

## REGULAR BOARD MEETING MINUTES

Wednesday, June 28, 2023

Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706

The meeting was called to order by President Tannhauser at 6:31 PM

Clerk Krasinski called the roll.

Present:

President Tannhauser  
Clerk Krasinski  
Trustee Budnik  
Trustee Ronstadt  
Trustee Larson  
Trustee Bielak  
Trustee Avino  
Trustee Gelsomino

Also Present:

Joan Cherry, Village Attorney  
Brian Goss, Police Chief  
Joanna Skupien, Office Administrator  
Joe Spain, Interim Director of Public Works

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

**MOTION:** by Trustee Gelsomino second by Trustee Larson to approve and adopt the minutes of the Special Board Meeting of May 24, 2023, as presented, and published and that they be made part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**MOTION:** by Trustee Ronstadt second by Trustee Bielak to approve and adopt the minutes of the Regular Board Meeting of May 24, 2023, as presented, and published and that they be made part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

### President's Report

President Daniel Tannhauser, President of the Village of Norridge, proclaimed June 14, 2023, as Flag Day. Proclamation filed with the Village Clerk.

Representative Stephens read out loud and presented to the Village of Norridge Board Resolution #146 by the House of Representatives of the 103<sup>rd</sup> General Assembly of the State of Illinois recognizing the 75<sup>th</sup> Anniversary of the Village of Norridge on December 4, 2023.

### Accolades: NONE

### Comments from the Public.

There were no comments emailed to the Village Administrator prior to the meeting.

**In Person Comments:**

**Dominic Sulimowski:**

Mr. Sulimowski thanked Officer Stephanie with her assistance at a recent fire on Wilson and Courtland.

**Wendy Tribuzio:**

Mrs. Tribuzio was requesting a reprieve from the board to allow her to have 3 – 5 hens. Not Roosters. Mrs. Tribuzio presented the board an intensive packet of her findings in raising hens and how she plans to keep her yard clean. She plans to start a sustainability garden.

**Thomas Kedzie:**

Mr. Kedzie was concerned if the parking restrictions will be enforced by the Hungarian church during the July 8 and July 9<sup>th</sup> event.

Chief Brian Goss stated that he will note and ensure parking restrictions will be enforced.

**FINANCE, LICENSES & CONTRACTS, *Trustee Avino:***

Trustee Avino had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Avino second by Trustee Bielak to:

- (a) Authorize the Village Administrator to transfer funds:  
END OF THE YEAR BUDGET ADJUSTMENTS – GENERAL FUND  
FY ENDING 04/30/2023
- (b) Authorize the Village Administrator to transfer funds:  
END OF THE YEAR BUDGET ADJUSTMENTS – MOTOR FUEL TAX FUND  
FY ENDING 04/30/2023
- (c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending April 30, 2023, Revised June 22, 2023 to reflect: April 30, 2023 budget adjustments, April 30, 2022 AJEs and other JEs posted April, 2023, as published.
- (d) Accept the General Fund Accounts Payable Check Register for the month of May, 2023, as published.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**MOTION:** by Trustee Avino second by Trustee Larson to:

- (e) Consideration to be given to motion that the Village Board approve the proposed Village Budget for the Fiscal Year May 1, 2023 to April 30, 2024 and that it be referred to the Law and Ordinance Committee to adopt the necessary ordinance.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

Trustee Bielak had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Bielak second by Trustee Avino to:

- (a) Adopt and approve Ordinance No. 2100-23, "AN ORDINANCE PROVIDING AN APPROPRIATION FOR CORPORATE PURPOSES AND STATEMENT OF ANTICIPATED REVENUES FOR THE FISCAL YEAR COMMENCING MAY 1, 2023 AND ENDING APRIL 30, 2024 FOR THE VILLAGE OF NORRIDGE, COOK COUNTY ILLINOIS: The Budget and Appropriation Ordinance and Statement of Anticipated Revenues," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**MOTION:** by Trustee Bielak second by Trustee Gelsomino to:

