



# VILLAGE OF NORRIDGE

4000 North Olcott Avenue • Norridge, Illinois 60706-1199  
708/ 453-0800 FAX 708/ 453-9335  
www.villageofnorridge.com

## REGULAR BOARD MEETING AGENDA

Wednesday, January 24, 2024

Village of Norridge

4000 N. Olcott Avenue

Norridge, IL 60706

6:30 P.M.

**Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at [jskupien@villageofnorridge.com](mailto:jskupien@villageofnorridge.com) with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, January 24, 2024 using the subject line "PUBLIC COMMENT".**

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of December 13, 2023, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
  - (a) President Tannhauser has directed Village Administrator Skupien to prepare a proclamation for Patriot Day, which will be read aloud and signed at the August 28, 2024 Regular Village Board Meeting.
  - (b) The President makes various appointments, including to Village Boards, Committees and Commissions. The President appoints Joseph Spain to the position of Director of Public Works effective January 1, 2024 to April 30, 2024 at an annual salary of \$124,146.55.
  - (c) President Tannhauser recognizes the 5 winners of the Village of Norridge's Holiday House Decorating Contest. Certificates and prizes will be awarded.
    - First Place – The Santiago Family
    - Second Place – The Hidalgo Family
    - Third Place – The Banna FamilyJudge's choice winners:
    - The Nano Family
    - The Milio Family

VII - Accolades

VIII - Comments from the Public.

A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.

B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

A. Personnel Matters (Sec. 2-C-1)

B. Employment Matters (Sec. 2-C-1) Discussion to consider “appointment, employment, compensation, discipline, performance, or dismissal” of specific employees of the public body.

C. Collective Bargaining (Sec. 2-C-2)

D. Pending Litigation (Sec. 2-C-11)

E. Executive Session Minutes (Sec. 2-C-21)

F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

**FINANCE, LICENSES & CONTRACTS, *Trustee Avino*:**

A. Discussion:

(a)

B. Consent Agenda:

(a) Accept the General Fund Accounts Payable Check Register for the month of November, 2023, as published and copy to be attached and made part of the record hereof.

(b) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending September 30, 2023, as published, copy to be attached and made a part of the record hereof.

(c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending October 31, 2023, as published, copy to be attached and made a part of the record hereof.

(d) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending November 30, 2023, as published, copy to be attached and made a part of the

record hereof.

- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated November 1, 2023, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$53,873.99 comprised of \$27,703.34 for the monthly Motor Fuel Tax Allotment and \$26,170.65 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (f) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated December 1, 2023, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$63,247.42 comprised of \$32,637.05 for the monthly Motor Fuel Tax Allotment and \$30,610.37 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (g) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated January 2, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$59,524.13 comprised of \$32,019.61 for the monthly Motor Fuel Tax Allotment and \$27,504.52 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated October 4, 2023 in the amount of \$12,205.42 for the Village's share of Personal Property Replacement Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated October 5, 2023, in the amount of \$127,601.44 for the Village's share of Business District Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated October 5, 2023, in the amount of \$397,004.10 for the Village's share of Sales Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated October 5, 2023 in the amount of \$479,528.42 for the Village's share of Home Rule Sales Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$264,286.10 for the Village's share of Income Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$48,823.23 for the Village's share of Use Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$11,697.11 for the Village's share of Telecommunications Tax revenues.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$1,869.30 for the Village's share of Cannabis Use Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated November 7, 2023, in the amount of \$149,918.95 for the Village's share of Business District Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated November 7, 2023, in the amount of \$443,723.39 for the Village's share of Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated November 7, 2023 in the amount of \$528,192.35 for the Village's share of Home Rule Sales Tax.

- (s) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023 in the amount of \$45,070.29 for the Village's share of Home Rule Sales Tax ACCL PMT.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$178,021.58 for the Village's share of Income Tax.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$46,308.71 for the Village's share of Use Tax.
- (v) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$14,864.27 for the Village's share of Telecommunications Tax revenues.
- (w) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$1,900.39 for the Village's share of Cannabis Use Tax.
- (x) Grant request, dated November 27, 2023, as adjusted per confirmed email dated January 18, 2024, from Norridge Harwood Heights Little League Secretary Shannon Dymurski for reimbursement of the 2023 Norridge participants in Little League (107 participants) at \$40 per participant, for a total reimbursement amount of \$4,280.00.
- (y) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended October 31, 2023.

**LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2124-24)  
 (Next Resolution No. 24-07)

A. Discussion:

**(a) Item: Comparison of the 2023 Building Department Report with the 2022 Building Department Report**

Notable items include the following significant differences in reports from 2022 and 2023:

1. Roof permits saw a substantial increase of 121.08% from 166 in 2022 to 367 in 2023.
2. Residential transfer inspections decreased by 16.73% from 257 in 2022 to 214 in 2023.
3. HVAC permits decreased by 40.85% from 71 in 2022 to 42 in 2023.
4. Fence permits experienced an increase of 18% from 100 in 2022 to 118 in 2023.
5. Flat Work permits (Concrete/Pavers/Asphalt) saw a decrease of 27.97% from 143 in 2022 to 103 in 2023.
6. Commercial fire alarm permits decreased by 50% from 20 in 2022 to 10 in 2023.
7. Fire sprinkler permits experienced a more significant decrease of 77.78% from 18 in 2022 to just 4 in 2023.

B. Consent Agenda:

- (a) Adopt and approve Ordinance No. 2120-24, "AN ORDINANCE AMENDING CHAPTER 94 'TRAFFIC AND VEHICLES' ARTICLE IV 'STOPPING, STANDING OR PARKING', DIVISION 1 GENERALLY BY ENACTING CHAPTER 94, SECTION 203

'REGULATION OF UNSCHEDULED BUS STOPS' AND AMENDING CHAPTER 38-94 FINES, FEES AND PENALTIES ASSOCIATED WITH ENACTMENT OF CHAPTER 94, ARTICLE IV, DIVISION 1, SECTION 203 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, NORRIDGE, COOK COUNTY, ILLINOIS: An Ordinance Regulating Unscheduled Bus Stops in the Village,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (b) Adopt and approve Ordinance No. 2121-24 “AN ORDINANCE AMENDING CHAPTER 6 ‘ALCOHOLIC LIQUOR’ BY AMENDING DIVISION 2, SECTION 6-43 ‘CLASSES OF LICENSES’ ADDING A CLASS GPD-1V LICENSE, AMENDING AND RESTATING CHAPTER 6 ‘ALCOHOLIC LIQUOR’ ARTICLE II, DIVISION 2, SECTION 6-44 ‘NUMBER OF LICENSES’, AMENDING AND RESTATING CHAPTER 10, SECTION 10, H, 3 ‘VIDEO GAMING’ ‘LIMITATION ON THE NUMBER OF VIDEO GAMING LICENSES’, AND AMENDING CHAPER 38-22 ‘FINES, PENALTIES AND FEES FOR BUSINESSES’ ‘ALCOHOLIC BEVERAGES’ OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, AND APPROVING THE ISSUANCE OF A GPD-1V LICENSE IN THE PLANNED UNIT DEVELOPMENT OVERLAY DISTRICT: An Ordinance Amending the Classes of Retail Alcoholic Liquor Licenses to Include a Class GPD-1V License, Restating the Number of Alcoholic Liquor Licenses and Amending the Classes of and Number of Video Gaming Licenses to Include the Class GPD-1V License, Amending Fees and Fines to Include the Class GPD-1V License and Approving the Issuance of a GPD-1V License in the Planned Unit Development Overlay District,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (c) Adopt and approve Ordinance No. 2122-24, “AN ORDINANCE DETERMINING THAT THE 2023 COOK COUNTY, ILLINOIS PAID LEAVE ORDINANCE IS INAPPLICABLE TO THE VILLAGE OF NORRIDGE AND ITS EMPLOYEES AND THAT VILLAGE PAID LEAVE ORDINANCES CONFLICT WITH AND SUPERSEDE THE COOK COUNTY PAID LEAVE ORDINANCE AND AMENDING CHAPTER 1, SECTION 14 ‘GENERAL PROVISIONS’ ‘CONFLICTS WITH CERTAIN HOME RULE COUNTY ORDINANCES’. OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Exempting the Village of Norridge from the Cook County, Illinois Paid Leave Ordinance Pursuant to Article VII, Section 6(c) of the Illinois Constitution,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (d) Adopt and approve Ordinance No. 2123-24, “AN ORDINANCE GRANTING VARIATIONS FROM LIMITATIONS OF THE REQUIREMENTS OF THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS FOR THE PROPERTY COMMONLY KNOWN AS 4500 REDWOOD DRIVE, NORRIDGE, COOK COUNTY, ILLINOIS: An Ordinance Granting Variations From the Requirements of the Zoning Ordinance Article IV, Section 3, Subsection 3.2(4) Front Yard Setback and Section 3.4 Side Yard Setback,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

**WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept Water Fund Monthly Financial Report for the month ending August 31, 2023 as published, copy to be attached and made a part of the record hereof.
- (b) Accept Water Fund Monthly Financial Report for the month ending September 30, 2023 as published, copy to be attached and made a part of the record hereof.
- (c) Accept Water Fund Monthly Financial Report for the month ending October 31, 2023 as published, copy to be attached and made a part of the record hereof.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 11, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept the Water Fund Accounts Payable Check Register for the month of November, 2023 as published, copy to be attached and made a part of the record thereof.
- (f) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 8, 2024 covering locations listed, place the report on file and make a part of the record thereof.

**POLICE, *Trustee Budnik:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Vacation Buy Backs from Fiscal Year 2023-2024 totaling \$11,348.80 for 3 Police Department Union employees. Payments were made via payroll on the pay date of December 15, 2023.
- (b) Accept letter dated January 8, 2024 from Deputy Chief Wayne Schober and concur with his recommendation that Donald Galiano be hired as Probationary Crossing Guard, effective December 16, 2023 at a rate of \$16.00 per hour for training and a daily rate of \$55.96 for crossing guard duties.
- (c) Accept letter dated January 8, 2024 from Deputy Chief Wayne Schober and concur with his recommendation to accept the resignation of Probationary Community Service Officer Phillip Carter, effective January 9, 2024.
- (d) Accept letter dated December 29, 2023 from Police Chief Brian Goss, requesting that the Village board concur with the recommendation of the Police and Fire Commission and appoint Nicole Brzezinska as a full-time Probationary Patrol Officer, hire date of

January 2, 2024, at a starting annual base salary of \$69,965.31.

**VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

A. Discussion:  
(a)

B. Consent Agenda:

(a) Accept and ratify the renewal from Alliant Insurance Services for the Village's auto, property and casualty and worker's compensation insurance programs, effective December 31, 2023 through December 31, 2024 with the following carriers, and the following annual premiums:

Auto, Property, Casualty - Travelers	\$ 162,024.00
Worker's Compensation - IPRF	234,230.00
Crime – Hanover (year 1 of 3 year term)	1,828.00
Umbrella - Travelers	27,810.00
Cyber Liability - RPS/Lloyd's	9,218.00
Blanket Accidental for Volunteers - QBE	300.00

and approve the invoices for the policies.

(b) Accept the proposal dated December 6, 2023, as revised on January 12, 2024, from GovHR USA, and approve the Classification and Compensation Study as outlined in the proposal at a cost of \$17,550.00.

**PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

(a) Veterans Banner Recognition Program update:

- Results of survey
- Update on keepsake banner option
- Next steps

B. Consent Agenda:

(a)

**GENERAL, *Clerk Krasinski:***

A. Discussion:

(a) Save the dates for

- January 29, 2024 – Kiwanis Trivia Night, 7:00 PM at Rocco Vino's
- February 10, 2024 – Ridgewood High School Parent's Club Bingo, Salvation Army Donation Night
- February 22, 2024 – Ridgewood Foundation Wine Tasting, 6:00 PM at Cucina Biagio
- April 20, 2024 – Community Kindness Day

B. Consent Agenda:

Consideration to be given to motion that, there being no further business, meeting be adjourned at        p.m.