



VILLAGE OF NORRIDGE

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REGULAR BOARD MEETING AGENDA

Wednesday, May 22, 2024

Village of Norridge

4000 N. Olcott Avenue

Norridge, IL 60706

6:30 P.M.

Anyone wishing to address the Village Board and comment upon any matter which pertains to the municipal business of the Village of Norridge, but is unable to attend the meeting in-person, may do so by e-mailing the Village Administrator at jskupien@villageofnorridge.com with public comment. She will read your public comment on your behalf to the Village Board at the meeting. The Village Clerk will record your comment as part of the official meeting minutes. Please send your comment by 12:00 PM, Wednesday, May 22, 2024 using the subject line “PUBLIC COMMENT”.

- I - Meeting called to order by the President.
- II - Roll call.
- III - Declaration of Quorum.
- IV - Pledge of Allegiance.
- V - Motion to approve and adopt the minutes of the Regular Board Meeting of April 24, 2024, as presented, and published and that they be made part of the record hereof.
- VI - President's Report.
 - (a) Thank you to Salvation Army Norridge Citadel Majors Peter and Catherine Mount for their outstanding service to our Community.
- VII - Accolades & Awards.
 - Representative from Illinois Section American Water Works Association (ISAWWA) presents to Director of Public Works Joe Spain, on behalf of the Village of Norridge, the ISAWWA Water Ambassador – Gold Level Distinction Award. This is the third year the Village has received this recognition.
 - Police Officer Pete Giannakopoulos – Above and Beyond Award
- VIII - Comments from the Public.
 - A. Village Administrator reads aloud comments received via e-mail from those unable to attend the meeting in person.
 - B. In person comments:

Anyone wishing to address the Village Board and comment upon any matter which pertains

to the municipal business of the Village of Norridge. For those attending in person, please fill out a Public Participation Form. All forms will be collected and given to the Village Administrator. Please wait to be called upon to speak.

After you have been called up:

1. State your full name, spelling it out for the Village Clerk to note in the minutes;
2. State your address; and
3. Limit your comments to five minutes.

IX - Executive Session:

- A. Personnel Matters (Sec. 2-C-1)
- B. Employment Matters (Sec. 2-C-1) Discussion to consider “appointment, employment, compensation, discipline, performance, or dismissal” of specific employees of the public body.
- C. Collective Bargaining (Sec. 2-C-2)
- D. Pending Litigation (Sec. 2-C-11)
- E. Executive Session Minutes (Sec. 2-C-21)
- F. Property Acquisitions (Sec-2-C-5)

X - Committee Reports/Discussion and Action Items:

FINANCE, LICENSES & CONTRACTS, *Trustee Avino*:

A. Discussion:

- (a) As a matter of record, Tax Year 2023 Cook County Levy Edit Report has been reviewed and signed off on by the Village Administrator.

B. Consent Agenda:

- (a) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending February 29, 2024, as published, copy to be attached and made a part of the record hereof.
- (b) Accept the General Fund and Motor Fuel Tax Fund Financial Report for the month ending March 31, 2024, as published, copy to be attached and made a part of the record hereof.
- (c) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated February 1, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$50,840.23 comprised of \$25,371.16 for the monthly Motor Fuel Tax Allotment and \$25,469.07 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (d) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated March 1, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$54,234.69 comprised of \$27,290.10 for the monthly Motor Fuel Tax Allotment and \$26,944.59 for the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.
- (e) Accept the Motor Fuel Tax Allotment and Transaction Report from the Illinois Department of Transportation, dated April 1, 2024, showing an ACH payment deposited into the Illinois Funds Motor Fuel Tax Account in the amount of \$49,839.98 comprised of \$24,743.13 for the monthly Motor Fuel Tax Allotment and \$25,096.85 for

the monthly Motor Fuel Tax Transportation Renewal Fund Allotment.