- (b) Adopt and approve Ordinance No. 2101-23, "AN ORDINANCE GRANTING VARIATIONS FROM LIMITATIONS OF THE REQUIREMENTS OF THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS FOR THE PROPERTY COMMONLY KNOWN AS 4943 CANFIELD AVENUE, NORRIDGE ILLINOIS: An Ordinance Granting Variations From the Requirements of the Zoning Ordinance Article IV, Section 3, Subsection 3.3 Rear Yard Setback," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (c) Adopt and approve Ordinance No. 2102-23, "AN ORDINANCE GRANTING VARIATIONS FROM LIMITATIONS OF THE REQUIREMENTS OF THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS FOR THE PROPERTY COMMONLY KNOWN AS 8226 W. GUNNISON STREET, NORRIDGE, ILLINOIS: An Ordinance Granting a Variation From the Requirements of the Zoning Ordinance Article IV, Section 3, Subsection 3.3 Rear Yard Setback," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (d) Adopt and approve Ordinance 2103-23, "AN ORDINANCE RESTATING CHAPTER 6 "ALCOHOLIC LIQUOR" ARTICLE II, DIVISION 2, SECTION 6-44 "NUMBER OF LICENSES", RESTATING CHAPTER 10, SECTION 10, "VIDEO GAMING" OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002 AND RATIFYING THE ISSUANCE OF A GPDV LICENSE: Restating the Number of Alcoholic Liquor Licenses and Video Gaming Licenses and Ratifying Actions Taken in the Issuance of a GPDV License," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (e) Adopt and approve Ordinance 2104-23, "AN ORDINANCE AMENDING CHAPTER 6 "ALCOHOLIC LIQUOR" DIVISION 2, SECTION 6-43 "CLASSES OF LICENSES" ADDING A GPD-1 LICENSE, AMENDING SECTION 6-44 "NUMBER OF LICENSES", AUTHORIZING THE ISSUANCE OF A GPD-1 LIQUOR LICENSE, AND AMENDING CHAPTER 38-22 "FINES, PENALTIES AND FEES FOR BUSINESSES" OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: Amending the Classes and Number of Alcoholic Liquor Licenses, Authorizing the Issuance of a Liquor License and Revising Fines, Penalties and Fees for Businesses," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (f) Adopt and approve Ordinance 2105-23, "AN ORDINANCE AMENDING CHAPTER 94, ARTICLE IV, SECTION 94-222 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Relating to Parking for Persons with Disabilities," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (g) Refer the petition of Bandish Patel, requesting a rezoning from B-2 Restricted (Shopping Center) Business District to B-3 General Business District for the pursuance of other business opportunities at the property located at 4300 North Harlem Avenue to the Zoning Board of Appeals for a public hearing on August 7, 2023 and their recommendation to the Village Board.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

Trustee Ronstadt had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Ronstadt, second by Trustee Larson to:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed June 5, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed June 19, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of May, 2023 as published, copy to be attached and made a part of the record thereof.
- (d) Accept Water Fund Monthly Financial Report for the month ending April 30, 2023 as published, copy to be attached and made a part of the record hereof.
- (e) Authorize the Village Administrator to transfer funds as shown on the attached sheet with details:

**END OF THE YEAR BUDGET ADJUSTMENTS – Water FUND  
FY ENDING 04/30/2023**

- (f) Accept proposal from Christopher B. Burke Engineering, LTD. dated June 9, 2023 for Professional Engineering Services for Construction Engineering for the 2023 Village of Norridge Water Main Replacement Project (Ozark Avenue), costs not to exceed \$68,795.00.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**POLICE, *Trustee Budnik:***

Trustee Budnik had no discussion items for review. She asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Budnik, second by Trustee Ronstadt to:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Sick Time Buy Backs from Fiscal Year 2022-2023 totaling \$64,232.78. These include payments to 19 Police Department Union employees and 3 Police Department Civilian employees. Payments were made via payroll on the pay date of May 31, 2023.
- (b) Accept letter dated June 19, 2023 from Police Chief Brian Goss and concur with his recommendation that John O'Connor, currently a Probationary Reserve Crossing Guard since October 16, 2021, be promoted to Crossing Guard. Retroactive to April 16, 2023 at the regular rate of \$18.00 per hour, \$55.96 daily crossing rate. John has completed his 18 month probationary period.
- (c) Accept letter dated June 19, 2023 from Police Chief Brian Goss and concur with his recommendation that Karen Valerio, be appointed to Probationary Reserve Crossing Guard effective June 16, 2023 at a crossing daily rate of \$55.96, and hourly probationary training rate of \$16.00. Probation period is 18 months.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

Trustee Gelsomino had no discussion items for review. He asked if there were any questions

regarding the consent agenda. There were none.

