



VILLAGE OF NORRIDGE

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REGULAR BOARD MEETING MINUTES

Wednesday, January 24, 2024

Village of Norridge
4000 N. Olcott Avenue
Norridge, IL 60706

The meeting was called to order by President Tannhauser at 6:30PM

Clerk Krasinski called the roll. Present:

President Tannhauser
Trustee Budnik
Trustee Ronstadt
Trustee Larson
Trustee Bielak
Trustee Avino
Trustee Gelsomino

Absent: Clerk Krasinski

Also Present:

Joan Cherry, Village Attorney
Wayne Schober, Deputy Chief
Joanna Skupien, Village Administrator
Patrick Gorski, Building Commissioner
Joseph Spain, Interim Director of Public Works

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

MOTION: by Trustee Avino second by Trustee Bielak to approve and adopt the minutes of the Regular Board Meeting of December 13, 2023, as presented, and published and that they be made part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

President's Report:

President Tannhauser directed Village Administrator Skupien to prepare a proclamation for Patriot Day, which will be read aloud and signed at the August 28, 2024 Regular Village Board Meeting.

MOTION: by Trustee Budnik second by Trustee Ronstadt to:

To appoint Joseph Spain to the position of Director of Public Works effective January 1, 2024 to April 30, 2024 at an annual salary of \$124,146.55.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

President Tannhauser recognized the 5 winners of the Village of Norridge's Holiday House Decorating Contest. Certificates and prizes will be awarded.

- First Place – The Santiago Family
- Second Place – The Hidalgo Family

- Third Place – The Banna Family
- Judge's choice winners:
- The Nano Family
 - The Milio Family

Accolades: NONE

Comments from the Public:

No email comments were received by the Village Administrator for this meeting.

In Person Comments:

Colleen Lizak-4037 N. Osceola

Would like more information on an item on the agenda, ordinance 2120 about unscheduled bus stops, is this about the migrants and how can we help them? Response by Trustee Bielak that the ordinance is about unscheduled bus stops. The Village wants to be prepared and help migrants get to the intake facility. If they arrive at night or when we are not aware they will be stranded with nowhere to sleep. A second intake facility is going to open up soon, so we can help to get them to those locations where they will be able to get resources. Ms. Lizak asked if there is more that the Village can do. Can we collect items? Coats? Food? Trustee Bielak responded that by directing them to the County they will be able to get those resources there.

Sarai Fernandez-4102 Oriole

Ms. Sarai's mother purchased the property at 4102 Oriole and it was vacant for a long time because of a contractor which was hired to do work and the work was done incorrectly and they needed to vacate. She believes she received unfair treatment from the Building Department. The home is now demolished. She is asking for a meeting to be set up with President Tannhauser. Response from Administrator Skupien that she can contact Katherine Gaseor to set up the appointment.

Mr. Banna-7948 W. Executive Court

Would like to thank Public Works and everyone at "PW Central" for all the work on the water breaks.

Ms. Dorothy-4317 N. Nottingham

When will the pipes get fixed, the water pipes? Response by Trustee Ronstadt that it's a 20 year plan. The Village is trying to fix all the water mains and water lines.

Executive Session: NONE

FINANCE, LICENSES & CONTRACTS, *Trustee Avino:*

Trustee Avino had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Avino second by Trustee Larson to:

- (a) Accept the General Fund Accounts Payable Check Register for the month of November, 2023, as published.
- (b) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending September 30, 2023, as published.
- (c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending October 31, 2023, as published.
- (d) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending November 30, 2023, as published.
- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois

Department of Transportation, dated November 1, 2023, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$53,873.99 comprised of \$27,703.34 for the monthly Motor Fuel Tax Allotment and \$26,170.65 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.

- (f) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated December 1, 2023, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$63,247.42 comprised of \$32,637.05 for the monthly Motor Fuel Tax Allotment and \$30,610.37 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (g) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated January 2, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$59,524.13 comprised of \$32,019.61 for the monthly Motor Fuel Tax Allotment and \$27,504.52 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated October 4, 2023 in the amount of \$12,205.42 for the Village's share of Personal Property Replacement Tax. Accept ACH payment from the Illinois Comptroller's Office, dated October 5, 2023, in the amount of \$127,601.44 for the Village's share of Business District Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated October 5, 2023, in the amount of \$397,004.10 for the Village's share of Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated October 5, 2023 in the amount of \$479,528.42 for the Village's share of Home Rule Sales Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$264,286.10 for the Village's share of Income Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$48,823.23 for the Village's share of Use Tax.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$11,697.11 for the Village's share of Telecommunications Tax revenues.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated October 11, 2023, in the amount of \$1,869.30 for the Village's share of Cannabis Use Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated November 7, 2023, in the amount of \$149,918.95 for the Village's share of Business District Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated November 7, 2023, in the amount of \$443,723.39 for the Village's share of Sales Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated November 7, 2023 in the amount of \$528,192.35 for the Village's share of Home Rule Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023 in the amount of \$45,070.29 for the Village's share of Home Rule Sales Tax ACCL PMT.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$178,021.58 for the Village's share of Income Tax.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$46,308.71 for the Village's share of Use Tax.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$14,864.27 for the Village's share of Telecommunications Tax revenues.
- (v) Accept ACH payment from the Illinois Comptroller's Office, dated November 14, 2023, in the amount of \$1,900.39 for the Village's share of Cannabis Use Tax.
- (w) Grant request, dated November 27, 2023, as adjusted per confirmed email dated January 18, 2024, from Norridge Harwood Heights Little League Secretary Shannon Dymurski for reimbursement of the 2023 Norridge participants in Little League (107 participants) at \$40 per participant, for a total reimbursement amount of \$4,280.00.
- (x) Accept the quarterly financial report from Frank J. Baker & Company, Ltd., Certified Public Accountants, 950 Lee Street, Suite 101, Des Plaines IL 60016, for the three months ended October 31, 2023.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