- (f) Accept ACH payment from the Illinois Comptroller's Office, dated March 5, 2024 in the amount of \$4,939.53 for the Village's share of Personal Property Replacement Tax.
- (g) Accept ACH payment from the Illinois Comptroller's Office, dated March 6 2024, in the amount of \$253,938.53 for the Village's share of Business District Tax.
- (h) Accept ACH payment from the Illinois Comptroller's Office, dated March 6, 2024 in the amount of \$623,347.81 for the Village's share of Sales Tax.
- (i) Accept ACH payment from the Illinois Comptroller's Office, dated March 6, 2024 in the amount of \$758,154.35 for the Village's share of Home Rule Sales Tax.
- (j) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024, in the amount of \$149,597.44 for the Village's share of Income Tax.
- (k) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024 in the amount of \$63,235.32 for the Village's share of Use Tax.
- (l) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024, in the amount of \$13,808.09 for the Village's share of Telecommunications Tax revenues.
- (m) Accept ACH payment from the Illinois Comptroller's Office, dated March 12, 2024, in the amount of \$2,152.83 for the Village's share of Cannabis Use Tax.
- (n) Accept ACH payment from the Illinois Comptroller's Office, dated April 3, 2024 in the amount of \$4,405.74 for the Village's share of Personal Property Replacement Tax.
- (o) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2024, in the amount of \$121,281.99 for the Village's share of Business District Tax.
- (p) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2024 in the amount of \$386,917.10 for the Village's share of Sales Tax.
- (q) Accept ACH payment from the Illinois Comptroller's Office, dated April 5, 2024 in the amount of \$446,063.61 for the Village's share of Home Rule Sales Tax.
- (r) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024, in the amount of \$236,186.86 for the Village's share of Income Tax.
- (s) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024 in the amount of \$37,843.88 for the Village's share of Use Tax.
- (t) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024, in the amount of \$14,110.66 for the Village's share of Telecommunications Tax revenues.
- (u) Accept ACH payment from the Illinois Comptroller's Office, dated April 9, 2024, in the amount of \$2,286.83 for the Village's share of Cannabis Use Tax.
- (v) Accept the fiscal year end audit report and management letter from Lauterbach & Amen, LLP. Certified Public Accountants, 668 N. River Road, Naperville, IL 60563, for the fiscal year ended April 30, 2023.

- (w) Accept Check #0521884385 dated May 2, 2024 from Comcast Financial Agency Corporation for Cable Franchise Fees covering the period 01/01/2024 to 03/31/2024 in the amount of \$33,104.48.
- (x) Accept ACH payment made by DIRECTV, LLC made on April 30, 2024 in the amount of \$3,845.49 for Video Service Franchise Fees for the period of 01/01/2024-03/31/2024.
- (y) Accept the General Fund Accounts Payable Check Register for the month of April, 2024, as published and copy to be attached and made part of the record hereof.
- (z) Accept and approve the engagement letter dated May 15, 2024 from Lauterbach & Amen, LLP for auditing services related to the fiscal year ended April 30, 2024, April 30, 2025 and April 30, 2026 at the following rates:

Service Provided	April 30, 2024	April 30, 2025	April 30, 2025
General Fund and Motor Fuel Tax Fund Audit	\$45,500	\$46,900	\$48,000
Water Fund Audit	\$13,000	\$13,400	\$13,800
Single Audit, if required *	\$4,600	\$4,700	\$4,800
Total	\$63,100	\$65,000	\$66,600

LAW & ORDINANCE & ECONOMIC DEVELOPMENT, *Trustee Bielak:*

(Next Ordinance No. 2128-24)
 (Next Resolution No. 24-12)

A. Discussion:

(a)

B. Consent Agenda:

- (a) Adopt and approve Resolution No. 24-10, "A RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE: A Resolution for Fiscal Year ending April 30, 2024 in the amount of \$200,000.00 for salt purchases estimated at \$100,000 per year for the 2022/2023 and the 2023/2024 winters." the Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part off the record hereof.
- (b) Adopt and approve Resolution No. 24-11, "A RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE: A Resolution in the amount of \$175,000 for the 2016 General Maintenance for Fiscal Year ending April 30, 2016 for Concrete Repairs, Salt Purchase, pavement patching for the period May 1, 2014 to April 30, 2016. The resolution is necessary based upon the IDOT MFT Audit." the Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part off the record hereof.
- (c) Adopt and approve Ordinance No. 2126-24, "AN ORDINANCE AMENDING CHAPTER 38-94-130 "SCHEDULE OF FINES/PENALTIES" VEHICLE IMMOBILIZATION FEE SPECIFIED IN CHAPTER 94 ARTICLE II, "ADMINISTRATION AND ENFORCEMENT" DIVISION 4 SECTION 130 "VEHICLE IMMOBILIZATION" "FEES" OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002. An Ordinance

