, 2022 at a crossing guard daily rate of \$55.96.
- (e) Accept letter dated October 6, 2022 from Police Chief Brian Goss and concur with his recommendation that Carla M. Turano-Barlie be hired as a Reserve Crossing Guard, retroactive to October 3, 2022 at a crossing guard daily rate of \$55.96.

5. **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept Check #30880 dated September 28, 2022 from Wright Advertising Corporation in the amount of \$4,041.21 for bench advertising revenues from October 2021 through September 2022.
- (b) Accept and approve the proposal from Administrative Consulting Specialists (ACS), LLC, 9476 Bellaire Lane, Spring Grove, IL in the amount of \$5,000.00 for services related to the search and recruitment of a Building Commissioner.
- (c) Accept the recommendation from Village Administrator, Joanna Skupien to hire Kathleen Blum to the position of Part-Time Customer Service Clerk at an hourly rate of \$16.00 per hour. Retroactive to start date October 8, 2022. The probationary period is 18 months.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: Trustee Larson:**

A. Discussion:

- (a) The current fiscal year's concrete reimbursement program has had an overwhelming amount of applications. Of the budgeted \$15,000 (which was an increase of \$5,000 from the prior fiscal year), the entire allotted amount was accounted for by September 2022 even though the program runs through April 30, 2023. We've had a record high of 19 applications this year, and we are only 6 months into the fiscal year. Due to this, we allocated another \$5,000 for this year. In addition, we will continue accepting applications even after we reach the new \$20,000 threshold, and approve them, if eligible, with the reimbursement coming once next year's budget is adopted. There is still time to take advantage of this program. Visit our website for more information or contact the Building Department.

B. Consent Agenda:

- (a) Accept the recommendation dated October 4, 2022 from Hancock Engineering Co. to award to the lowest bidder submitted for the 2022 Surface Patching Project to J.A. Johnson Paving Company in the amount of \$934,500.00.

7. GENERAL, Clerk Krasinski:

A. Discussion:

- (a) Save the dates for upcoming events:

- October 10 – 14, 2022 – Fall Clean up Week
- October 14, 2022 – Kiwanis Bingo Auction 6pm Sieb Center
- October 15, 2022 – Fall Recycling Event 9am – 1pm
- October 1- 24, 2022 – Halloween Decorating Contest
- November 11, 2022 – Veterans Day Remembrance – 11am
- November 12, 2022 – RHS Parents Club Bingo – Salvation Army Donation night – Donate two (2) or more non-perishable or toiletries and get a free game card.
- November 26, 2022 – Tree Lighting Event – 4:30pm to 6:00pm

NOTE EARLY VOTING for the November 8th General Election:

Monday, October 24th – Friday, October 28th 9:00 am – 5:00 pm and

Monday, October 31st – Friday, November 4th 9:00 am – 5:00 pm

Saturday, October 29th & November 5th 9:00 am – 5:00 pm

(Village staff available only until 12 noon)

Sunday, October 30th & Sunday, November 6th 10:00 am – 4:00 pm

Monday, November 7th 9:00 am – 5:00 pm

B. Consent Agenda:

- (a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.