



REGULAR BOARD MEETING AGENDA

Wednesday, January 25, 2023

Village of Norridge

4000 N. Olcott Avenue

Norridge, IL 60706

6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at jskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, January 25, 2023 using the subject line "PUBLIC COMMENT".

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of December 14, 2022, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
 - (a) Declaration of Local State of Emergency – Supplement #33, was issued and signed by President Tannhauser on January 13, 2023 and will be in effect until January 31, 2023.
 - (b) Village President's Executive Order relating to the corona virus pandemic, Supplement #33 was issued and signed on January 1, 2023 and will be in effect until January 31, 2023.
 - (c) President Tannhauser to recognize the 5 winners of the Village of Norridge's Holiday House Decorating Contest. Certificates and prizes will be awarded.
 - First Place – The Hussey Family
 - Second Place – The Miller Family
 - Third Place – The Monno FamilyJudge's choice winners:
 - The Bertolli Family
 - The Yeshchenko Family
- VII - Accolades

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1)
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

(a) **FINANCE, LICENSES & CONTRACTS, *Trustee Avino***:

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund Accounts Payable Check Register for the month of December 2022, as published and copy to be attached and made part of the record hereof.
- (b) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending November 30, 2022, as published, copy to be attached and made a part of the record hereof.
- (c) Accept ACH payment from the Illinois Comptroller's Office, dated October 6, 2022, in the amount of \$109,049.12 for the Village's share of Business District Tax.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated November 4, 2022, in the amount of \$402,929.20 for the Village's share of Sales Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated November 4, 2022 in the amount of \$494,550.57 for the Village's share of Home Rule Sales Tax.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated November 4, 2022, in the amount of \$139,449.26 for the Village's share of Business District Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated November 9, 2022, in

the amount of \$17,566.53 for the Village's share of Telecommunications Tax revenues.

- (h) Accept ACH payment from the Illinois Comptroller's Office, dated November 9, 2022 in the amount of \$52,940.62 for the Village's share of Home Rule Sales Tax Accl Pmt.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated November 9, 2022, in the amount of \$155,782.82 for the Village's share of Income Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated November 9, 2022, in the amount of \$48,636.60 for the Village's share of Use Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated November 9, 2022, in the amount of \$1,996.21 for the Village's share of Cannabis Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated December 6, 2022 in the amount of \$6,466.45 for the Village's share of Personal Property Replacement Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated December 8, 2022, in the amount of \$410,728.67 for the Village's share of Sales Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated December 8, 2022 in the amount of \$531,299.02 for the Village's share of Home Rule Sales Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated December 8, 2022, in the amount of \$152,719.95 for the Village's share of Business District Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2022, in the amount of \$139,774.45 for the Village's share of Income Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2022, in the amount of \$54,689.62 for the Village's share of Use Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2022, in the amount of \$14,792.24 for the Village's share of Telecommunications Tax revenues.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated December 13, 2022, in the amount of \$1,858.30 or the Village's share of Cannabis Use Tax.
- (t) Ratify the Civic Plus Annual Supplement Billing Agreement, in the amount of \$4,325, covering the period of April 2023 to April 2024 be approved.
- (u) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated November 2, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$51,770.41 comprised of \$29,437.10 for the monthly Motor Fuel Tax Allotment and \$22,333.31 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (v) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated December 2, 2022, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$52,042.65 comprised of \$29,435.27 for the monthly Motor Fuel Tax Allotment and \$22,608.38 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.

- (w) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated January 3, 2023, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$59,525.29 comprised of \$35,042.63 for the monthly Motor Fuel Tax Allotment and \$24,482.66 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (x) Approve the January 17, 2023 Price Quotation/Services Agreement with Third Millennium Associates, Inc., for a one-time fee of \$3,295.00, and annual maintenance fee of \$2,895.00, for V-Pay Vehicle Sticker Online Payments Software and Annual Maintenance Agreement, and direct Village Administrator to sign the price quotations and formal contract. The online purchase will take effect May 1, 2023. This will provide residents with a third option to purchase vehicle stickers in addition to in-person and mail-in options.
- (y) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended October 31, 2022.
- (z) Accept the General Purpose Financial Report (annual Fiscal Year End audit) from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Des Plaines IL 60016, for the fiscal year ending April 30, 2022.

