

# VILLAGE OF NORRIDGE

4000 North Olcott Avenue • Norridge, Illinois 60706-1199  
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## REGULAR BOARD MEETING MINUTES

Wednesday, February 28, 2024

Village of Norridge  
4000 N. Olcott Avenue  
Norridge, IL 60706

The meeting was called to order by President Tannhauser at 6:30PM

Clerk Krasinski called the roll. Present:

President Tannhauser
Clerk Krasinski
Trustee Budnik
Trustee Ronstadt
Trustee Larson
Trustee Bielak
Trustee Avino
Trustee Gelsomino

Also Present:

Joan Cherry, Village Attorney
Wayne Schober, Deputy Chief
Joanna Skupien, Village Administrator
Patrick Gorski, Building Commissioner
Joseph Spain, Interim Director of Public Works

A quorum was declared.

President Tannhauser asked all to stand and pledge allegiance to the flag.

**MOTION:** by Trustee Ronstadt second by Trustee Larson to approve and adopt the minutes of the Regular Board Meeting of January 24, 2024, as presented, and published and that they be made part of the record hereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

### President's Report:

None

### Accolades

Wayne Schober, Deputy Chief presented the following with certificates of dedicated service. Pictures were taken.

- Linda Clark, Crossing Guard – 20 years of dedicated service to the residents.
- Terry Peters, Records Clerk – 30 years of dedicated service to the residents.
- Fred Toms, Deputy Marshall, Auxiliary Officer, Community Service Officer – 35 years of dedicated service to the residents.
- Michael Ribaud, Deputy Marshall, Police Officer, Crossing Guard – 40 years of dedicated service to the residents.
- Robert Crimmins, Police Officer, Crossing Guard – over 50 years of dedicated service to the residents.

## Comments from the Public.

### Email Comments:

Village Administrator, Joanna Skupien read email she received from Ricardo A. Mora on February 28, 2024. Mr. Mora's was inquiring why we want to change the water tower to the proposed design. He asked if the board would reconsider the new design.

### In person comments:

Mariel and Salvatore Marra

Voiced their concerns to the board of private condo parking issues concerning Deli 4 You delivery trucks and customer parking in their spots. Traffic in alley way is also congested and concerning. Patrick Gorski, Building Commissioner to reach out to Salvatore and Mariel to get further details and information.

### Executive Session: NONE

### FINANCE, LICENSES & CONTRACTS, *Trustee Avino:*

Trustee Avino had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Avino second by Trustee Bielak to:

- (a) Accept the General Fund Accounts Payable Check Register for the month of December, 2023, as published.
- (b) Accept the General Fund Accounts Payable Check Register for the month of January, 2024, as published.
- (c) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending December 31, 2023, as published.
- (d) Accept ACH payment made by DIRECTV, LLC made on January 30, 2024 in the amount of \$4,272.85 for Cable and Video Franchise Fees (AT&T Uverse) for the period of 10/01/2023 – 12/31/2023.
- (e) Accept Check #0521853148 dated February 7, 2024 from Comcast Financial Agency Corporation for Cable Franchise Fees covering the period 10/01/2023 to 12/31/2023 in the amount of \$33,865.79.
- (f) Accept ACH payment from the Illinois Comptroller's Office, dated December 5, 2023 in the amount of \$3,787.96 for the Village's share of Personal Property Replacement Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2023, in the amount of \$140,590.04 for the Village's share of Business District Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2023 in the amount of \$437,457.93 for the Village's share of Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated December 7, 2023 in the amount of \$515,599.57 for the Village's share of Home Rule Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$139,868.81 for the Village's share of Income Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$51,399.04 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$13,620.76 for the Village's share of Telecommunications Tax revenues.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated December 12, 2023, in the amount of \$1,866.48 for the Village's share of Cannabis Use Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated January 3, 2024 in the amount of \$8,376.33 for the Village's share of Personal Property Replacement Tax.



- (o) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2024, in the amount of \$126,189.94 for the Village's share of Business District Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2024 in the amount of \$420,690.06 for the Village's share of Sales Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated January 5, 2024 in the amount of \$488,451.34 for the Village's share of Home Rule Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024, in the amount of \$243,245.24 for the Village's share of Income Tax.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024 in the amount of \$52,146.71 for the Village's share of Use Tax.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024, in the amount of \$13,361.18 for the Village's share of Telecommunications Tax revenues.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated January 9, 2024, in the amount of \$1,924.35 for the Village's share of Cannabis Use Tax.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried

**LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:***

Trustee Bielak discussed that he is working with Patrick Gorski, Building Commissioner on the zoning code amendments. He had no Consent Items for his agenda.

**WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:***

Trustee Ronstadt discussed the Overview of LMO-2 audit for the period of 10/2022 – 09/2023.

He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Ronstadt, second by Trustee Larson to:

- (a) Accept Water Fund Monthly Financial Report for the month ending November, 2023 as published.
- (b) Accept the Water Fund Accounts Payable Check Register for the month of December, 2023 as published.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of January, 2024 as published.
- (d) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed January 22, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (e) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed February 5, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (f) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed February 19, 2024 covering locations listed, place the report on file and make a part of the record thereof.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

**POLICE, *Trustee Budnik:***

Trustee Budnik had no discussion items for review. She asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Budnik, second by Trustee Ronstadt to:

- (a) Adopt and approve Resolution No. 24-07, "A RESOLUTION APPROVING AN



INTERGOVERNMENTAL AGREEMENT WITH RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234: A Resolution Approving an Intergovernmental Agreement Between the Village of Norridge, Cook County, Illinois and Ridgewood Community High School District 234 Providing a Police Liaison to the High School," the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form.

