



REGULAR BOARD MEETING AGENDA

Wednesday, April 26, 2023

Village of Norridge

4000 N. Olcott Avenue

Norridge, IL 60706

6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at iskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, April 26, 2023 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.

Request from Trustee Jack Bielak to attend the meeting electronically.

After establishing that there is a quorum physically present at a meeting where a member desires to attend electronically, the presiding officer shall state that (a) a notice was received from a member in accordance with these rules, and (b) the member will be deemed authorized to attend the meeting electronically unless a motion objecting to the member's electronic attendance is made, seconded, and approved by two-thirds of the members of the public body physically present at the meeting.

- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of March 15, 2023, as presented, and published and that they be made part of the record hereof.
 - Motion to approve and adopt the minutes of the Public Hearing Meeting on March 17, 2023, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
 - (a) Declaration of Local State of Emergency – Supplement #36, was issued and signed by President Tannhauser on April 1, 2023 and will be in effect until April 30, 2023.
 - (b) Village President's Executive Order relating to the corona virus pandemic, Supplement #36 was issued and signed on April 1, 2023 and will be in effect until April 30, 2023.

VII - Accolades

- The Illinois Section of American Water Works Association will present Interim Director of Public Works, Joe Spain with the ISAWWA Gold Level Status of their Water Ambassador Program.

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1)
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

FINANCE, LICENSES & CONTRACTS, *Trustee Avino*:

A. Discussion:

(a)

B. Consent Agenda:

(a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending February 28, 2023, as published, copy to be attached and made a part of the record hereof.

(b) Accept the General Fund Accounts Payable Check Register for the month of February, 2023, as published and copy to be attached and made part of the record hereof.

(c) Accept the General Fund Accounts Payable Check Register for the month of March, 2023, as published and copy to be attached and made part of the record hereof.

(d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated February 1, 2023, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$47,720.38 comprised of \$25,446.27 for the monthly Motor Fuel Tax Allotment and \$22,274.11 for

the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.

- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated March 2, 2023, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$48,863.61 comprised of \$24,146.04 for the monthly Motor Fuel Tax Allotment and \$24,717.57 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated February 7, 2023, in the amount of \$152,030.12 for the Village's share of Business District Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated February 7, 2023, in the amount of \$445,377.70 for the Village's share of Sales Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated February 7, 2023 in the amount of \$541,582.07 for the Village's share of Home Rule Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated February 14, 2023, in the amount of \$224,429.36 for the Village's share of Income Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated February 14, 2023, in the amount of \$57,783.78 for the Village's share of Use Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated February 14, 2023, in the amount of \$14,877.61 for the Village's share of Telecommunications Tax revenues.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated February 14, 2023, in the amount of \$1,929.55 or the Village's share of Cannabis Use Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated March 3, 2023 in the amount of \$7,066.27 for the Village's share of Personal Property Replacement Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated March 8, 2023, in the amount of \$246,399.65 for the Village's share of Business District Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated March 8, 2023, in the amount of \$580,074.03 for the Village's share of Sales Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated March 8, 2023 in the amount of \$734,467.43 for the Village's share of Home Rule Sales Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated March 14, 2023, in the amount of \$132,921.16 for the Village's share of Income Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated March 14, 2023, in the amount of \$69,896.12 for the Village's share of Use Tax.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated March 14, 2023, in the amount of \$13,088.04 for the Village's share of Telecommunications Tax revenues.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated March 14, 2023, in the amount of \$1,887.66 for the Village's share of Cannabis Use Tax.

- (u) Resulting from RFP #2023-25, authorize Lauterbach & Amen , LLP to conduct the fiscal year ended April 30, 2023 annual audit at a cost of \$44,200.00 for the General & MFT Fund; \$12,650.00 for the Water Fund, \$4,500.00 for the Single Audit and direct the Village Administrator to obtain an engagement letter for service.
- (v) Authorize to enter into an agreement with Toshiba American Business Solutions for the purpose of two contracts: one contract/lease for the machines and a second (separate) contract for the maintenance and supplies, as per RFP 2023-26. 48 Month Lease Agreement for the machines being provided with a \$1.00 buyout at the end of terms. 48 Month Service/Supplies Agreement on all 14 machines.
- (w) Approve the application of RR Norridge, LLC, d/b/a Ricky Rockets Fuel Center as a GPDV Video Gaming Establishment in the Village of Norridge subject to the approval of the Illinois Gaming Board at their April 27, 2023 meeting, and direct the Village attorney to prepare the necessary ordinance.