Amending the Fee for Immobilizing Vehicles,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

- (d) Adopt and approve Ordinance No. 2127-24, “AN ORDINANCE AMENDING CHAPTER 6 “ALCOHOLIC LIQUOR” BY AMENDING DIVISION 2, SECTION 6-43 “CLASSES OF LICENSES” ENACTING A CLASS G-1 LICENSE, AMENDING AND RESTATING CHAPTER 6 “ALCOHOLIC LIQUOR” ARTICLE II, DIVISION 2, SECTION 6-44 “NUMBER OF LICENSES”, AND AMENDING CHAPTER 38-22 “FINES, PENALTIES AND FEES FOR BUSINESSES” “ALCOHOLIC BEVERAGES” OF THE REVISED MUNICIPAL CODE OF THE VILLAGE OF NORRIDGE – 2002, AND APPROVING THE ISSUANCE OF A CLASS G-1 LICENSE. Amending the Classes of Retail Alcoholic Liquor Licenses by Enacting a Class G-1 License, Rescinding a Class B License, Adding and Restating the Number of Alcoholic Liquor Licenses Issued, Amending Fees and Fines to Include a Class G-1 License and Approving the Issuance of a G-1 License to Norridge Cardinal Liquors LLC,” the President and Clerk to be authorized to sign, the Clerk be directed to publish in pamphlet form, copy to be attached and made a part of the record hereof.

WATER, CELL PHONES, CELL SITES and ELECTRICAL AGGREGATION, *Trustee Ronstadt:*

A. Discussion:

(a)

B. Consent Agenda:

- (a) Accept Coliform Results report from Suburban Laboratories, Inc. as required by the IEPA Community Water Supply Testing Fund Program, of water sample analysis performed April 22, 2024 covering locations listed, place the report on file and make a part of the record thereof.
- (b) Concur with the recommendation of KLM Engineering, Inc. and award the bid for the Montrose Avenue Water Tower project to the lowest qualified and eligible bidder, Era Valdivia Contractors, Inc in the amount of \$1,090,800.00. The scope of the project includes cleaning, repairing and painting of the 250,000-gallon elevated reservoir located at 7249 W. Montrose Avenue.
- (c) Accept the Water Fund Accounts Payable Check Register for the month of April, 2024 as published, copy to be attached and made a part of the record thereof.
- (d) Accept proposal dated March 29, 2024 from Baxter & Woodman Consulting Engineers for Conceptual Design Engineering Services for Olcott Pump Station Improvements, engineering fees not to exceed \$24,200.00.
- (e) Accept proposal dated April 15, 2024 from Concentric Integration to replace the existing SCADA panel and furnish new instruments as part of the water tower rehabilitation project for a lump sum cost of \$62,670.00.

POLICE, *Trustee Budnik:*

A. Discussion:

- (a) As a matter of record: Municipal Consolidated Dispatch (MCD) Center, of which Norridge is a member of, approved their FY 2025 budget. Norridge's annual payments will be \$646,499, down from \$748,943 which we paid for FY 2024.

B. Consent Agenda:

- (a) Accept, as a matter of record, payments made to the Police Department's eligible employees for Holiday Buy Backs from Fiscal Year 2023-2024 totaling \$98,497.08. This amount is for 30 Police Department Union employees. Payments were made via payroll on the pay date of May 15, 2024.
- (b) Accept, as a matter of record, payments made to the Police Department's eligible employees for Comp Time Buy Backs from Fiscal Year 2023-2024 totaling \$989.71. This amount is for 3 Police Department Union employees. Payments were made via payroll on the pay date of May 15, 2024.

VILLAGE PROPERTIES, HR, INSURANCE, VILLAGE BUS SERVICE, IT, GIS & ENVIRONMENT, *Trustee Gelsomino:*

A. Discussion:

- (a)

B. Consent Agenda:

- (a) Accept Check #25317 in the amount of \$7,997.00 from Illinois Public Risk Fund, the Village's Workers' Compensation Insurance Carrier, for the approved IPRF Safety & Educational Grant for 2024.

