



## REGULAR BOARD MEETING AGENDA

Wednesday, August 23, 2023

Village of Norridge

4000 N. Olcott Avenue

Norridge, IL 60706

6:30 P.M.

**Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at [iskupien@villageofnorridge.com](mailto:iskupien@villageofnorridge.com) with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, August 23, 2023 using the subject line "PUBLIC COMMENT".**

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of July 26, 2023, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
  - (a)
- VII - Accolades
- VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1)
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

**FINANCE, LICENSES & CONTRACTS, *Trustee Avino*:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund Accounts Payable Check Register for the month of July, 2023, as published and copy to be attached and made part of the record hereof.
- (b) Accept ACH payment from the Illinois Comptroller's Office, dated May 3, 2023 in the amount of \$18,214.40 for the Village's share of Personal Property Replacement Tax.
- (c) Accept ACH payment from the Illinois Comptroller's Office, dated May 4, 2023, in the amount of \$110,785.91 for the Village's share of Business District Tax.
- (d) Accept ACH payment from the Illinois Comptroller's Office, dated May 4, 2023, in the amount of \$352,466.30 for the Village's share of Sales Tax.
- (e) Accept ACH payment from the Illinois Comptroller's Office, dated May 4, 2023 in the amount of \$422,515.64 for the Village's share of Home Rule Sales Tax.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated May 9, 2023, in the amount of \$366,866.49 for the Village's share of Income Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated May 9, 2023, in the amount of \$45,087.25 for the Village's share of Use Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated May 9, 2023, in the amount of \$12,973.44 for the Village's share of Telecommunications Tax revenues.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated May 9, 2023, in the amount of \$1,839.12 for the Village's share of Cannabis Use Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated June 7, 2023, in the amount of \$137,088.52 for the Village's share of Business District Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated June 7, 2023, in the amount of \$428,234.96 for the Village's share of Sales Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated June 7, 2023 in the amount of \$494,914.68 for the Village's share of Home Rule Sales Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated June 13, 2023, in

the amount of \$172,026.50 for the Village's share of Income Tax.

- (n) Accept ACH payment from the Illinois Comptroller's Office, dated June 13, 2023, in the amount of \$55,770.88 for the Village's share of Use Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated June 13, 2023, in the amount of \$13,833.01 for the Village's share of Telecommunications Tax revenues.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated June 13, 2023, in the amount of \$1,878.47 for the Village's share of Cannabis Use Tax.
- (q) Accept the quarterly financial report, dated March 2, 2023, from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Des Plaines, IL 60016-6575, for the three months ended January 31, 2023.
- (r) Accept the quarterly financial report, dated June 27, 2023, from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Des Plaines, IL 60016-6575, for the three months ended April 30, 2023.
- (s) Accept ACH payment made by DIRECTV, LLC made on July 30, 2023 in the amount of \$4,577.51 for Cable and Video Franchise Fees (AT&T Uverse) for the period of 04/01/2023 – 07/30/2023.
- (t) Approve Invoice #1669 dated August 1, 2023 from Administrative Consulting Specialties, LLC, 2990 Farmington Drive, Lindenhurst, IL, in the amount of \$15,000.00 for the Annual Grant and Administrative Service Agreement for the period of August 1, 2023- July 31, 2024.
- (u) Ratify the Facilities License Agreement between the Village of Norridge and the Catholic Bishop of Chicago, signed by President Tannhauser on August 17, 2023 for the purpose of using real property located at 7740 W. Montrose Avenue, owned by the Catholic Bishop of Chicago, for the purpose of holding the Village's 75<sup>th</sup> anniversary event. Agreement term of August 21, 2023 to August 28, 2023.

**LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak*:**

(Next Ordinance No. 2110-23)  
(Next Resolution No. 23-06)

A. Discussion:  
(a)

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 2108-23, "AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A LICENSE AGREEMENT BETWEEN THE VILLAGE AND CAPUTO'S NEW FARM PRODUCE - NORRIDGE, INC. AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTION CONTEMPLATED BY THIS ORDINANCE: An Ordinance Authorizing a Temporary License Agreement to Use Village Property Located at 4520 N. Harlem Avenue in the Village of Norridge, Illinois," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (b) Refer the petition of Wlodzimierz Biszczuk, requesting variations from the requirements of Article IV “R-1” Single –Family Residence District, Section 3-Area Regulations 3.2(4) Front Yard with a depth of not less than twenty-five(25) feet and Section 3 – Area Regulations 3.4 – Side Yard of Zoning Ordinance of the Village of Norridge for the purpose of constructing a 2<sup>nd</sup> floor addition and a 20.6 foot x16 foot 1<sup>st</sup> floor garage addition to the existing 1 – story residence on the property located at 4500 N. Redwood Drive, to the Zoning Board of Appeals for a Public hearing on October 2, 2023 and their recommendation to the Village Board.
- (c) Adopt and approve Ordinance No. 2109-23, AN ORDINANCE AUTHORIZING THE BOARD OF FIRE AND POLICE COMMISSIONERS TO EXTEND THE CURRENT ELIGIBILITY LIST FOR APPOINTMENTS TO THE VILLAGE OF NORRIDGE POLICE DEPARTMENT TO DECEMBER 21, 2023: An Ordinance Authorizing a One Month Extension of the Current Eligibility List for Appointments to the Police Department,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

**WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a) Further discussion of water rate increase options discussed at the May 24, 2023 Special Board Meeting.

B. Consent Agenda:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed July 24, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed August 7, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of July, 2023 as published, copy to be attached and made a part of the record thereof.
- (d) Approve the Municipal Pole Installation and Use Agreement between the Village of Norridge and Crown Castle Fiber LLC, for the purpose of installing, operating and maintaining Crown Castle Facilities within the Right-of-Way upon certain Village Facilities, for an initial term of ten years.

**POLICE, *Trustee Budnik:***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept letter dated August 10, 2023 from Police Chief Brian Goss informing President Tannhauser and the Board of Trustees that Community Service Officer Danny Bogdan

is resigning from the Norridge Police Department as of August 23, 2023 and concur with the recommendation of the Chief of Police Brian Goss to accept the resignation.

- (b) Approve request dated August 15, 2023 from Commissioner Melissa Poulos, on behalf of the Norridge Fire & Police Commission, and extend the expiration date of the current eligibility list of police officer candidates from November 21, 2023 to December 21, 2023. The extension is necessary because applications for the purpose of creating a new eligibility list became available on July 18, 2023, and due to lack of applicants, will be extended beyond the initial deadline of September 18, 2023 in an effort to increase the number of applications.
- (c) Accept letter dated August 17, 2023 from Police Chief Brian Goss informing President Tannhauser and the Board of Trustees that Police Officer Nina Biram is resigning from the Norridge Police Department as of August 30, 2023 and concur with the recommendation of the Chief of Police Brian Goss to accept the resignation.

**VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the request (as required pursuant to Section 9.2.2 of the Employee Handbook) of Superintendent of Public Works/Interim Director Joe Spain, dated August 11, 2023, and grant paid sick leave from August 30, 2023 through October 15, 2023, unless released to full duty by a licensed doctor at an earlier date.
- (b) Approve the annual Maintenance agreement for Cisco switches, servers, firewalls, routers and phone system software at all Village Buildings. The annual fee is \$29,512.40 and covers the period between September 17, 2023 and September 16, 2024.

**PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

- (a) MCD Director Ron Gross will provide information regarding the implementation of Smart911 by the Municipal Consolidated Dispatch (MCD) Center. Smart911 is a service that provides first responders with critical information in the event of an emergency.

B. Consent Agenda:

- (a) Approve that the intersection of Berteau Avenue and Overhill Avenue, currently a 2-way stop sign (stop signs currently on southbound and northbound Overhill Avenue), become a 4-way stop intersection. Stop signs to be added on eastbound and westbound Berteau Avenue (at Overhill Avenue). If approved, direct the Village Attorney to prepare the necessary ordinance.
- (b) Approve that parking restrictions be placed on the west side of Canfield Avenue, from

Lawrence Avenue to Montrose Avenue as follows: no parking from 7:00 AM to 7:00 PM. If approved, direct the Village Attorney to prepare the necessary ordinance.

**GENERAL, Clerk Krasinski:**

A. Discussion:

(a) Save the dates for upcoming events:

- **August 24 – 27, 2023 – 75<sup>th</sup> Anniversary Carnival and Events – more details on our Village website**
- **September 7, 2023 – Cook County Board of Review Tax Appeal Analysis Event – Estelle Sieb Center from 1:00pm – 5:00pm**
- **September 9, 2023 – RHS Alumni Hall of Fame Brunch & Raffle-RHS**
- **September 9, 2023 – RHS Parents’ Club Bingo– RHS**
- **September 11, 2023 - Cook County Board of Review Tax Appeal Outreach Seminar – Estelle Sieb Center from 6:30pm to 8:00pm**
- **September 16, 2023 – Touch-a-Truck – In front of Village Hall**
- **October 9 -13, 2023 – Fall Clean-Up week**
- **October 13, 2023 – Norridge/Harwood Heights Kiwanis Bingo & Auction Social - Estelle Sieb Center at 6pm**

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at \_\_\_\_\_ p.m.