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

(Next Ordinance No. 2098-23)

(Next Resolution No. 23-04)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Refer the issue of proposed amendments to the Village Zoning Map pursuant to Article XV Section 5 of the Village of Norridge Zoning Ordinance – 1962 to the Zoning Board of Appeals due to newly discovered scrivener’s errors in the Village Zoning Map relating to the depiction of a portion of the “C” Commercial District which erroneously classifies certain residential properties in the “C” Commercial District that should be classified as “R-5” Multiple Family Residence District (Housing for the Elderly) and designated on the Village Zoning Map as being located in the R-5 Zoning District, and to review certain sections of the Village Zoning Ordinance relating to the requirements of the “C” Commercial District and the “R-5” Multiple Family Residence District (Housing for the Elderly) at a public hearing on June 5, 2023, and seek its recommendation to the Village Board of Trustees on said Village Zoning Map amendments.

The Zoning Board shall make such other recommendations regarding other zoning amendments as may be determined to be appropriate as identified in the course of the public hearing and recommend any technical changes, amendments, updates, enactments, new regulations or clarifications of existing regulations to be included in the Village of Norridge Zoning Ordinance, and following the public hearing submit any recommended changes, amendments, updates, and revisions in ordinance form prepared by the Village Attorney and transmitted to the Village Board of Trustees for its consideration.

- (b) Refer the issue of proposed text and map amendments under Article XV Section 5 of the Village of Norridge Zoning Ordinance – 1962 regarding amendment of the text of Article XI-B “CO” Cannabis Overlay District Section 4.2; a map amendment in Article XI-B “CO” Cannabis Overlay District Section 4.2 representing Area 2, due to newly discovered scrivener’s errors in the Village Zoning Map relating to the depiction of a

portion of the “C” Commercial District which erroneously classifies certain residential properties in the “C” Commercial District that should be classified as “R-5” Multiple Family Residence District (Housing for the Elderly) and designated as same on the Village Zoning Map and repealed from Section 4.2 of the “CO” Cannabis Overlay District text and map depicting Area 2 of the “CO” Cannabis Overlay District; and to review certain sections of the Village Zoning Ordinance relating to the requirements of the “C” Commercial District, the “R-5” Multiple Family Residence District (Housing for the Elderly) and Article XI-B “CO” Cannabis Overlay District; and to review Ordinance No. 2087-22 Nov. 9, 2022 and Ordinance No. 2089-22, Nov. 9, 2022 establishing Article XI-B “CO” Cannabis Overlay District and any amendments thereto, and to review certain sections of the Village of Norridge Zoning Ordinance at a public hearing on June 3, 2023, and seek its recommendation to the Village Board of Trustees on said text and map amendments. The Zoning Board of Appeals is directed to review the above noted sections of the Zoning Ordinance.

The Zoning Board shall make such other recommendations regarding other zoning amendments as may be determined to be appropriate as identified in the course of the public hearing and recommend any technical changes, amendments, updates, enactments, new regulations or clarifications of existing regulations to be included in the Village of Norridge Zoning Ordinance, and following the public hearing submit any recommended changes, amendments, updates, and revisions in ordinance form prepared by the Village Attorney and transmitted to the Village Board of Trustees for its consideration

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

A. Discussion:
(a)

B. Consent Agenda:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed March 20, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed April 10, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of February, 2023 as published, copy to be attached and made a part of the record thereof.
- (d) Accept the Water Fund Accounts Payable Check Register for the month of March, 2023 as published, copy to be attached and made a part of the record thereof.
- (e) Ratify the Proposal from Robinson Engineering, dated February 24, 2023 for Project 22-R0901.04 signed March 27, 2023 by President Daniel Tannhauser and approve the Professional Engineering Services outlined for the Lead Service Replacement Program (IEPA Loan L 176330) – Construction Engineering, costs not to exceed \$90,000.00

- (f) Ratify Amendment 1 signed March 27, 2023 by President Daniel Tannhauser for professional engineering services, original agreement between the Village of Norridge and Robinson Engineering approved by the Village Board at the April 27, 2022 Regular Board Meeting. Amendment 1 reduces the cost of the design phase fee of the Lead Service Line Project, as it relates to the submission of Public Water Supply Loan Program and its relevant and required documents, fee listed on Page 6, Section 3 of the original agreement, from \$140,000.00 to \$120,000.00 due to a reduction in scope.
- (g) Accept Water Fund Monthly Financial Report for the month ending January 31, 2023 as published, copy to be attached and made a part of the record hereof.

