

REGULAR BOARD MEETING MINUTES

Wednesday, September 28, 2022

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706

The meeting was called to order by President Tannhauser at 6:30 PM

Clerk Krasinski called the roll.

Present:

President Tannhauser
Clerk Krasinski
Trustee Budnik
Trustee Ronstadt
Trustee Larson
Trustee Bielak
Trustee Avino
Trustee Gelsomino

Absent:

Also Present:

Joan Cherry, Village Attorney
Brian Gaseor, Village Engineer
Brian Goss, Police Chief

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

MOTION: by Trustee Ronstadt second by Trustee Larson to approve and adopt the minutes of the Regular Board Meeting of August 24, 2022.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried

President's Report

President Tannhauser reviewed:

- (a) Declaration of Local State of Emergency – Supplement #27, was issued and signed by President Tannhauser on July 1, 2022 and will be in effect until July 31, 2022.
- (b) Declaration of Local State of Emergency – Supplement #28, was issued and signed by President Tannhauser on August 1, 2022 and will be in effect until August 31, 2022.
- (c) Declaration of Local State of Emergency – Supplement #29, was issued and signed by President Tannhauser on September 1, 2022 and will be in effect until September 30, 2022.
- (d) Village President's Executive Order relating to the corona virus pandemic, Supplement #27 was issued and signed on July 1, 2022 and will be in effect until July 31, 2022.
- (e) Village President's Executive Order relating to the corona virus pandemic, Supplement #28 was issued and signed on August 1, 2022 and will be in effect until August 31, 2022.
- (f) Village President's Executive Order relating to the corona virus pandemic, Supplement #29 was issued and signed on September 1, 2022 and will be in effect until September 30, 2022.

Accolades - NONE

Comments from the Public.

There were no comments emailed to the Village Administrator prior to the meeting.

In Person Comments:

Dominic Sulimowski

Mr. Sulimowski would like to bring to the Board's attention, his concern regarding the 911 call center: On Saturday, September 24, 2022 a call was placed to the 911 call center regarding a domestic incident. The caller was on the phone for a while and no one answered. 911 call center finally called back and asked if the situation was resolved. Mr. Sulimowski asked if we audit 911 and check their efficiencies.

Mr. Sulimowski also brought to the Board's attention and asked if the board can look into the traffic pattern at Leigh School during school hours.

John Cardone

Mr. Cardone spoke with Trustee Avino during Touch a Truck and would like the board to monitor the traffic pattern on Harlem and Agitate. The traffic pattern is heavy and dangerous for the kids in the neighborhood. He is concerned for the safety of neighbors and children. Mr. Cardone asked if the Village can put up speed bumps, speed signs or change the traffic pattern. Chief Goss will put up the speed trailer and also have officers on extra watch.

FINANCE, LICENSES & CONTRACTS, Trustee Avino:

Trustee Avino had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

Motion: by Trustee Avino second by Trustee Bielak to:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending June 30, 2022, as published.
- (b) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending July 31, 2022, as published.
- (c) Accept the General Fund Accounts Payable Check Register for the month of August 2022, as published.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated July 7, 2022, in the amount of \$14,661.07 for the Village's share of Personal Property Replacement Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated July 8, 2022, in the amount of \$393,668.42 for the Village's share of Sales Tax.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated July 8, 2022 in the amount of \$477,806.69 for the Village's share of Home Rule Sales Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022 in the amount of \$14,676.93 for the Village's share of Telecommunications Tax revenues.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022, in the amount of \$240,070.20 for the Village's share of Income Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022, in the amount of \$41,717.00 for the Village's share of Use Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated July 12, 2022, in the amount of \$1,758.40 for the Village's share of Cannabis Use Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated August 4, 2022, in the amount of \$1,673.85 the Village's share of Personal Property Replacement Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated August 4, 2022, in the amount of \$401,074.25 for the Village's share of Sales Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated August 4, 2022 in the amount of \$490,434.94 for the Village's share of Home Rule Sales Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022, in the amount of \$123,649.88 for the Village's share of Income Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022, in

