



REGULAR BOARD MEETING AGENDA

Wednesday, December 14, 2022

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706
6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at iskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, December 14, 2022 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of November 9, 2022, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
 - (a) Declaration of Local State of Emergency – Supplement #31, was issued and signed by President Tannhauser on November 1, 2022 and will be in effect until November 30, 2022.
 - (b) Village President's Executive Order relating to the corona virus pandemic, Supplement #31 was issued and signed on November 1, 2022 and will be in effect until November 30, 2022.
 - (c) Declaration of Local State of Emergency – Supplement #32, was issued and signed by President Tannhauser on December 1, 2022 and will be in effect until December 31, 2022.
 - (d) Village President's Executive Order relating to the corona virus pandemic, Supplement #32 was issued and signed on December 1, 2022 and will be in effect until December 31, 2022.
- VII - Accolades
 - o Certificate of Appreciation – Officer Sarah Cvikota
 - o Certificate of Appreciation – Officer Brian Dongarra
 - o Letter of Appreciation – Deputy Chief Wayne Schober, Records Clerk Terry Peters, Administrative Assistant Beata Krolak and CSO Stephanie Szewczyk

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1)
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

(a) **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund Accounts Payable Check Register for the month of October 2022, as published and copy to be attached and made part of the record hereof.
- (b) Accept check #521460532 dated November 1, 2022 from Comcast Financial Agency Corporation for Cable Franchise Fees covering the period 07/01/2022 to 9/30/2022 in the amount of \$36,485.76.
- (c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending August 31, 2022, as published, copy to be attached and made a part of the record hereof.
- (d) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending September 30, 2022, as published, copy to be attached and made a part of the record hereof.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated September 8, 2022, in the amount of \$427,682.53 for the Village's share of Sales Tax.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated September 8, 2022 in the amount of \$535,598.41 for the Village's share of Home Rule Sales Tax.

- (g) Accept ACH payment from the Illinois Comptroller's Office, dated September 13, 2022, in the amount of \$14,896.62 for the Village's share of Telecommunications Tax revenues.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated September 13, 2022, in the amount of \$134,373.80 for the Village's share of Income Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated September 13, 2022, in the amount of \$53,654.36 for the Village's share of Use Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated September 13, 2022, in the amount of \$1,968.81 for the Village's share of Cannabis Use Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated October 5, 2022, in the amount of \$19,746.15 for the Village's share of Personal Property Replacement Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated October 6, 2022, in the amount of \$364,260.86 for the Village's share of Sales Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated October 6, 2022 in the amount of \$436,729.27 for the Village's share of Home Rule Sales Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2022, in the amount of \$17,134.19 for the Village's share of Telecommunications Tax revenues.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2022, in the amount of \$246,011.05 for the Village's share of Income Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2022, in the amount of \$46,828.80 for the Village's share of Use Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2022, in the amount of \$1,809.04 for the Village's share of Cannabis Use Tax.
- (r) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated August, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$49,724.52 comprised of \$28,322.69 for the monthly Motor Fuel Tax Allotment and \$21,401.83 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (s) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated September 2, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$47,741.64 comprised of \$26,408.94 for the monthly Motor Fuel Tax Allotment and \$21,332.70 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (t) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated October 4, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$54,498.66 comprised of \$31,196.10 for the monthly Motor Fuel Tax Allotment and \$23,302.56 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (u) Authorize Joanna Skupien, identified as an authorized representative with Chase Bank, to open a new checking account, with the following signers/money movers for

the account: Joanna Skupien, Daniel Tannhauser and Frank Avino Jr.

- (v) Accept the General Fund Accounts Payable Check Register for the month of November, 2022, as published and copy to be attached and made part of the record hereof.
- (w) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending October 31, 2022, as published, copy to be attached and made a part of the record hereof.