POLICE, *Trustee Budnik:*

A. Discussion:

(a)

B. Consent Agenda:

- (a) Authorize the ratified agreement for the emergency replacement of the failed Exacq Security System Network Video Recorder at the Norridge Police Department Police Garage, which is currently not operational. The existing NVR, which was installed in 2014, was also running an obsolete version of Microsoft Windows. The cost of the replacement NVR, which includes parts and labor, is \$11,606.20 and includes a 3-year factory warranty. The new NVR can support upgraded network-based HD cameras, which will need to be done in the next fiscal year.
- (b) Accept letter dated April 20, 2023 from Police Chief Brian Goss and concur with his recommendation that James Evangelista be hired as a full-time Lateral Transfer Probationary Patrol Officer Tier 2, hire date of May 1, 2023 at a starting salary of \$87,553.52.
- (c) Accept letter dated March 18, 2023 from Police Chief Brian Goss informing President Tannhauser and the Board of Trustees that Lateral Transfer Probationary Patrol Officer Joseph Annunzio is resigning from the Norridge Police Department as of March 17, 2023 and concur with the recommendation of the Chief of Police Brian Goss to accept the resignation.
- (d) Accept letter dated March 25, 2023 from Police Chief Brian Goss, requesting that the Village Board concur with his recommendation appoint Matthew Stadler, who has completed his eighteen-month probationary period, to the position of full-time Police Officer, retroactive to September 1, 2022, at the yearly salary of \$72,992.13.
- (e) Accept letter dated March 25, 2023 from Police Chief Brian Goss, requesting that the Village Board concur with his recommendation and appoint Melanie Pina, who has completed her eighteen-month probationary period, to the position of full-time Police Officer, retroactive to September 1, 2022, at the yearly salary of \$72,992.13.
- (f) Accept letter dated March 25, 2023 from Police Chief Brian Goss, requesting that the Village Board concur with his recommendation and appoint Thomas Treslo, who has completed his eighteen-month probationary period, to the position of full-time Police Officer, retroactive to March 16, 2023, at the yearly salary of \$72,992.13.

- (g) Accept letter dated April 1, 2023 from Police Chief Brian Goss and concur with his request that Corporal Zach Zage be promoted to rank of Sergeant effective May 01, 2023, at an annual base salary of \$124,367.41, plus Specialty Pay \$1,200.00.

The Village Clerk administers the Oath of Office to Sergeant Zach Zage

- (h) Due to Officers having completed their Field Training Program, the Village Clerk administers the Oath of Office to Officer Visal Chum, Officer Nicholas Tomasso, Officer Hung Le, and Officer Jeremy Claudio.
- (i) Approve the request from Joseph Holmbeck, Cameron Carter, Heather Fronczak, Nolan Scates, and Kyle Mallwitz of Power Home Remodeling for a Solicitor's Certificate of Registration effective April 27, 2023 – May 12, 2023.

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino*:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve the 2023-2024 GovOS/Seamless Docs agreement in the amount of \$4,026.28, which represents an increase of 10% over last year's fee. The agreement runs from July 1, 2023 to June 30, 2024.
- (b) Accept letter dated April 5, 2023 from Patricia Spain, Customer Service Representative, of her intent to retire effective May 8, 2023.
- (c) Accept recommendation from Joanna Skupien to hire Anthony M. Allegretti, to the position of Full-Time Public Works Laborer, at an annual base salary of \$48,000.00. Upon approval his start date will be effective May, 1, 2023 and the probationary period shall be 18 months.
- (d) Accept the renewal proposal from Blue Cross Blue Shield of Illinois to provide health insurance to eligible full-time Village employees effective May 1, 2023 through April 30, 2024 at the following monthly rates:

	IN PLACE	RENEWAL
Blue Print PPO, Single	\$ 1,061.20	\$ 1,085.80
Blue Print PPO, Employee + Spouse	2,122.66	2,229.03
Blue Print PPO, Employee + Child(ren)	2,068.94	2,155.23
Blue Print PPO, Family	3,130.39	3,298.44
HSA PPO, Employee Only	\$ 993.87	\$ 1,019.60
HSA PPO, Employee + Spouse	1,987.98	2,093.12
HSA PPO, Employee + Child(ren)	1,937.66	2,023.82
HSA PPO, Family	2,931.77	3,097.33
Blue Choice PPO, Employee Only	\$ 986.48	\$ 964.20
Blue Choice PPO, Employee + Spouse	1,973.20	1,979.41
Blue Choice PPO, Employee + Child(ren)	1,923.26	1,913.86
Blue Choice PPO, Family	2,909.97	2,929.06
Blue Advantage HMO, Employee Only	\$ 904.95	\$ 922.45

