

**MINUTES OF REGULAR MEETING**  
NORRIDGE BOARD OF FIRE AND POLICE COMMISSIONERS  
ESTELLE SIEB COMMUNITY CENTER  
7774 WEST IRVING PARK ROAD  
NORRIDGE, IL 60706

December 12, 2023

Meeting called to order 6:00 p.m. CDT

**Roll Call**

*Present:*

Melissa Poulos, Chairman  
Jennifer Paoletti, Vice Chairman  
Tony Santucci, Secretary

*Absent:*

Quorum determined

**Previous Meeting Minutes Review**

**Motion (1)** – by Poulos, seconded by Paoletti, to approve the Minutes of the November 10, 2023 special meeting and be made part of the permanent record

*Yea: 3 Nay: 0* – Motion Carried

**Motion (2)** – by Poulos, seconded by Paoletti, to approve the Minutes of the November 11, 2023 special meeting and be made part of the permanent record

*Yea: 3 Nay: 0* – Motion Carried

**Motion (3)** – by Poulos, seconded by Paoletti, to approve the Minutes of the November 14, 2023 regular meeting and be made part of the permanent record

*Yea: 3 Nay: 0* – Motion Carried

**Meeting Minutes Review**

- Approval of minutes for the regular board of November 27, 2023 - TABLED

**Old Business**

**Correspondence**

- Communication with Stanard & Associates re: psych appointments for Candidate 1 & 2
- Verbal from Stanard for Candidate 1 & 2 psych evaluation
- Kevin Shaughnessy invoice
- Stanard & Associates psych evaluation on Candidate 1 Strickland
- Stanard & Associates invoice for Candidate 1 Strickland psych evaluation
- Communication with Physician's Immediate Care/Wellnow for medicals for Candidate 1 & 2
- Candidate 1 Strickland withdrawing from the process
- Update from NPD Chief re: candidate 1 withdrawing from process
- Candidate Neilsen background (hard copy)

### **Committee Reporting**

- Processing top 21 candidates
- Discuss sending candidates for polygraph
- Retention and storage – PENDING
- Rules & Regulations – Review/rough draft in process
- Create 2024 calendar of meetings
- The Commission would like to thank Sam Palazzo for his knowledge and dedication to the Police Board.
- The Commission welcomes Tony Santucci to the Police Board.

### **Payment of Bills**

**Motion (4)** – by Poulos, seconded by Paoletti, to accept Stanard & Associates invoice SA000056191 in the amount of \$495.00 Candidate Strickland psych evaluation

*Yea: 3 Nay: 0* – Motion Carried

**Motion (5)** – by Poulos, seconded by Paoletti, to accept DuPage Optical invoice 79012 in the amount of \$10.00 for Candidate Nielsen vision examination

*Yea: 3 Nay: 0* – Motion Carried

**Motion (6)** – by Poulos, seconded by Paoletti, to accept Kevin Shaughnessy invoice dated 11-26-23 in the amount of \$1,440.00 for 6 polygraph examinations (Candidates: Nieslen, Strickland, Abdelfattah, Brzezinska, Deffenbaugh and Karkoska)

*Yea: 3 Nay: 0* – Motion Carried

### **New Business**

**Note for record:** We received a spot for the January 8<sup>th</sup> academy. Due to the need of officers, the Board scheduled vetting appointments outside of scheduled meetings to ensure a candidate would be ready.

**Motion (7)** – by Paoletti, seconded by Santucci, to nominate Melissa Poulos as Chairman

*Yea: 3 Nay: 0* – Motion Carried

**Motion (8)** – by Poulos, seconded by Santucci, to nominate Jennifer Paoletti as Vice Chairman

*Yea: 3 Nay: 0* – Motion Carried

**Motion (9)** – by Poulos, seconded by Paoletti, to nominate Tony Santucci as Secretary

*Yea: 3 Nay: 0* – Motion Carried

**Motion (10)** – by Poulos, seconded by Santucci, to approve the 2024 calendar of meetings

*Yea: 3 Nay: 0* – Motion Carried

**Motion (11)** – by Paoletti, seconded by Poulos, to accept Candidate Strickland psych evaluation and to send for medical and vision examination

*Yea: 3 Nay: 0* – Motion Carried

**Motion (12)** – by Poulos, seconded by Paoletti, to accept Candidate Nielsen verbal psych evaluation and to send for medical and vision examination

*Yea: 3 Nay: 0* – Motion Carried

**Motion (13)** – by Poulos, seconded by Paoletti, to accept Physician’s Immediate medical report for Candidate Strickland

*Yea: 3 Nay: 0* – Motion Carried

**Motion (14)** – by Poulos, seconded by Santucci, to accept Physician’s Immediate medical report for Candidate Nielsen

*Yea: 3 Nay: 0* – Motion Carried

**Motion (15)** – by Paoletti, seconded by Santucci, to accept DuPage Optical vision report for Candidate Nielsen

*Yea: 3 Nay: 0* – Motion Carried

**Motion (16)** – by Poulos, seconded by Paoletti, to accept the withdraw request from Candidate Strickland

*Yea: 3 Nay: 0* – Motion Carried

**Motion (17)** – by Poulos, seconded by Santucci, to present Candidate Nielsen with a Conditional Job Offer

*Yea: 3 Nay: 0* – Motion Carried

**Motion (18)** – by Paoletti, seconded by Santucci, to present Candidate Brezezinska with a Conditional Job Offer

*Yea: 3 Nay: 0* – Motion Carried

**Motion (19)** – by Poulos, seconded by Paoletti, to move forward with Candidate Brezinka vetting process

*Yea: 3 Nay: 0* – Motion Carried

**Motion (20)** – by Poulos, seconded by Paoletti, to approve and swear in Candidate Nielsen for the position of Patrol Officer

*Yea: 3 Nay: 0* – Motion Carried

**Motion (21)** – by Poulos, seconded by Paoletti, to send Candidates 5-10 applications for background investigations

*Yea: 3 Nay: 0* – Motion Carried

### **Public Forum**

- NPD Chief


**Executive Session**

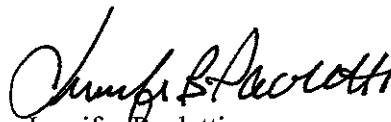
**Adjournment**


**Motion (22)** – by Poulos seconded by Paoletti, to move that there being no further business to discuss before this Commission, this meeting be adjourned at 6:30 p.m. CDT. The next Regular Meeting will be held Tuesday, January 9, 2024 at the Estelle Sieb Community Center at 5:30 p.m. CDT.

*Yea: 3 Nay: 0* – Motion Carried

Attest:

  
Melissa Poulos  
Commissioner, Chairman

  
Jennifer Paoletti  
Commissioner, Vice Chairman

  
Tony Santucci  
Commissioner, Secretary