- the amount of \$47,562.26 for the Village's share of Use Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022 in the amount of \$14,844.20 for the Village's share of Telecommunications Tax revenues.
 - (q) Accept ACH payment from the Illinois Comptroller's Office, dated August 9, 2022, in the amount of \$2,459.72 for the Village's share of Cannabis Use Tax.
 - (r) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated June 2, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$49,049.35 comprised of \$28,591.62 for the monthly Motor Fuel Tax Allotment and \$20,457.73 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
 - (s) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated July 5, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$50,779.40 comprised of \$29,607.60 for the monthly Motor Fuel Tax Allotment and \$21,171.80 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
 - (t) Accept ACH payment made by DIRECTV, LLC made on July 30, 2022 in the amount of \$5,063.35 for Cable and Video Franchise Fees (AT&T Uverse) for the period of 04/01/2022 - 6/30/2022.
 - (u) Approve Invoice #1569 dated August 25, 2022 from Administrative Consulting Specialists, LLC, 2990 Farmington Drive, Lindenhurst, IL in the amount of \$15,000.00 for the Annual Grant and Administrative Service Agreement for the period of August 1, 2022 – July 31, 2023.
 - (v) Grant request, dated August 22, 2022 from Norridge Harwood Heights Little League Secretary Shannon Dymurski for reimbursement of the 2022 Norridge participants in Little League (95 participants) at \$40 per participant, for a total reimbursement amount of \$3,800.00.
 - (w) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended July 31, 2022.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

Trustee Bielak had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none

MOTION: by Trustee Bielak, second by Trustee Budnik to amend item (c), to remove Jacqueline Gregorio and replace with Trustee Frank Avino:

- (c) Adopt and Approve Resolution No. 22-08 "RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF MUNICIPAL MONEYS": a Resolution authorizing that Daniel Tannhauser and Joanna Skupien be the authorized signers on the Checking Account at Parkway Bank (previously the signers were Daniel Tannhauser, Joanna Skupien, Jacqueline Gregorio), authorized to sign orders or

Budnik, Larson, Bielak, Avino, Yea, Nays Ronstadt, Motion carried

Motion items (a), (b), amended (c), (d), (e): by Trustee Bielak second by Trustee Avino to:

- (a) Adopt and approve Ordinance No. 2084-22, "AN ORDINANCE AUTHORIZING RENEWAL OF AGGREGATION PROGRAM FOR ELECTRICAL LOAD: An Ordinance Approving an Amendment to the Existing Electrical Aggregation Program Agreement," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (b) Adopt and approve Ordinance No. 2085-22, "AN ORDINANCE AMENDING CHAPTER 38 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE-2022: An Ordinance Repealing Section 38-18 Buildings, Subsection B.1.b. Regarding New

Construction Sewer and Water Permit Fees,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

- (c) Adopt and Approve Resolution No. 22-08 “RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF MUNICIPAL MONEYS”: a Resolution authorizing that Daniel Tannhauser and Joanna Skupien be the authorized signers on the Checking Account at Parkway Bank (previously the signers were Daniel Tannhauser, Joanna Skupien, Frank Avino), authorized to sign orders or checks, endorse deposits, withdraw funds and transfer funds between accounts on behalf of the Organization (the Village of Norridge).
- (d) Adopt and approve Resolution No. 22-09, “A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE”, the resolution for Winona (from Courtland Avenue to Canfield Road), Charmaine (from Pittsburg Avenue to Canfield Road), Winnemac (Courtland Avenue to Canfield Road) and Courtland (from Winona Street to Winnemac Avenue) Improvements Project using Rebuild Illinois (IDOT) funds. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (e) Adopt and approve Resolution No. 22-10, “A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE”, the resolution for Winona (from Courtland Avenue to Canfield Road), Charmaine (from Pittsburg Avenue to Canfield Road), Winnemac (Courtland Avenue to Canfield Road) and Courtland (from Winona Street to Winnemac Avenue) Improvements Project using Motor Fuel Tax Funds (MFT) funds. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

Trustee Ronstadt had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Ronstadt, second by Trustee Larson to:

- (a) Accept the Water Fund Accounts Payable Check Register for the month of August, 2022 as published.
- (b) Accept Water Fund Monthly Financial Report for the month ending May 31, 2022 as published.
- (c) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 22, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed September 12, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed September 19, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Approve the engineering agreement from Baxter and Woodman/Boller Construction LLC for the design-build of the SCADA and Cumberland Pump Station Improvements project, total costs not to exceed \$2,079,000.00. Substantial completion of the entire work shall be achieved no later than October 31, 2023 and final completion of work

shall be achieved no later than December 31, 2023, assuming no extraordinary supply chain issues.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried

POLICE, Trustee Budnik:

Trustee Budnik had no discussion items for review. She asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Budnik, second by Trustee Bielak to:

- (a) Approve the following agreements between the Village of Norridge and Enterprise FM Trust: Master Equity Lease Agreement, Amendment to Master Equity Lease Agreement, Indemnity Agreement, Agreement to Sell Customer Vehicles, Company Owned Vehicle Service Agreement, Consignment Auction Agreement and Service Agreement for the purpose of a squad car lease program and vehicle service program through an Enterprise Fleet Management program, per the terms of the program.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, Trustee Gelsomino

Trust Budnik on behalf of Trustee Gelsomino had no discussion items for review. She asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Budnik, second by Trustee Ronstadt to:

- (a) Approve Invoice #0010307-IN dated August 31, 2022 from the West Central Municipal Conference for FY2022-2023 Membership Dues in the amount of \$13,895.02.
- (b) Authorize the ratification of the annual Accela Civic Platform – Subscription User's agreement for a term of July 8, 2022 to July 7, 2023, covers 10 users at a cost of \$19,286.94, signed by Village Administrator on August 30, 2022. This is the cloud-based software used by the Building Department for inspections and permits.
- (c) Accept letter dated August 29, 2022 from Village Administrator Joanna Skupien recommending that the Village Board approve the hire of Cesar Gallarzo to the position of IT Specialist, effective September 12, 2022 at annual starting salary of \$90,000.00.
- (d) Approve Invoice #IN576480 from SolarWinds to renew annual agreement for \$5,404.00 for the annual period of November 30, 2022 to November 30, 2023.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: Trustee Larson:

Trustee Larson had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Larson, second by Trustee Ronstadt to:

- (a) Approve Hancock Engineering to perform Construction Engineering for the 2022 Surface Patching Project in the amount not to exceed \$40,000.00.
- (b) Accept the recommendation dated September 8, 2022 from Christopher Burke Engineering, Ltd. for the bid opening for the 2023 MFT Street Program (CBBEL project No. 22-0423) held on September 8, 2022 and award the project to Arrow Road Construction, the low responsive bidder, based on Alternate 2 Bid, costs not to exceed \$1,087,480.02.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried

GENERAL, Clerk Krasinski:

Clerk Krasinski mentioned to:

Save the dates for upcoming events:

- October 8, 2022 – Ridgewood Parents Club Bingo
- October 10 – 14, 2022 – Fall Clean up Week
- October 11, 2022 – Norridge Police Department Community Meeting
- October 12, 2022 – Village Regular Board Meeting (due to use of Board Room for early voting)
- October 14, 2022 – Kiwanis Bingo Auction 6pm Sieb Center
- October 15, 2022 – Fall Recycling Event 9am – 1pm
- October 1- 24, 2022 – Halloween Decorating Contest
- November 11, 2022 – Veterans Day Remembrance – 11am

NOTE EARLY VOTING for the November 8th General Election:

Monday, October 24th – Friday, October 28th 9:00 am – 5:00 pm and

Monday, October 31st – Friday, November 4th 9:00 am – 5:00 pm

Saturday, October 29th & November 5th 9:00 am – 5:00 pm

(Village staff available only until 12 noon)

Sunday, October 30th & Sunday, November 6th 10:00 am – 4:00 pm

Monday, November 7th 9:00 am – 5:00 pm


President Tannhauser honored Brian Gaseor for 35 years of Village service and presented Mr. Gaseor with a plaque. Pictures were taken with Mr. Gaseor's family, board and building department. Congratulations to Mr. Gaseor!

There were no other general comments.

MOTION: by Trustee Avino second by Trustee Larson that, there being no further business, meeting be adjourned at 6:55p.m.

Budnik, Ronstadt, Larson, Bielak, Avino, Yea, Nays none, Motion carried.

Meeting Adjourned.



Daniel Tannhauser, Village President

ATTEST:



Gabriela Krasinski, Village Clerk