



# VILLAGE OF NORRIDGE

4000 North Olcott Avenue • Norridge, Illinois 60706-1199  
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## REGULAR BOARD MEETING AGENDA

Wednesday, February 28, 2024

Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706  
6:30 P.M.

**Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at [jskupien@villageofnorridge.com](mailto:jskupien@villageofnorridge.com) with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, February 28, 2024 using the subject line "PUBLIC COMMENT".**

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of January 24, 2024, as presented, and published and that they be made part of the record hereof.
- VI - President's Report
- VII - Accolades
  - o Linda Clark, Crossing Guard – 20 years of dedicated service to the residents.
  - o Terry Peters, Records Clerk – 30 years of dedicated service to the residents.
  - o Fred Toms, Deputy Marshall, Auxiliary Officer, Community Service Officer – 35 years of dedicated service to the residents.
  - o Michael Ribaud, Deputy Marshall, Police Officer, Crossing Guard – 40 years of dedicated service to the residents.
  - o Robert Crimmins, Police Officer, Crossing Guard – over 50 years of dedicated service to the residents.
- VIII - Comments from the Public.
  - A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.
  - B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains to

the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1) Discussion to consider “appointment, employment, compensation, discipline, performance, or dismissal” of specific employees of the public body.
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

**FINANCE, LICENSES & CONTRACTS, *Trustee Avino*:**

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept the General Fund Accounts Payable Check Register for the month of December, 2023, as published and copy to be attached and made part of the record hereof.
- (b) Accept the General Fund Accounts Payable Check Register for the month of January, 2024, as published and copy to be attached and made part of the record hereof.
- (c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending December 31, 2023, as published, copy to be attached and made a part of the record hereof.
- (d) Accept ACH payment made by DIRECTV, LLC made on January 30, 2024 in the amount of \$4,272.85 for Cable and Video Franchise Fees (AT&T Uverse) for the period of 10/01/2023 – 12/31/2023.
- (e) Accept Check #0521853148 dated February 7, 2024 from Comcast Financial Agency Corporation for Cable Franchise Fees covering the period 10/01/2023 to 12/31/2023 in the amount of \$33,865.79.
- (f) Accept ACH payment from the Illinois Comptroller’s Office, dated December 5, 2023 in the amount of \$3,787.96 for the Village’s share of Personal Property Replacement Tax.
- (g) Accept ACH payment from the Illinois Comptroller’s Office, dated December 7, 2023, in the amount of \$140,590.04 for the Village’s share of Business District Tax.

- (h) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2023 in the amount of \$437,457.93 for the Village's share of Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2023 in the amount of \$515,599.57 for the Village's share of Home Rule Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$139,868.81 for the Village's share of Income Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$51,399.04 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$13,620.76 for the Village's share of Telecommunications Tax revenues.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$1,866.48 for the Village's share of Cannabis Use Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated January 3, 2024 in the amount of \$8,376.33 for the Village's share of Personal Property Replacement Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2024, in the amount of \$126,189.94 for the Village's share of Business District Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2024 in the amount of \$420,690.06 for the Village's share of Sales Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2024 in the amount of \$488,451.34 for the Village's share of Home Rule Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024, in the amount of \$243,245.24 for the Village's share of Income Tax.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024 in the amount of \$52,146.71 for the Village's share of Use Tax.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024, in the amount of \$13,361.18 for the Village's share of Telecommunications Tax revenues.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024, in the amount of \$1,924.35 for the Village's share of Cannabis Use Tax.

**LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

(Next Ordinance No. 2124-24)  
 (Next Resolution No. 24-08)

A. Discussion:

B. Consent Agenda:

**WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

A. Discussion:

- (a) Overview of LMO-2 audit for the period of 10/2022 – 09/2023.

B. Consent Agenda:

- (a) Accept Water Fund Monthly Financial Report for the month ending November, 2023 as published, copy to be attached and made a part of the record hereof.
- (b) Accept the Water Fund Accounts Payable Check Register for the month of December, 2023 as published, copy to be attached and made a part of the record thereof.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of January, 2024 as published, copy to be attached and made a part of the record thereof.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 22, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed February 5, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed February 19, 2024 covering locations listed, place the report on file and make a part of the record thereof.