Blue Advantage HMO, Employee + Spouse	1,810.14	1,893.65
Blue Advantage HMO, Employee + Child(ren)	1,764.32	1,830.94
Blue Advantage HMO, Family	2,669.49	2,802.16

- (e) Accept the Proposal from Blue Cross Blue Shield of Illinois to provide dental insurance to eligible full-time Village employees effective May 1, 2023 through April 30, 2024 at the following monthly rates:

	IN PLACE (MetLife Dental)	NEW PLAN
Employee Only	\$ 45.28	\$ 51.30
Employee + Spouse	132.31	102.61
Employee + Child(ren)	132.31	124.31
Family	132.31	192.38

- (f) Accept the proposal the proposal from and enter into agreement with Blue Cross and Blue Shield of Illinois for a Vision Plan to be added as a voluntary benefit to all eligible employees. If election to participate is made, the employee is responsible for 100% of the premium based on the following monthly rates.

Employee Only	\$ 7.60
Employee + Spouse	14.44
Employee + Child(ren)	15.20
Family	22.35

- (g) Approve that the employee contribution rates for full-time civilian employees eligible for insurance benefits effective May 1, 2023 through April 30, 2024 be as follows: 17% for any PPO with dental, 13% for the HMO with dental, 13% if opting for dental insurance only.

- (h) Accept resignation letter dated April 21, 2023 from Szymon Wajda, Code Enforcement Officer/Water Department Supervisor/Building Department Supervisor of his intent to resign effective May 5, 2023.

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:*

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept request dated March 23, 2023 from Dominic Sulimowski & Gina Rapatas and grant approval to hold a block party on the 8200 block of Wilson Avenue on Saturday, August 5, 2023 from 1:00 PM to 10:00 PM.
- (b) Accept request dated April 5, 2023 from Ark Rusak and grant approval to hold a block party on the 7700 block of Windsor Avenue on Saturday, August 19, 2023 from 10:00 AM to 11:00 PM.
- (c) Accept request dated April 17, 2023 from Ark Carolynn Cardone and grant approval to hold a block party on the 7000 block of Agatite Avenue (Nottingham to Sayre) on Saturday, August 12, 2023 from 1:00 PM to 10:00 PM.

- (d) Accept proposal for the design engineering of the replacement of salt storage bins at the Public Works Facility. The project is for a design-bid-build project using Motor Fuel Tax funds. Costs not to exceed \$35,000.00.
- (e) Approve the request of Ms. Shannon Dymurski on behalf of Norridge Harwood Heights Little League to hold their opening day parade on April 30, 2023 starting at 10:00 AM. The parade will begin at Ridgewood High School Parking Lot and will continue through the streets of Norridge and end at Norridge Park District. Police Department and Public Works assistance will be required for street closures to ensure the safety of all.
- (f) Approve the request of Mr. Daniel Lach, Principal of Kochanowski School of Polish Culture requesting permission to hold Polish Constitution Day Parade/Walk on May 6, 2023 starting at 11:00 AM. The parade would start at Olcott & Irving Park Avenue and proceed North on Olcott Avenue then turn left on Berteau Avenue going West to Oriole Avenue. Police Department and Public Works assistance will be required for street closures to ensure the safety of all.
- (g) Approve the request of Kevin Konsler of Ridgewood High School for The Ridgewood High School Rotary Club to hold their 2023 Rotary Interact 5K Run/Walk on Friday, May 12, 2023 from 5:00 PM – 7:00 PM. The race will begin at Ridgewood High School and will continue through the streets of Norridge. Police Department and Public Works assistance will be required for street closures to ensure the safety of all.
- (h) Concur with the recommendation of Edwin Hancock Engineering Company, and award the bid for the Monterey, Moreland and Mission Street Improvement Project to Arrow Road Construction Company, the lowest, qualified bidder, for the Type III Bid, total bid amount \$1,170,378.00.

GENERAL, Clerk Krasinski:

A. Discussion:

(a) Save the dates for upcoming events:

- **April 3, 2023** – Fill the Playpen Diaper Drive started at the Norridge and Harwood Heights Village Halls in preparation for Community Kindness Day on April 29th.
- **April 29, 2023** – Community Kindness Day
- **May 13, 2023** – RHS Bingo
- **May 20, 2023** – Ridgewood Foundation Bags Tournament

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at _____ p.m.