**MOTION:** by Trustee Gelsomino, second by Trustee Avino to:

- (a) Approve the annual renewal of the SEPS maintenance agreement in the amount of \$2,517. This agreement, which covers the period of August 7, 2023 to August 6, 2024, is for the battery backups of the Village's servers located at the Police Station.
- (b) Accept Check #24324 dated April 2, 2023 in the amount of \$8,817.00 from Illinois Public Risk Fund, the Village's Workers' Compensation Insurance Carrier, for the approved IPRF Safety & Educational Grant for 2023.
- (c) Amend the motion to approve a 2 year renewal of the Accela Civic Platform Subscription User Agreement approved at the Regular Board Meeting of May 24, 2023 to reflect the following annual pricing: Year 1 - \$20,540.60 and Year 2 - \$21,263.86.
- (d) Accept letter from Richard D. Thompson, giving notice of his resignation from the position of Zoning Board Member effective June 30, 2023.
- (e) Accept the recommendation from Village Administrator, Joanna Skupien to hire Richard D. Thompson, to the position of Part-Time Health Inspector, at an hourly rate of \$21.00. Effective July 5, 2023. Probationary period will be 18 months and he is required to obtain a ServSafe certification within 6 months of hire.
- (f) Accept the recommendation from Village Administrator, Joanna Skupien to hire Patrick M. Gorski, to the position of Building Commissioner, at an annual salary of \$75,000.00, with an 18-month probationary period. This position is salaried and has exempt status under FLSA.
- (g) Accept the recommendation from Village Administrator, Joanna Skupien to hire Raymond E. Mazzulla, to the position of Part-Time Inspector/Code Enforcement Officer, at an hourly rate of \$20.00. Effective June 13, 2023. Probationary period will be 18 months.
- (h) Approve an invoice from North Central Council of Mayors for FY 2024 (July 1, 2023 through June 30, 2024) North Central portion of the PL budget in the amount of \$1,332.00.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: Trustee Larson:**

Trustee Larson had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Larson, second by Trustee Ronstadt to:

- (a) Accept the request of Elizabeth Rocco and approve the issuance for a Handicap Parking Sign Application for 4356 N. Sayre, Norridge, IL 60706. The house is a corner house, and the sign will be placed in the parking lane at 7010 W. Montrose Avenue for access to a side entrance.
- (b) Accept the request of Robert Dabrowski and approve the issuance for a Handicap Parking Sign Application for 4409 N. Overhill Avenue, Norridge, IL 60706. Although the home has a driveway, an exception is being made due to the fact that there are two handicap residents living at this address.
- (c) Approve the request from Mike Rojek – 4104 N. Ozark Avenue, Norridge, IL to hold a block party on Saturday, August 5, 2023 from 11:00am to 10:00pm on the 4100 Block of Ozark.
- (d) Approve the request from Katie Militello & Danielle Pearson, to hold a block party on the 4100 block of N. Ozanam Avenue on July 29, 2023 from 11:00am -11:30pm with the stipulation that all music must cease by 10:00pm as per Village Ordinance 2073-22 Sec 34-108, and there are no reports of excessive noise after 10:00pm. After approval, the requestor will be sent the Village of Norridge's Block Party Agreement for their signatures.
- (e) Approve the request from Laura Mazariegos, to hold a block party on the 5000 block of Ridgewood Avenue on July 22, 2023 from 10:00am -12:00am with the stipulation that

all music must cease by 10:00pm as per Village Ordinance 2073-22 Sec 34-108, and there are no reports of excessive noise after 10:00pm. After approval, the requestor will be sent the Village of Norridge's Block Party Agreement for their signatures.

- (f) Accept bid packet and award the 2023 Concrete Maintenance Program Proposal to Willy's Concrete RFP #2023—27 at the rate of \$45.00 per linear foot for curb and gutter and \$12.00 per square foot for 5" sidewalk, catwalk and apron.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried

**GENERAL, Clerk Krasinski:**

Clerk Krasinski mentioned to:

Save the dates for upcoming events:


- **July 4, 2023 - Village Hall Closed**
- **July 6-9, 2023 – Island in the City – Norridge Park**
- **August 1, 2023 – National Night Out – Norridge Park**
- **August 19, 2023 – Fall Recycling Event 9:00am – 1:00pm**
- **August 24 – 27, 2023 – 75<sup>th</sup> Anniversary Carnival and Events**

There were no other general comments.

**MOTION:** by Trustee Gelsomino second by Trustee Larson that, there being no further business, meeting be adjourned at 7:06 PM.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, Motion carried.

Meeting Adjourned.

  
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Daniel Tannhauser, Village President

ATTEST:

  
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Gabriela Krasinski, Village Clerk