- (b) Accept letter dated February 5, 2024 from Police Chief Brian Goss informing President Tannhauser and the Board of Trustees that Police Officer Efrain Velazquez is retiring from the Norridge Police Department as of May 16, 2024 and concur with the recommendation of the Chief of Police Brian Goss to accept his retirement.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried

**VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:***

Trustee Gelsomino had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Gelsomino, second by Trustee Bielak to:

- (a) Accept recommendation from Joanna Skupien to hire Joseph F. Misuraca, to the position of Full-Time Public Works Laborer, at an annual base salary of \$48,000.00. Start date effective February 16, 2024 and the probationary period shall be 18 months.
- (b) Approve the ratified agreement for the renewal of the Village of Norridge's Microsoft Office 365 licenses through LiftOff, LLC. The term of the license is from January 28, 2024 to January 28, 2025 for a cost of \$25,494.00.
- (c) Approve the renewal of the Commercial Janitorial Service Agreement between Village of Norridge and The Heiser Group effective March 1, 2024 and expiring March 1, 2026. Cost of \$3,478.19 from March 2024 – March 2025 (Village Hall - \$1,202.15 and Police Station \$2,276.14) and \$3,574.44 from March 2025- March 2026 (Village Hall - \$1,230.02 and Police Station - \$2,344.42).
- (d) Enter into agreement with Concentra Medical Compliance Administration for the purpose of a random drug and alcohol program. The Program will consist of a DOT pool as part of a consortium at an annual fee of \$125 and a NON-DOT independent pool at an annual fee of \$250 plus a fee of \$60 for each drug test and \$50 for each breath alcohol test conducted. The effective date of the program will be March 1, 2024.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

**PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:***

Trustee Larson had no discussion items for review. He asked if there were any questions regarding the consent agenda. There were none.

**MOTION:** by Trustee Larson, second by Trustee Avino to:

- (a) Approve the request of Ms. Dorota Pietrzak, Principal of Kochanowski School of Polish Culture requesting permission to hold their Polish Constitution Day Parade/Walk on May 4, 2024 starting at 11:00 A.M. The parade would start at Olcott & Irving Park Avenue and proceed North on Olcott Avenue, then turn left on Berteau Avenue going West to Oriole Avenue. Police Department and Public Works assistance will be required for street closure to ensure the safety of all.
- (b) Accept request from Peter J. Barbera and grant the issuance of signs for Parking for Persons with Disabilities to be installed in front of his home at 4505 N. Orange Avenue, Norridge, IL and, if approved, to refer the matter to the Law and Ordinance and Economic Development Committee for preparation of the necessary amendatory ordinance. Trustee Larson reviewed the documents and after speaking with the applicant, approved the request.

(c) Accept proposal dated January 10, 2024 from K2N Crest P.C. for professional engineering services for the examination and condition report for the Detention Basin located at the corner of Montrose and Cumberland in the amount of \$10,860.00. Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried.

**GENERAL, Clerk Krasinski:**

Clerk Krasinski mentioned to:

Save the dates for

- March 07, 2024 – SAC Presents Elder Law 1:30pm Estelle Sieb Ctr
- March 9, 2024 – RHS Parents Club Bingo Night – RHS GYM
- March 10, 2024 – Spring Ahead – please turn your clocks ahead one hour – 2:00 AM
- March 14, 2024 - Norwood Park Township Property Tax Workshop – 7:00pm 7833 W. Lawrence Avenue
- April 20, 2024 – Community Kindness Day

**Early Voting**

for the 2024 Presidential Primary Election will take place at the Norridge Village Hall.

Monday, March 4<sup>th</sup> – Friday, March 8<sup>th</sup>  
Monday, March 10<sup>th</sup> – Friday, March 17<sup>th</sup>  
9:00 AM to 5:00 PM

Saturday, March 9<sup>th</sup> and March 16<sup>th</sup>  
9:00 AM to 5:00 PM  
(Village staff available only until 12:00pm)

Sunday, March 10<sup>th</sup> & March 17<sup>th</sup>  
10:00 AM to 4:00 PM

Monday, March 18<sup>th</sup>  
9:00 AM to 5:00 PM

*BRING YOUR GOVERNMENT-ISSUED I.D. (DRIVER'S LICENSE, STATE I.D.)  
and vote on touch-screen equipment.*

Key Dates for Upcoming Presidential Primary Election:

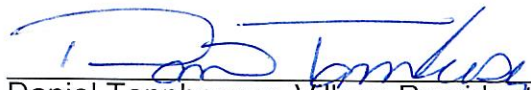
03/03/24 – Last Day to Register to Vote by Online Application

03/14/24 – Last Day to Request a Mail Ballot

**MOTION:** by Trustee Gelsomino second by Trustee Budnik that, there being no further business, meeting be adjourned at 7:00 PM.

Budnik, Ronstadt, Larson, Bielak, Avino, Gelsomino Yea, Nays none, - Motion carried

Meeting Adjourned.

  
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Daniel Tannhauser, Village President

ATTEST:

  
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Gabriela Krasinski, Village Clerk