**POLICE, *Trustee Budnik:***

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Adopt and approve Resolution No. 24-07, "A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234: A Resolution Approving an Intergovernmental Agreement Between the Village of Norridge, Cook County, Illinois and Ridgewood Community High School District 234 Providing a Police Liaison to the High School," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.
- (b) Accept letter dated February 5, 2024 from Police Chief Brian Goss informing President Tannhauser and the Board of Trustees that Police Officer Efrain Velazquez is retiring from the Norridge Police Department as of May 16, 2024 and concur with the recommendation of the Chief of Police Brian Goss to accept his retirement.

**VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept recommendation from Joanna Skupien to hire Joseph F. Misuraca, to the position of Full-Time Public Works Laborer, at an annual base salary of \$48,000.00. Start date effective February 16, 2024 and the probationary period shall be 18 months.
- (b) Approve the ratified agreement for the renewal of the Village of Norridge's Microsoft Office 365 licenses through LiftOff, LLC. The term of the license is from January 28, 2024 to January 28, 2025 for a cost of \$25,494.00.
- (c) Approve the renewal of the Commercial Janitorial Service Agreement between Village of Norridge and The Heiser Group effective March 1, 2024 and expiring March 1, 2026. Cost of \$3,478.19 from March 2024 – March 2025 (Village Hall - \$1,202.15 and Police Station \$2,276.14) and \$3,574.44 from March 2025- March 2026 (Village Hall - \$1,230.02 and Police Station - \$2,344.42).
- (d) Enter into agreement with Concentra Medical Compliance Administration for the purpose of a random drug and alcohol program. The Program will consist of a DOT pool as part of a consortium at an annual fee of \$125 and a NON-DOT independent pool at an annual fee of \$250 plus a fee of \$60 for each drug test and \$50 for each breath alcohol test conducted. The effective date of the program will be March 1, 2024.

**PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

A. Discussion:

(a)

B. Consent Agenda:

- (a) Approve the request of Ms. Dorota Pietrzak, Principal of Kochanowski School of Polish Culture requesting permission to hold their Polish Constitution Day Parade/Walk on May 4, 2024 starting at 11:00 A.M. The parade would start at Olcott & Irving Park Avenue and proceed North on Olcott Avenue, then turn left on Berteau Avenue going West to Oriole Avenue. Police Department and Public Works assistance will be required for street closure to ensure the safety of all.
- (b) Accept request from Peter J. Barbera and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of his home at 4505 N. Orange Avenue, Norridge, IL and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance. Trustee Larson reviewed the documents and after speaking with the applicant, approved the request.
- (c) Accept proposal dated January 10, 2024 from K2N Crest P.C. for professional engineering services for the examination and condition report for the Detention Basin located at the corner of Montrose and Cumberland in the amount of \$10,860.00.

**GENERAL, Clerk Krasinski:**

A. Discussion:

(a) Save the dates for

- March 07, 2024 – SAC Presents Elder Law 1:30pm Estelle Sieb Ctr
- March 9, 2024 – RHS Parents Club Bingo Night – RHS GYM
- March 10, 2024 – Spring Ahead – please turn your clocks ahead one hour – 2:00 AM
- March 14, 2024 - Norwood Park Township Property Tax Workshop – 7:00pm 7833 W. Lawrence Avenue
- April 20, 2024 – Community Kindness Day

**Early Voting**

for the 2024 Presidential Primary Election will take place at the Norridge Village Hall.

Monday, March 4<sup>th</sup> – Friday, March 8<sup>th</sup>  
Monday, March 10<sup>th</sup> – Friday, March 17<sup>th</sup>  
9:00 AM to 5:00 PM

Saturday, March 9<sup>th</sup> and March 16<sup>th</sup>  
9:00 AM to 5:00 PM  
(Village staff available only until 12:00pm)

Sunday, March 10<sup>th</sup> & March 17<sup>th</sup>  
10:00 AM to 4:00 PM

Monday, March 18<sup>th</sup>  
9:00 AM to 5:00 PM

*BRING YOUR GOVERNMENT-ISSUED I.D. (DRIVER'S LICENSE, STATE I.D.)  
and vote on touch-screen equipment.*

Key Dates for Upcoming Presidential Primary Election:

03/03/24 – Last Day to Register to Vote by Online Application

03/14/24 – Last Day to Request a Mail Ballot

03/19/24 - Last Day Mail Ballots can be postmarked

B. Consent Agenda:

Consideration to be given to motion that, there being no further business, meeting be adjourned at \_\_\_\_\_ p.m.