(b) **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2093-22)

(Next Resolution No. 22-14)

A. Discussion:

- (a) Discussion related to Chapter 70, Article II of the Code of Ordinances: Garage and Estate Sales
- (b) Discussion – Tree Replacement

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 2092-22, “AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-222 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Relating to Parking for Persons with Disabilities,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

(c) **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a) At the January 25, 2023 Board Meeting, there will be a presentation by Crown Castle, a telecommunications company, regarding the installation of small cell facilities.
- (b) On behalf of the Village Board and the Water Committee, I would like to thank the residents for their cooperation and patience during the Oketo and Cullom Watermain Replacement Project. To date, this project is our largest project completed, with 4220 linear feet of watermain replaced, 15 new hydrants and 146 new 1” water services. Only one lead service had to be replaced with copper.

B. Consent Agenda:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed November 8, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed November 14, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 5, 2022 covering locations listed, place the report on file and

make a part of the record thereof.

- (d) Accept the Water Fund Accounts Payable Check Register for the month of October, 2022 as published, copy to be attached and made a part of the record thereof.
- (e) Approve the 2023 Renewal of Aclara Premium Maintenance Agreement in the amount of \$24,940.83, which covers the period of January 1, 2023 – December 31, 2023.
- (f) Accept Water Fund Monthly Financial Report for the month ending August 31, 2022 as published, copy to be attached and made a part of the record hereof.
- (g) Accept Water Fund Monthly Financial Report for the month ending September 30, 2022 as published, copy to be attached and made a part of the record hereof.
- (h) Accept Water Fund Monthly Financial Report for the month ending October 31, 2022 as published, copy to be attached and made a part of the record hereof.
- (i) Accept the Water Fund Accounts Payable Check Register for the month of November, 2022 as published, copy to be attached and made a part of the record thereof.

(d) **POLICE, Trustee Budnik:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Vacation Buy Backs from Fiscal Year 2022 - 2023 totaling \$13,947.76 for 4 Police Department Union employees. Payments were made via payroll on the pay date of December 15, 2022.
- (b) Accept letter dated November 18, 2022 from Police Chief Brian Goss and concur with his recommendation that Nicholas Tomasso be hired as a full-time Lateral Transfer Probationary Patrol Officer, hire date of December 16, 2022 at a starting salary of \$85,003.41.
- (c) Accept letter dated November 18, 2022 from Police Chief Brian Goss and concur with his recommendation that Visal Chum be hired as a full-time Lateral Transfer Probationary Patrol Officer, hire date of January 16, 2023 at a starting salary of \$85,003.41.

(e) **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve an invoice from Illinois Municipal League for 2023 Membership Year (January 1, 2023- December 31, 2023). Dues in the amount of \$1,500.00.
- (b) Approve the Lease of Property Agreement between the Village of Norridge and the Seniors Assistance Center for the West Portion of the premises at 7774 W. Irving Park Road for the period of November 01, 2022 through October 31, 2023 for the sum of one dollar (\$1.00).

- (c) Approve the attached 2023 Paratransit Service Provider Agreement between Pace and the Village of Norridge to ensure that our PACE service can continue.
- (d) Approve the hiring of Angelica Popieluszko for part-time document scanning at an hourly rate of \$13.00, retroactive to November 17, 2022.
- (e) Approve the proposal dated November 15, 2022 and enter into a new agreement with CDS Office Technologies, agreement to be effective January 1, 2023, which shall supersede all previous agreements with CDS.

6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT**

PROJECT: Trustee Larson:

A. Discussion:

- (a) Paving Project Update

B. Consent Agenda:

- (a)

7. **GENERAL, Clerk Krasinski:**

A. Discussion:

- (a) Save the dates for upcoming events:

- December 12- 18, 2022 - Holiday House Decorating Contest judging.
- December 17, 2022 – Santa Send Off – Noon Kick Off
- January 14, 2023 – RHS Bingo
- February 23, 2023 – RHS Foundation Wine Tasting

Christmas

The Village Hall will be closed Friday, December 23rd, Saturday, December 24th and Monday, December 26, 2022.

New Year's Eve and New Year's Day

The Village Hall will be open Saturday, December 31st from 9:00am to 12:00 PM. We will be closed on Monday, January 2, 2023.

HAPPY HOLIDAYS!

B. Consent Agenda:

- (a) Approve the 2023 Schedule of Meetings and direct the Village Clerk to publish a Legal Notice of said schedule in a newspaper of general circulation.

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.