Trustee Bielak recapped the significant changes from 2022 to 2023:

(a) Item: Comparison of the 2023 Building Department Report with the 2022 Building Department Report

Notable items include the following significant differences in reports from 2022 and 2023:

1. Roof permits saw a substantial increase of 121.08% from 166 in 2022 to 367 in 2023.
2. Residential transfer inspections decreased by 16.73% from 257 in 2022 to 214 in 2023.
3. HVAC permits decreased by 40.85% from 71 in 2022 to 42 in 2023.
4. Fence permits experienced an increase of 18% from 100 in 2022 to 118 in 2023.
5. Flat Work permits (Concrete/Pavers/Asphalt) saw a decrease of 27.97% from 143 in 2022 to 103 in 2023.
6. Commercial fire alarm permits decreased by 50% from 20 in 2022 to 10 in 2023.
7. Fire sprinkler permits experienced a more significant decrease of 77.78% from 18 in 2022 to just 4 in 2023.

He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Bielak second by Trustee Ronstadt to:

- (a) Adopt and approve Ordinance No. 2120-24, "AN ORDINANCE AMENDING CHAPTER 94 'TRAFFIC AND VEHICLES' ARTICLE IV 'STOPPING, STANDING OR PARKING', DIVISION 1 GENERALLY BY ENACTING CHAPTER 94, SECTION 203 'REGULATION OF UNSCHEDULED BUS STOPS' AND AMENDING CHAPTER 38-94 FINES, FEES AND PENALTIES ASSOCIATED WITH ENACTMENT OF CHAPTER 94, ARTICLE IV, DIVISION 1, SECTION 203 OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, NORRIDGE, COOK COUNTY, ILLINOIS: An Ordinance Regulating Unscheduled Bus Stops in the Village," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (b) Adopt and approve Ordinance No. 2121-24 "AN ORDINANCE AMENDING CHAPTER 6 'ALCOHOLIC LIQUOR' BY AMENDING DIVISION 2, SECTION 6-43 'CLASSES OF LICENSES' ADDING A CLASS GPD-1V LICENSE, AMENDING AND RESTATING CHAPTER 6 'ALCOHOLIC LIQUOR' ARTICLE II, DIVISION 2, SECTION 6-44 'NUMBER OF LICENSES', AMENDING AND RESTATING CHAPTER 10, SECTION 10, H, 3 'VIDEO GAMING' 'LIMITATION ON THE NUMBER OF VIDEO GAMING LICENSES', AND AMENDING CHAPTER 38-22 'FINES, PENALTIES AND FEES FOR BUSINESSES' 'ALCOHOLIC BEVERAGES' OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, AND APPROVING THE ISSUANCE OF A GPD-1V LICENSE IN THE PLANNED UNIT DEVELOPMENT OVERLAY DISTRICT: An Ordinance Amending the Classes of Retail Alcoholic Liquor Licenses to Include a Class GPD-1V License, Restating the Number of Alcoholic Liquor Licenses and Amending the Classes of and Number of Video Gaming Licenses to Include the Class GPD-1V License, Amending Fees and Fines to Include the Class GPD-1V License and Approving the Issuance of a GPD-1V License in the Planned Unit Development Overlay District," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.
- (c) Adopt and approve Ordinance No. 2122-24, "AN ORDINANCE DETERMINING THAT THE 2023 COOK COUNTY, ILLINOIS PAID LEAVE ORDINANCE IS INAPPLICABLE

TO THE VILLAGE OF NORRIDGE AND ITS EMPLOYEES AND THAT VILLAGE PAID LEAVE ORDINANCES CONFLICT WITH AND SUPERSEDE THE COOK COUNTY PAID LEAVE ORDINANCE AND AMENDING CHAPTER 1, SECTION 14 'GENERAL PROVISIONS' 'CONFLICTS WITH CERTAIN HOME RULE COUNTY ORDINANCES'. OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002: An Ordinance Exempting the Village of Norridge from the Cook County, Illinois Paid Leave Ordinance Pursuant to Article VII, Section 6(c) of the Illinois Constitution,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