(b) **LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2094-23)
 (Next Resolution No. 23-03)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Resolution No. 23-01 "A RESOLUTION APPROVING A TEMPORARY FEE WAIVER RELATING TO PARKWAY TREE PLANTING," A Resolution Approving a Temporary Waiver of Parkway Tree Planting Fees in Residential Zoning Districts. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Adopt and approve Resolution No. 23-02 "A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF NORRIDGE AND WINDY CITY AMUSEMENTS, INC. TO PROVIDE AMUSEMENTS AND CONCESSIONS FOR THE VILLAGE OF NORRIDGE 75TH ANNIVERSARY CELEBRATION," A Resolution Approving a Contract For Amusements and Concessions for the 75th Anniversary Celebration. The President and Clerk be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (c) Adopt and approve Ordinance No. 2093-23, "AN ORDINANCE AMENDING CHAPTER 70, ARTICLE II, SECTIONS 70-31, 70-32 AND 70-33 "GARAGE AND ESTATE SALES", AND AMENDING CHAPTER 30, SECTION 70 "SECOND HAND GOODS" OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE - 2022: Adoption of an Amendment to Regulations Pertaining to Garage Sales, Approving Community-Wide Garage/Estate Sale Days and Making Technical Changes to Existing Garage/Estate Sale Regulations," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (c) **WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***
- A. Discussion:
- (a)
- B. Consent Agenda:
- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 12, 2022 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Water Fund Monthly Financial Report for the month ending November 30, 2022 as published, copy to be attached and made a part of the record hereof.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of December, 2022 as published, copy to be attached and made a part of the record thereof.
- (d) **POLICE, *Trustee Budnik:***
- A. Discussion:
- (a)
- B. Consent Agenda:
- (a)
- (e) **VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***
- A. Discussion:
- (a) The 2022 Mosquito Management Program Annual Report from Clarke Environment Mosquito Management, Inc., dated December 2022 was received.
- B. Consent Agenda:
- (a) Approve the renewal of the Office 365 licenses through LiftOff, LLC for a term of one year (January 29, 2023 to January 28, 2024) at a cost of \$22,878.00.
- (b) Accept the renewal from Alliant Insurance Services for the Village's auto, property and casualty and worker's compensation insurance programs, effective December 31, 2022 through December 31, 2023 with the following carriers, and the following annual premiums:
- | | |
|--|---------------|
| Auto, Property, Casualty, Travelers | \$ 142,427.00 |
| Worker's Compensation, IPRF | 149,509.00 |
| Crime, Hanover | 1,805.00 |
| Umbrella, Travelers | 27,524.00 |
| Cyber Liability, RPS/Lloyd's | 8,740.00 |
| Blanket Accidental for Volunteers, QBE | 300.00 |
- and approve the invoices for policies.
6. **PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***
- A. Discussion:
- (a)

B. Consent Agenda:

- (a) Approve the Application for a Handicapped Parking Sign from Anatol Kwarta, on behalf of Helena Ziobro, at 4817 N. Clifton. The completed application and physician's information sheet was completed and submitted.

- (b) Approve the hiring of Nicholas Lopez to the position of Probationary Full-Time Public Works Laborer, at an annual salary of \$48,000.00. Effective date February 1, 2023. His probationary period will be 18 months.

7. **GENERAL, Clerk Krasinski:**

A. Discussion:

(a) Save the dates for upcoming events:

- February 3, 2023 – Rotary Spaghetti dinner – Sieb Ctr – 5 to 7:30PM
- February 10, 2023 – Coffee with a Cop at Starbucks 8-10am
- February 11, 2023 – RHS Bingo – Salvation Army donation night.
- February 17, 2023 – RHS Lucky Losers Fundraiser – Empress Banquets
- February 23, 2023 – RHS Foundation Wine Tasting 6:00pm at Cucina Biago
- March 21, 2023 – Village of Norridge Blood Drive – Estelle Sieb Center, 7774 W. Irving Park Rd from 1:30 – 5:30 PM.

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at p.m.