PUBLIC WORKS, TREE PROGRAM, PARKING, STREET LIGHT CABLE REPLACEMENT PROJECT: *Trustee Larson:*

A. Discussion:

- (a) The 2024 Hometown Hero Veterans Banners are on display on the 4000 block of Olcott Avenue as well as along Montrose Avenue from Harlem to Thatcher. A list of 2024 Hometown Heros will be available on our website soon. The program was very popular and we received many submissions. The program was free and limited to the first 30 applications. Applications for the 2025 program will be available later this Fall. All 2024 banners will be rehung in 2025 and need not be resubmitted.

B. Consent Agenda:

- (a) Approve the request from Patricia Muschio of 7100 W. Windsor to hold a block party on the 7100 block of Windsor Avenue on June 22, 2024, from 2:00 PM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.

- (b) Approve the request from Saurabh (Sam) Patel of 7991 W. Argyle Street to hold a block party on the 7800 & 7900 Blocks of Argyle Street on August 18, 2024, from 12:00 PM – 9:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31, pending final construction schedule of the Village's contractor. If street construction will take place, the block party will need to be rescheduled to a different date.
- (c) Approve the request from Mike & Lisa Hendrickson of 7022 W. Agatite to hold a block party on the 7000 block of Agatite Avenue on August 24, 2024, from 1:00 PM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (d) Approve the request from Mike Egan of 4910 N. Clifton Avenue to hold a block party on the 4900 block of Clifton Avenue on August 24, 2024, from 10:00 AM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (e) Approve the request from Dominic Sulimowski of 8210 W. Wilson Avenue and Gina Rapatas to hold a block party on the 8200 block of Wilson Avenue on August 10, 2024, from 1:00 PM – 10:00 PM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (f) Approve the request from Danielle Pearson of 4121 N. Ozanam Avenue to hold a block party on the 4100 block of North Ozanam Avenue on August 3, 2024, from 8:00 AM – 12:00 AM with the stipulation that all music must cease by 10:00 PM as per Village Ordinance 1330-01, Sec. 34-31.
- (g) Approve the request of Jennifer Adams on behalf of Gratitude Generation to hold a 5K Run/1 Mile Fun Run on Saturday, September 28, 2024 from 8:00 AM to 12:00 PM. The actual race is anticipated to take place from 9:00 AM to 10:30 AM. The parade will begin at Ridgewood High School Parking Lot and will continue through the streets of Norridge and end at Ridgewood High School Football Field. Police Department and Public Works assistance will be required for street closure to ensure the safety of all.
- (h) Accept proposal dated May 6, 2024 from Gewalt Hamilton Associates, Inc., GHA Proposal No. 2024.M030 for engineering associated with 2024 Project 1 (7800-7900 blocks of Argyle) and 2024 Project 2 (curb, sidewalk & sewer improvements as needed-various locations) design engineering services not to exceed \$53,500.00 and construction observation services not to exceed \$160,000.00; 2025 Project 1 (Pittsburgh Avenue) and 2025 Project 2 (Prospect, Strong, Crescent) design engineering not to exceed \$91,000.00 and construction observation services not to exceed \$129,500.00. The design engineering and construction observation services for both 2024 project along with only the design engineering for both of the 2025 projects will be incurred in Fiscal Year 2024/2025. The construction observation services for the 2025 projects will be incurred in Fiscal Year 2025/2026. Engineer's estimates for the cost of construction are included for all the projects in the proposal.
- (i) Accept the request of Maria Gambino to remove the handicap parking signage at 4945 N. Orange Avenue.

GENERAL, Clerk Krasinski:

A. Discussion:

(a) Save the Date:

- May 26, 2024 – Memorial Day Observance Ceremony at the Veterans Memorial at noon.
- May 29, 2024 – SAC Aging Reimagined: 10:30 – 11:30am -Estelle Sieb Community Center (Registration required) Contact Sarah -708-603-2277
- June 1, 2024 – Village of Norridge 9th Annual Car Show: 9am to 2pm- former Divine Savior front parking lot. Rain date: June 8th
- June 1, 2024 – Touch-a-Truck: 12pm – 2:00pm – former Divine Savior back parking lot. Rain date: June 8th
- June 12, 2024 – SAC Art & Ice Cream – Estelle Sieb Community Center 1:30 – 2:30pm

B. Consent Agenda:

(a)

Consideration to be given to motion that, there being no further business, meeting be adjourned at p.m.