- (d) Adopt and approve Ordinance No. 2123-24, “AN ORDINANCE GRANTING VARIATIONS FROM LIMITATIONS OF THE REQUIREMENTS OF THE 1962 ZONING ORDINANCE OF THE VILLAGE OF NORRIDGE, COOK COUNTY, ILLINOIS FOR THE PROPERTY COMMONLY KNOWN AS 4500 REDWOOD DRIVE, NORRIDGE, COOK COUNTY, ILLINOIS: An Ordinance Granting Variations From the Requirements of the Zoning Ordinance Article IV, Section 3, Subsection 3.2(4) Front Yard Setback and Section 3.4 Side Yard Setback,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

Trustee Ronstadt discussed new project for Water Tower to be competed in the Fall of 2024 and revealed the new look.

He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Ronstadt, second by Trustee Larson to:

- (a) Accept Water Fund Monthly Financial Report for the month ending August 31, 2023 as published.
- (b) Accept Water Fund Monthly Financial Report for the month ending September 30, 2023 as published.
- (c) Accept Water Fund Monthly Financial Report for the month ending October 31, 2023 as published.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed December 11, 2023 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept the Water Fund Accounts Payable Check Register for the month of November, 2023 as published.
- (f) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 8. 2024 covering locations listed, place the report on file and make a part of the record thereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

POLICE, *Trustee Budnik:*

Trustee Budnik had no discussion items for review. She asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Budnik, second by Trustee Bielak to:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Vacation Buy Backs from Fiscal Year 2023-2024 totaling \$11,348.80 for

3 Police Department Union employees. Payments were made via payroll on the pay date of December 15, 2023.

- (b) Accept letter dated January 8, 2024 from Deputy Chief Wayne Schober and concur with his recommendation that Donald Galiano be hired as Probationary Crossing Guard, effective December 16, 2023 at a rate of \$16.00 per hour for training and a daily rate of \$55.96 for crossing guard duties.
- (c) Accept letter dated January 8, 2024 from Deputy Chief Wayne Schober and concur with his recommendation to accept the resignation of Probationary Community Service Officer Phillip Carter, effective January 9, 2024.
- (d) Accept letter dated December 29, 2023 from Police Chief Brian Goss, requesting that the Village board concur with the recommendation of the Police and Fire Commission and appoint Nicole Brzezinska as a full-time Probationary Patrol Officer, hire date of January 2, 2024, at a starting annual base salary of \$69,965.31.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:*

Trustee Gelsomino had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

MOTION: by Trustee Gelsomino, second by Trustee Bielak to:

- (a) Accept and ratify the renewal from Alliant Insurance Services for the Village's auto, property and casualty and worker's compensation insurance programs, effective December 31, 2023 through December 31, 2024 with the following carriers, and the following annual premiums:

Auto, Property, Casualty - Travelers	\$ 162,024.00
Worker's Compensation - IPRF	234,230.00
Crime – Hanover (year 1 of 3 year term)	1,828.00
Umbrella - Travelers	27,810.00
Cyber Liability - RPS/Lloyd's	9,218.00
Blanket Accidental for Volunteers - QBE	300.00

and approve the invoices for the policies.

- (b) Accept the proposal dated December 6, 2023, as revised on January 12, 2024, from GovHR USA, and approve the Classification and Compensation Study as outlined in the proposal at a cost of \$17,550.00.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:*

Trustee Larson reviewed what the most popular responses were regarding the Veterans Banner Recognition Program. Consensus is that the Village will pay for the costs associated with the Banner Program and they will be hung from mid-May to mid-November. The preferred location of the banners was the 4000 block of Olcott Avenue followed by Montrose Avenue. The banners will be displayed year after year, for as long as they are in good condition. Each applicant will be given a small keepsake plaque which will display the same picture and info as on the banner. The style of the banner was also chosen based on 4 different samples. Administrator Skupien will proceed with putting together an application for the program. Information will be circulated in the newsletter, online, social media, through the Veterans Affairs Office, at Village Hall and at any other events around the Village.

Trustee Larson had no Consent items on his agenda.

GENERAL, *Clerk Krasinski:*

Joanna Skupien on behalf of Clerk Krasinski mentioned to:

Save the dates for

- January 29, 2024 – Kiwanis Trivia Night, 7:00 PM at Rocco Vino's
- February 10, 2024 – Ridgewood High School Parent's Club Bingo, Salvation Army Donation Night
- February 22, 2024 – Ridgewood Foundation Wine Tasting, 6:00 PM at Cucina Biagio
- April 20, 2024 – Community Kindness Day

MOTION: by Trustee Gelsomino second by Trustee Larson that, there being no further business, meeting be adjourned at 6:58 PM.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried

Meeting Adjourned.



Daniel Tannhauser, Village President

ATTEST:



Joanna Skupien, Deputy Village Clerk